

Morinville Minor Baseball Association Bylaws 2017



General mission

The mission of this association is to:

- Encourage, promote, develop and grow baseball in the local area
- Foster the ideals of good sportsmanship, and respect in sport

Definitions

Unless otherwise provided in these By-laws, the following terms shall have the following meanings:

(1) "Annual General Meeting" means an annual general meeting of the members duly called and constituted in accordance with these By-laws;

(2) "By-laws" means these by-laws of MMBA together with any amendments to or replacements of these by-laws;

(3) "Divisions" Age category of baseball for girls and boys (some restrictions apply)

Blastball 4 and 5 year-olds

Rally Cap 6 and 7 year-olds

Rookie 8 and 9 year-olds

Mosquito 10 and 11 year-olds

Peewee 12 and 13 year-olds

Bantam 14 and 15 year-olds

Midget 16 and 17 year-olds

(4) "Directors" means the persons who are elected or appointed as directors of MMBA

(5) "Majority" means a simple majority of the eligible voters who are present and voting at the time the vote is taken;

(6) "Members" Any parent or legal guardian, having a child registered with MMBA as per Baseball Alberta regulations

(7) "Legal guardian" Any person that is granted guardianship of a player under the age of 18 years old by the law courts of competent jurisdiction

(8) "Suspension" A temporary debarring of a person from the privileges of playing Baseball games or association with a Baseball Team, provided that suspension must stipulate a length of time or number of games or type of games or combination thereof.

JURISDICTION

Regional Jurisdiction

The Regional jurisdiction of MMBA shall be as defined by Baseball Alberta.

BYLAWS

The Bylaws of MMBA shall be available for perusal by any member of the association. Bylaws can only be changed or amended by vote as outlined in the Bylaws at the annual general meeting of the association.

MEMBERS

Categories of Members

MMBA shall have the following categories of Members:

(a) Player / Coach Member

Any eligible person, who meets the requirements of Baseball Alberta and MMBA, upon registration and/or selection and payment of fees, will become a player and/or coach member.

Payment of said registration and/or selection fee shall constitute membership until April 1 of the following year.

(b) Family Members

Parent(s) or legal guardian(s) of a player Member.

(c) Members at Large

Any person who wishes to support the objects of MMBA may become a member at large of MMBA upon application for membership, payment of the membership fee prescribed by the board of Directors and receipt of approval from the board of Directors in their absolute and unfettered discretion.

(d) Import Player

Players residing outside MMBA's territorial jurisdiction, as defined by Baseball Alberta transfer policy, may be admitted as non-voting members to play within the program on a year to year basis with the approval of the members of the Board.

Members admitted under this section will not have voting privileges within the Association and will be subject to the annual surcharge as determined by the members of the Board.

(e) Director/Officer

A duly elected or appointed director or officer will be a member of the association for the duration of their appointment or term

EXECUTIVE BOARD

The current positions on the Executive Board of MMBA are, as stated below. To be eligible to be nominated for the position of President, one must have served a minimum of a Two years as a voting member on the Executive Board

After the AGM, if any position remains vacant, the Executive Board has the power to fill any of the positions

- President
- Vice President
- Registrar
- Secretary
- Treasurer
- Equipment Coordinator
- Junior Leagues Director
- Senior Leagues Director
- Communication & Fundraising Director
- Past President

Duties and Responsibilities of Officers

President

To oversee and co-ordinate the affairs of the MMBA.

