

*NCMHA.com*



***BYLAWS  
&  
REGULATIONS***

2016-2017  
**2016-2017**



# INTRODUCTION

The North Central Minor Hockey Association (NCMHA) is a volunteer governing body for organized youth hockey "league play", within central Alberta. The NCMHA membership consists of 26 separate minor hockey associations registered with Hockey Canada. The membership is responsible for decisions regarding the Objects, Bylaws and Regulations of the NCMHA through basic voting procedures. The elected executive administers the general operations, provides recommendations, and remains accountable to the membership. The expanse of the association is primarily from Millet in the north to Bowden in the south and from Rocky in the west to 3 C's in the east.

With more than 50 teams in total, the NCMHA does its utmost to provide both competitive and recreational hockey in the Atom, Peewee, Bantam and Midget age categories.

Depending on the number of teams, each category is split into as many as five levels or "tiers" with tier 1 being the most challenging. To help ease travel, larger tiers are often split into divisions and/or conferences.

An interlock system between 4 leagues has been set up for 2016, allowing teams close to league boundaries to play each other, providing more teams and less travel in each league. All interlock games will count in teams' league standings.

Early in the year, each Division is assigned a league governor to administer and oversee the entire season from start to finish. Regular season play concludes near the end of February with the play-offs running through the month of March. At that time, based on the final regular season standings, all teams challenge for the championship in their tier.

**Visit the website @ [NCMHA.com](http://NCMHA.com)**



# *North Central Minor Hockey Association*

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# *North Central Minor Hockey Association*

## ***OBJECTS***

May 15, 2000

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### **Article 1. NAME**

This organization shall be known as the

**"NORTH CENTRAL MINOR HOCKEY ASSOCIATION"  
(NCMHA)**

### **Article 2. OBJECTIVES**

- A. To provide an opportunity for every child in the NCMHA area to play the game of hockey, regardless of social standing, race, color or creed.
- B. To organize, supervise and govern minor hockey leagues and playoffs in accordance with Hockey Alberta.
- C. To stimulate the development of teams and leagues in the north central area.
- D. To improve the caliber of minor hockey in the north central area by upgrading the standards of coaches, players, and referees.
- E. To provide a united, recognized voice to Hockey Alberta.
- F. To assist with the aims and objectives of Hockey Alberta and Hockey Canada.
- G. To promote and encourage goodwill, sportsmanlike conduct and attitudes amongst players, coaches, spectators and teams playing in the NCMHA.



# *North Central Minor Hockey Association*

## **BYLAWS**

April 12, 2015

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### **Bylaw 1. MEMBERSHIP & FEES**

- a) The NCMHA shall be a member of Hockey Alberta and Hockey Canada.
- b) All minor hockey associations with teams registered in the NCMHA shall be members of the NCMHA.
- c) Registration fees shall be set at the annual meeting in the spring.

### **Bylaw 2. LOSS OF MEMBERSHIP**

- a) Associations that fail to pay fees, provide directors, executive or follow NCMHA Bylaws / Regulations shall be suspended.
- b) Directors can resign by providing written notice to the executive.

### **Bylaw 3. MEETINGS**

- a) The NCMHA shall hold an annual general meeting (AGM) in the spring, a general meeting in January, if deemed necessary by the executive, and a general meeting in the fall.
- b) The executive shall announce the time and place of these meetings at the spring AGM and post them on the website, providing at least 4 months' notice.
- c) The executive shall call a special meeting any time two-thirds of the executive committee or one-third of the directors request one in writing.
- d) The secretary shall post notice of a special meeting on the NCMHA website and email or fax directors 7 days in advance of the meeting.
- e) The executive committee shall meet as necessary to operate the NCMHA according to the Objects, Bylaws and Regulations.
- f) The order of business for meetings shall be:

- (1) Call to order
- (2) Additions to the agenda
- (3) Reading of last minutes
- (4) Treasurer's report
- (5) President's report
- (6) Vice President's report (B/M)
- (7) Vice President's report (A/PW)

- (8) Governor's reports
- (9) Business arising from the minutes
- (10) New business
- (11) Correspondence
- (12) Elections (AGM)
- (13) Adjournment

*Bylaw 4.* **QUORUM / VOTING**

- a) A quorum shall be present before a vote is valid.
- b) A quorum shall be one more than half of the directors at general or special meetings.
- c) A quorum shall be one more than half of the executive at an executive meeting.
- d) Each minor hockey association with teams registered in the NCMHA shall have one voting director.
- e) Each executive officer shall have one vote except the chairman, who shall only vote in the event of a tie.
- f) Voting shall be by a show of hands unless a secret ballot is requested.
- g) Election of the executive officers shall be by secret ballot.