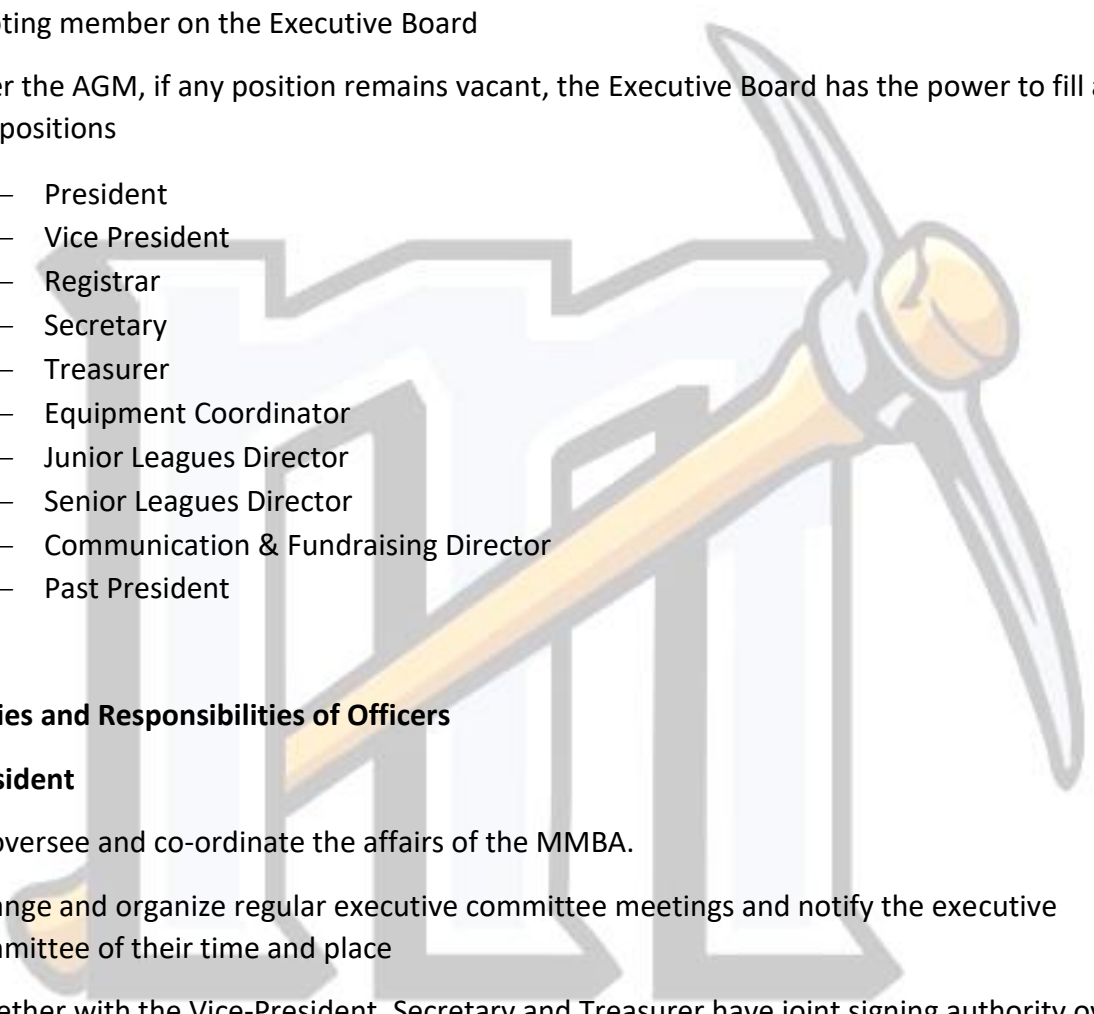
Arrange and organize regular executive committee meetings and notify the executive committee of their time and place

Together with the Vice-President, Secretary and Treasurer have joint signing authority over all monies spent in the name of MMBA

Cast deciding vote when executive board votes end in dead lock

Ensure all members of MMBA executive board conduct their duties in accordance with the By-Laws of the association

Coordinate with Town Of Morinville to schedule diamonds



Vice-President

Carry out the duties of the MMBA President in the absence of the President

Assist the President in the running of the Association as directed by the President.

Coordinate the activity of appointed division- heads

Arrange a budget for medals and/or trophies and complete purchase once approved by board

Perform such duties as may be specified from time to time by the board of Directors

Secretary

Record and compile all meeting minutes and ensure they are properly documented

Assist MMBA President with preparing agenda for meetings as well as all pertinent documentation for such meetings.

Complete listing of all members of the Association and their positions within the Association

Assist the President in the running of the Association as directed by the President.

Treasurer

To the best of his/her abilities ensure the financial affairs of the MMBA are controlled and documented in an orderly fashion.

Ensure accurate, legible, and up to date records are available for review in a timely fashion

Prepare for all Executive Committee Meetings a concise brief financial report to assist in ascertaining the Association's financial position

Only release Association Funds on the approval of the Executive Committee and with a proper Receipt

At the AGM present a financial report for all members. This statement will be as up to date as possible.

Finalize the previous year's accounts prior to the following season

Prepare the Annual Financial Report to be submitted in accordance with the Societies Act

Registrar

Oversee, direct, co-ordinate, and control the annual registration of the MMBA

File the appropriate forms and pay the required fees to Baseball Alberta on such date(s) as defined by Baseball Alberta

Co-ordinate and control the team photo shoot each year

In conjunction with Junior and Senior league directors, unbiasedly select teams

Keep an up to date listing of all Coaches and Team Staff including all qualifications

Inform the Executive Committee of any issues dealing with registration in a timely fashion

Equipment Coordinator

Oversee, direct, co-ordinate, and control the distribution of all MMBA Equipment (including Jerseys)

Ensure all equipment shortcomings are reported to the Executive board for correction

Keep an up to date inventory of all MMBA equipment including where it is at all times

Junior Leagues Director (Blastball, Rally Cap and Rookie)

Shall oversee the daily operation of all teams within their division under and report any and all infractions of the rules to the Executive board for consideration.

In conjunction with Registrar and senior league director, unbiasedly select teams

Perform coach selection to ensure adequate coaches are available, through the pursuit of volunteers.

Mediate disputes and initiate remedies

Be the MMBA liaison for league tournaments, Rally Cap Day and special events within their division

Senior Leagues Director (Mosquito, Pee Wee, Bantam and Midget)

Shall oversee the daily operation of all teams within their division under and report any and all infractions of the rules to the Executive board for consideration.

In conjunction with Registrar and junior league director, unbiasedly select teams

Perform coach selection to ensure adequate coaches are available, through the pursuit of volunteers.

Mediate disputes and initiate remedies

Be the MMBA liaison for league tournaments and special events within their division

Communications & fundraising Director

Responsible for managing and directing MMBA's internal and external communications.

Update and monitor MMBA's website

Key spokesperson and media contact

Update and communicate with social media accounts

Pursue sponsorships

Responsible for developing and implementing a marketing and fundraising strategy

Meetings of Members

The terms and conditions governing meetings of the Members are as follows:

(a) An Annual General Meeting shall be held once a year for the purpose of electing the Board of Directors, approval of the year-end financial statement and any resolutions so advertised. The AGM shall be held no later than October 30 at such date, time and place, as the board of Directors shall determine.

(b) Notice of the Annual General Meeting of the Members shall be given, not less than 14 days before such meeting, by written notice published in a newspaper circulating in the Morinville area.

(c) A special meeting of the Members shall be called by the President of MMBA upon receipt of a written request from at least a majority of the board of Directors or upon receipt of a written request for such meeting signed by at least 10% of all voting members. Such special meeting shall be held within 45 days following receipt of such written request at such time and place as the board of Directors may determine.

(d) Notice of a special general meeting shall indicate the date, time and place of the meeting via publication in a newspaper circulated in Morinville at least three days prior to said meeting. Such notice must specify the general nature of the business to be transacted there at and no other business, than that specified, shall be transacted without the unanimous consent of all the members present.

(e) The president of MMBA shall preside over any meeting of the Members and, at his/her discretion; may appoint a chairman to chair any meeting of the Members;

(f) A quorum at any meeting of the Members shall be 5 voting Members in good standing provided that if a quorum is not present within 30 minutes after the time at which such meeting is to commence, then the following terms and conditions shall be applicable:

(i) Such meeting shall be postponed for a period of not more than 28 days and Such meeting shall be held on such date, such time and at such place as the President of MMBA may designate;

(ii) At such postponed meeting, those Members present shall constitute a quorum provided that at least 2-days' prior written notice of such postponed meeting has been given in the manner described

(h) Every question at a meeting of the Members shall be decided by a Majority of the votes of the Members present at such meeting unless otherwise required by these By-laws or by the Societies Act provided that if there is an equality of votes, then the chairman of such meeting shall have a casting vote in order to eliminate such equality;

(i) Every question at a meeting of the Members shall be decided in the first instance by a show of hands (unless a poll is demanded by a Majority of the Members) and, upon such show of hands, a declaration by the chairman of such meeting that a resolution has been carried or not carried and an entry to that effect in the minutes of the meeting - shall be sufficient evidence of that fact without proof of the number or proportion of the votes recorded in-favour of or against such resolution, In case of equality of votes at any meeting, whether upon a show of hands or at a poll, the Chairman shall be entitled to a casting vote.