*Bylaw 5.* **EXECUTIVE COMMITTEE / TERMS OF OFFICE / DUTIES**

- a) The executive committee shall consist of president, two vice presidents, secretary, and treasurer.
- b) Elections shall take place at the annual general meeting.
- c) All terms of office shall be two years.
- d) The president and treasurer and vice president, Atom/Pee Wee division shall be elected in even-numbered years, while the secretary and vice president, Bantam/Midget/Female division, shall be elected in odd-numbered years.
- e) The executive committee shall be responsible to the board of directors.
- f) The executive committee shall appoint league governors as needed.
- g) The executive committee may appoint directors to fill any vacancies until the next annual general meeting.

*Bylaw 6.* **BOARD OF DIRECTORS / TERM OF OFFICE / DUTIES**

- a) The board of directors shall consist of the executive committee and one director from each minor hockey association with teams registered in the NCMHA.
- b) Each association shall appoint one director annually, from their board to the NCMHA board of directors to be named at the fall general meeting.
- c) All positions in the NCMHA shall be without salary, although expenses and honoraria may be paid.
- d) The board of directors shall operate the NCMHA according to the objects, bylaws and regulations.
- e) The board of directors may, by a two-thirds majority vote, suspend any director or officer whose conduct is considered detrimental to the best interests of the NCMHA.

## **Bylaw 7. EXECUTIVE / DIRECTOR DUTIES**

### **PRESIDENT**

- a) preside at all meetings and perform the duties usual of a president.
- b) act for the executive committee and/or board of directors, when it is impossible to obtain a committee or board vote. Such decisions must then be presented at the next general meeting for ratification.
- c) be responsible to assemble the agenda for all general and special meetings.
- d) be responsible for the proper and efficient operation of the NCMHA.
- e) have signing authority on NCMHA cheques.
- f) be chairman of any appeals and/or discipline committee.
- g) be a member of all committees.

### **VICE PRESIDENT, ATOM/PEE WEE DIVISION**

- a) have the authority and perform the duties of the president in his/her absence.
- b) perform such duties as requested by the president.
- c) have signing authority on NCMHA cheques.
- d) be a member of appeals and discipline committee.
- e) oversee the Atom and Pee Wee divisions of NCMHA

### **VICE PRESIDENT, BANTAM/MIDGET/FEMALE DIVISION**

- a) have the authority and perform the duties of the president in his/her absence.
- b) perform such duties as requested by the president.
- c) have signing authority on NCMHA cheques.
- d) be a member of appeals and discipline committee.
- e) oversee the Bantam and Midget and Female divisions of NCMHA

### **SECRETARY**

- a) attend all NCMHA meetings and keep accurate minutes of the same.
- b) send minutes and meeting notices to all involved.
- c) be responsible for all NCMHA correspondence.
- d) prepare contact lists of executive members and association directors, and post them on the website.
- e) email or fax a reminder notice 7 days in advance of general meetings.

### **TREASURER**

- a) record all receipts and expenditures.
- b) prepare financial statements for general meetings.
- c) prepare a year-end financial statement which shall be reviewed before the fall meeting.
- d) prepare and present a budget for the next season, at the annual general meeting.
- e) have signing authority on NCMHA cheques. Any two signatures of the president, vice presidents and the treasurer are required on all cheques.
- f) be responsible for the registration of all teams with the NCMHA.

## **DIRECTORS**

- a) be responsible to the NCMHA for their minor hockey association.
- b) represent and vote for their association at NCMHA general meetings.
- c) ensure that their association's executive, coaches and managers know and understand the NCMHA Bylaws and Regulations.