(j) If a poll is demanded, then the question shall be decided by a Majority of the votes given by the Members present in person and the poll shall be taken in such manner as the chairman of the meeting shall direct and the results of such poll shall be deemed to be the decision of the Members with respect to such question;

(k) Voting at a meeting of the Members shall not be by secret ballot unless the Majority of the Members present and entitled to vote at such meeting request that a secret ballot be held or unless otherwise specified in these By-laws;

(l) A resolution in writing signed by all of the Members shall be as effective as a resolution passed at a meeting of the Members duly held and constituted;

(m) All meetings of the Members shall be conducted in accordance with these By-laws and where these Bylaws are silent, such meeting shall be conducted in accordance with "Robert's Rules of Order Newly Revised" or any summary thereof;

(n) The business at an Annual General Meeting shall be:

(i) To receive and consider the report of the board of Directors;

(ii) To receive and consider the audited financial statements for the most recent fiscal year;

(iii) To elect Officers and Directors;

(iv) To consider any resolution or resolutions as may be properly brought before the meeting;

Voting Rights of Members

All Members in good standing shall be entitled to vote at an Annual General Meeting or at a special meeting of the Members, subject to the following restrictions:

- (a) Members who are under 18 years of age shall not be entitled to vote;
- (b) Members who have not been Members for at least 30 days prior to the meeting in question shall not be entitled to vote at such meeting
- (c) Members shall vote in person only and not by proxy, mail or other method;
- (d) The President shall vote only where necessary to break a tie vote.
- (e) Voting for contested Executive positions, or any vote which is done by written ballot, at the Annual General Meeting will be by secret ballot only. Ballots will be counted by 1 Executive Member and 1 Non Executive Member. Results will be announced and recounted if requested. Ballots will then be destroyed.

QUORUM

A quorum at any General Meeting, Special Meeting or Annual General Meeting shall be equal to Ten (10) voting Members. This number can include the members of the Executive committee in attendance

Liability of Members

A Member, when duly authorized to act for MMBA, shall not be personally liable for any loss or damage or depreciation to the property of MMBA except if such Member acted fraudulently, dishonestly or committed acts of gross misconduct or negligence.

Termination of Memberships

A Member's membership in MMBA shall terminate upon the occurrence of one or more of the following events:

- (a) the board of Directors receives written notice from such Member stating that such Member wishes to terminate his membership in MMBA and such request is not requesting a release;
- (b) Such Member fails to pay his registration or membership fees as prescribed by the board of Directors;
- (c) Such Member dies;
- (d) A committee of the board of Directors composed of at least 3 Directors, upon review of the conduct of such Member, decides to expel such Member on the basis that such Member has conducted him or herself in an improper or unbecoming manner which is likely to endanger the interest or reputation of MMBA or on the basis that such Member has willfully breached these

By-laws and policies set out in the MMBA Handbook. Such expulsion shall not be effective until written notice of such expulsion has been forwarded by registered mail to such member at the address shown on his or her registration. Such notice shall be deemed to have been received by such Member on the 5th day following the mailing of such notice. Such expulsion shall be subject to the appeal procedure described in these by-laws

(e) A majority of the Members present and entitled to vote at a meeting of the Members vote in favour of the expulsion of such Member provided that such expulsion shall not be effective until written notice of such expulsion has been forwarded by registered mail to such Member at the address on his registration. Such notice shall be deemed to have been received by such Member on the 5th day following the mailing of such notice. Such expulsion shall be subject to the appeal procedure described in these by-laws

(f) Any member who does not conduct himself in accordance with the policies, rules and regulations of the association or Baseball Alberta may have his membership suspended upon a majority decision of the members of the Board. Upon the termination of any Member's membership in MMBA, all rights, claims and interests of such Member in MMBA, including but not restricted to any refund of registration or membership fees, shall be forfeited by such Member.

Appeal Procedure

Applicable to Termination of Memberships Any Member who is expelled from MMBA pursuant to the by-laws hereof shall be entitled to appeal such expulsion in accordance with the following procedure:

(a) Such Member shall forward to the board of Directors, within 30 days following receipt or deemed receipt of written notice of such-expulsion, written notice of such Member's decision to appeal such expulsion;

(b) Such Member's appeal shall be heard by a committee of the board of Directors composed of at least 3 Directors within 30 days of receipt of such Member's notice of appeal;

(c) The procedure governing the hearing of such Member's appeal shall be determined by such committee of the board of Directors;

(f) The decision of such committee of the board of Directors shall be final and such Member shall have no further right of appeal.

Member Releases

No member eligible to play within the Association's jurisdiction shall be released without the approval of the members of the Board and in accordance with Baseball Alberta's transfer

policy. Prior to approval, a written request stating the reasons for the release and indicating where the player intends to play is required.

Powers of Directors

Subject to the provisions of these By-Laws and the Societies Act, the board of Directors shall manage the business and affairs of MMBA and exercise all such powers of MMBA as are not required to be exercised by the Members. Without restricting the generality of the foregoing, the board of Directors shall be empowered to:

- (a) Receive donations, bequests, funds, trusts, grants, benefits and property for the purpose of furthering the objects of MMBA provided that the board of Directors in its absolute and unfettered discretion may refuse to accept any donations, bequests, funds, trusts, benefits and property;
- (b) Borrow money on the credit of MMBA;
- (c) Mortgage, charge, hypothecate or pledge any real or personal property of MMBA in order to secure any obligations or liabilities of MMBA;
- (d) Establish and maintain a banking relationship with one or more chartered banks, trust companies, credit unions or treasury branches and, in that regard:
 - (i) open one or more bank accounts;
 - (ii) Designate signing officers for the signing of cheques, bills of exchange, promissory notes or other evidences of indebtedness or orders for the - payment of money;
- (e) Appoint agents and employees of MMBA to perform such duties as may be prescribed by the board of Directors or these By-laws;
- (f) Institute and amend policies, procedures and standards of conduct of MMBA business and affairs;
- (g) Establish committees of the board of Directors, standing or otherwise, as the Board of Directors deems necessary or desirable in order to carry on the business and affairs of MMBA and, for such purpose, the board of Directors may delegate any of its power to such committees provided that at least one member of each such committee shall be a Director;
- (h) Exercise any powers which, in the opinion of the board of Directors, pertain to or promote the carrying out of the objects of MMBA.

Qualifications of Directors

Each Director shall meet all of the following qualifications at all times that he or she is a Director:

- a Member in good standing;

- 18 years of age or older; and
- shall not be an employee of MMBA

Election and Term of Directors and Officers

The terms and conditions governing the election or appointment of Directors and Officers are as follows:

(a) All Directors and Officers shall be elected by the Members at an Annual General Meeting from the list of eligible persons presented at the Annual General Meeting duly nominated from the floor at the Annual General Meeting.

(b) At each Annual General Meeting the Members shall elect:

(i) The President, Secretary, Registrar, Equipment Coordinator, Senior leagues director; every even numbered year, for a two year term,

(ii) The Vice-President, Treasurer, Junior leagues Director, Communication & Fundraising Director every odd numbered year, for a two year term

(c) The immediate past President of MMBA shall serve as a Director for a one year term following his term as President;

(d) In the event any vacancies exist on the board of Directors following the election of Directors and Officers described in section 5.4(b) hereof, such vacancies shall be filled by persons appointed by a majority of the board of Directors provided.

(e) Any vacancy occurring in the board of Directors between Annual General Meetings shall be promptly filled by persons appointed by a majority of the board of Directors provided that such newly appointed Director or Director and Officer shall hold office only for the unexpired portion of the vacating Director's term.

Removal of Directors

The terms and conditions governing the removal of a Director are as follows:

(a) A Director shall be deemed to have resigned immediately upon such Director ceasing to meet all of the qualifications set out in these by-laws;

(b) Any Director, who without prior notice to the board of Directors is absent from 3 consecutive meetings of the board of Directors, may be removed by the board of Directors by a resolution passed by a majority of the Directors present at a meeting of the board of Directors duly held and constituted;

(c) If any Director demonstrates a lack of interest in MMBA by inactivity or if any Director is incompetent or unable to handle his elected or appointed tasks or if Any Director conducts himself in an improper or unbecoming manner which is likely to endanger the interest or

reputation of MMBA, then such Director may be removed from the board of Directors by a resolution passed by a majority of the Directors present at a meeting of the board of Directors duly held and constituted;

(d) Any Director who is removed from the board of Directors in accordance with this Section shall have the right to receive notice of and reasons for such removal but such removed Director shall have no right to appeal such removal.

Resignation of a Director

A Director may resign by notice in writing to the board, which shall be effective upon the acceptance of the Board of Directors by a majority vote.

Meetings of Directors

The terms and conditions governing meetings of the board of Directors are as follows:

(a) Meetings of the board of Directors shall be held at such times and dates as the board of Directors may from time to time determine provided that at least 6 meetings of the board of Directors shall be held in each fiscal year of MMBA;

(b) A meeting of the board of Directors may be convened at any date, time or place upon proper notice by the President of MMBA;

(c) Notice of meetings of the board of Directors shall be given to each Director not less than 3 days before the meeting is to take place and such notice may be telephoned, e-mailed or included as part of the minutes of a previous meeting of the Directors provided that any meeting of the board of Directors may be held at any time without formal notice if all of the members of the board of Directors are present or those present have waived notice and those absent have signified their consent in writing to the meeting being held in their absence or without notice;

(d) Notice of any meeting of the board of Directors or any irregularity in any meeting or notice thereof may be waived by any Director and no error or omission in giving such notice for a meeting of the board of Directors shall invalidate such meeting or invalidate or make void any proceedings taken at such meeting and any Director may at any time waive notice of any such meetings and may ratify and approve any and all proceedings taken at such meetings;

(e) A quorum at any meeting of the board of Directors shall be 5 of the members of the board of Directors;

(f) Each Director shall have one vote and all matters shall be decided by a majority of votes. If there is an equality of votes, then the chairman of that meeting of the board of Directors shall have a casting vote in order to eliminate such equality;

(g) Resolutions in writing signed by all of the Directors shall be as effective as a resolution passed at a meeting of the board of Directors duly held and constituted;

(h) Any Director may participate in a meeting of the board of Directors by means of telephone or other communication facility that permits all persons participating in the meeting to hear each other and any Directors participating in a meeting by such means are deemed to be present in person at the meeting;

(i) The board of Directors may invite any interested persons to attend any meeting of the board of Directors provided that such invitees shall not be entitled to vote at such meeting

Limitation of Liability

Every Director and Officer in exercising his powers and discharging his duties shall act honestly and in good faith with a view to the best interests of MMBA and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. No Director or Officer shall be liable for the acts, omissions or defaults of any other Director or Officer or an employee, or for any loss, damage or expense happening to MMBA through the insufficiency or deficiency of title to any property acquired for or on behalf of MMBA, or for the insufficiency or deficiency of any security in or upon which any of the moneys of MMBA shall be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortuous or criminal acts of any person with whom any of the moneys, securities or effects of MMBA shall be deposited, or for any loss occasioned by any error of judgment, or oversight on his part, or for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of his office or in relation to it.

Indemnity

Subject to the Societies Act, MMBA shall indemnify Directors, Officers, former Directors or former Officers, and their heirs and legal representatives, against all costs, charges and expenses, including any amount paid to settle an action or satisfy a judgment, reasonably incurred by such Directors or Officers in respect of any civil, criminal or administrative action or proceeding to which he is made a party by reason of being or having been a Director or Officer if:

(a) He or she acted honestly and in good faith with a view to the best interests of MMBA; and

(b) In the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, he had reasonable grounds for believing that his conduct was lawful.

MMBA shall also indemnify such persons in other circumstances as the Societies Act permits or requires. Nothing in these By-laws shall limit the right of any person entitled to indemnity to claim indemnity apart from the provisions of these By-laws.

Payment of Fees

(A) All players must be registered with MMBA before participating in any on or off filed activity.

(B) General registration fees, special program fees and league surcharges will be established annually by the Executive Committee. This will include any late payment penalties.

(C) In general, payment of the full registration fee is expected at the time of registration. The Association may, at their discretion, accept a registration without full payment of fees where extenuating circumstances prevail and a payment plan as detailed in (D), is defined.

(D) Payment Plans

i. Shall be approved by the President.

ii. Shall be immediately suspended if a payment is annulled.

iii. Shall have last installment payment paid by May 31st of the current Baseball season

NSF Cheques and declined credit cards: Registrants will be charged applicable fees for NSF cheques or declined credit cards. The MMBA registrar and or treasurer has the option to:

i. Attempt, through any reasonable means possible, to collect the funds owing, inclusive of establishing a payment plan.

ii. Revoke the registration

Refund of Fees

Refunds for players withdrawing prior to April 30th, from the program will be refunded, upon written application to the MMBA registrar, less a \$50.00 service charge fee, according to the following:

(A) No portion of the late registration fee will be refunded.

(B) Players suspended or expelled for disciplinary reasons shall be ineligible for a refund of fees.

(D) No refunds will be issued after May 20th. Any withdraws before the 20th of May will be granted but less player cost such as but not limited to; Team uniform, Baseball Alberta Insurance, team photo and \$50.00 service charge fee

(F) Player Release forms must be signed by the President or their acting designate.

(G) Tryout fees are non-refundable.

Coach Selection

(A) MMBA will use a formal coach selection process. This selection process will include a standard set of criteria which may include parent and player evaluations from previous years (when applicable).

(B) The committee selects coaches and presents a list of eligible coach names to the Executive Committee for approval. Notwithstanding, some positions may be filled year to year at the discretion of the Executive

- The committee selects coaches and presents their names to the Executive for approval. Once approved by the Executive, coaches are appointed.
- This procedure is done as early as possible to give coaches as much time as possible to prepare for the season. Notwithstanding, some positions may be filled year to year at the discretion of the Executive Committee.
- The Division Director may at their discretion, discuss the tentative coach appointments with the perspective coaches to provide notice that they may be appointed coach,

Evaluations

Player Evaluations

Evaluations will be held for all registered players for provincial A. The evaluation will be conducted in accordance with the level director

Operations Committee, will establish and communicate the evaluation process annually.

MMBA's Objectives in the Evaluation Process;

To provide as fair and impartial an assessment of a player's total baseball skills and to ensure consistency in the evaluation process

- The level director, in consultation with the executive board, will assess the need for external evaluators on a case by case basis.

Assessment Guidelines

Players shall be evaluated by a team of evaluators. MMBA preference is to have non-coach evaluators whenever possible but when not feasible coaches may be evaluators.

Under no circumstances will evaluation results be released to parents. The evaluation rankings will only be made available to the leagues director, President, Vice President. These members must keep the confidentiality of these results and under no circumstances will evaluation results be released.

Tryout fees, if applicable, shall be established annually by the Executive board and collected before the first evaluation.

Sponsorship

(A) MMBA shall champion and encourage the building of strong relationships with, local businesses, corporations, MMBA Alumni and individuals to sponsor and support our Association, teams and other activities.

(B) The Association encourages members, players, and parents to support all local businesses.

(C) Teams are expressly prohibited, without approval of the MMBA executive board in advance, from affixing team sponsors names, logos or other recognition to MMBA provided jerseys and hats.

(D) Teams are expressly prohibited, without approval of the Executive board from the application of the MMBA proprietary logos on any clothing or merchandise purchased in relation to MMBA; from non-approved vendors or suppliers.

(E) The Communication & Fundraising Director shall oversee the day to day administration of the Association's sponsorship activities and programs.

FUNDRAISING

(A) Fundraising activities shall be a team activity and responsibility.

(B) Fundraising is to be kept to a reasonable level for justifiable team expenses.

(C) All fundraising activity is to be documented, collected, disbursed and recorded.

(D) Any refunds to parents or players are not to exceed the amount of cash contributed to the team by the individual parent or player. In other words, there is to be absolutely no fundraising for individual gain.

(E) Excess fundraising is to be turned over to the association at the end of the playing year. These funds may be designated for specific purposes, such as the Scholarships

(F) Teams are discouraged from seeking funding and additional sponsorship from current association sponsors. The list of current sponsors can be made available from the Communication & Fundraising Director.

(G) Teams are encouraged to fully utilize the fundraising opportunities which benefit the Association.

(H) Certain activities, such as raffles, require approval and licensing by the Alberta Gaming & Liquor Commission (AGLC). It is the responsibility of the individuals obtaining such approval to ensure that all requirements are met and the Association is not penalized.

(J) Teams are prohibited from using the Association's AGLC ID number for the purpose of obtaining a license as required by

AGLC. All teams, with association approval, MUST obtain their own annual AGLC ID -number as outlined on the AGLC website (www.aglc.ca). This number will be referenced within the team budget.

(K) Use of the name, logo or other property of the Association for fundraising purposes requires the prior approval of the Executive Board.

(L) These guidelines apply to groups of teams (e.g. tournament committees) and their constituents as well as individual teams and their members.