### *Bylaw 8. **BORROWING POWERS***

- a) The NCMHA may not borrow money without a special resolution of the association.

### *Bylaw 9. **FISCAL YEAR / AUDIT OF FINANCIAL ACCOUNTS***

- a) The NCMHA fiscal year shall be from May 1st to the following April 30th.
- b) Two NCMHA directors or an accountant shall be appointed at the annual meeting to audit the financial statements and records at least once a year.

### *Bylaw 10. **ASSOCIATION SEAL***

- a) The executive shall keep and use the NCMHA seal.

### *Bylaw 11. **ASSOCIATION RECORDS***

- a) The secretary and treasurer shall keep past records of the NCMHA in a safe place.
- b) NCMHA directors may inspect minute books and financial records at any time appropriate to the secretary and treasurer.

### *Bylaw 12. **AMENDMENTS***

- a) Amendments of the NCMHA objects and/or bylaws shall only be made by a special resolution of the NCMHA. That means a resolution passed:
  - (i) at a general meeting with 21 days' notice to propose the resolution given, and
  - (ii) where at least 75% of eligible voters have voted.
- b) A resolution proposed and passed as a special resolution at a general meeting with less than 21 days' notice given if the eligible voters agree to it.
- c) A copy of any amendments shall be sent to Corporate Registry and Hockey Alberta.





# *North Central Minor Hockey Association*

## ***REGULATIONS***

April 9, 2016

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### **1. OPERATING RULES**

- a) The NCMHA shall operate under the rules and regulations of the Hockey Canada (CHA), Hockey Alberta (HA) and the North Central Minor Hockey Association (NCMHA).

### **2. CONDUCT**

- a) Profanity and the use of alcohol, drugs, tobacco and tobacco products are prohibited in all games and practices under the jurisdiction of the NCMHA.
- b) All players, coaches, managers, officials and directors shall conduct themselves in a polite and sportsmanlike manner at all times. Obvious or persistent unacceptable conduct and/or blatant disregard of the CHA, HA, or NCMHA rules and regulations can result in the loss of the association's performance bond at any time.

### **3. REGULATION CHANGES**

- a) Major changes to any of the NCMHA operating procedures, may only be made once per season at the April annual general meeting. When requesting changes, additions or deletions to the regulations, a "Notice of Motion" form must be submitted to the NCMHA executive before March 31st. of the current playing season, not at the AGM. Notices of Motion received will be posted on the website, along with the AGM agenda.
- b) Minor changes to NCMHA regulations may be made at general or executive meetings with a majority vote. Changes or adjustments made by the executive, must be presented at the next general meeting for ratification.

### **4. MEMBER ASSOCIATIONS**

- a) Associations are encouraged to designate their NCMHA director and send the same director to each NCMHA general meeting. If the director is unable to attend, another person shall attend instead.
- b) Associations must have a director at each general meeting or they will be fined \$200. Payment must be mailed to the NCMHA treasurer immediately, or associations will forfeit their performance bond.
- c) In case of extreme weather and road conditions, the president may, after consulting with the executive, cancel a NCMHA meeting, by putting a notice on the NCMHA website. The secretary will also send individual emails to all league governors and NCMHA directors.  
*Each MHA is responsible to keep contact information current, so these messages will go to the proper NCMHA director.* If they are unsure of whether the meeting has been cancelled, it is

up to NCMHA directors to check the website and their email on the morning of the meeting. The secretary will submit a reminder notice 7 days in advance of general meetings.

- d) The entire association shall be suspended if there are any outstanding team fees not paid by Nov. 30.
- e) Associations must post a list of governors' names, phone, numbers and email addresses in the referees' room of each of their arenas.
- f) Associations and their teams must be properly registered with Hockey Alberta before their first game, **including pre-season games.**
- g) **The NCMHA Boundary is defined in *Appendix B- NCMHA Boundary***

## **5. REGISTRATION**

- a) The registration fee shall be **\$250.00** per team. One *Game Book* per team and one *Referee Report Book* for each arena used, are included in the fee. Extra *Game Books* and *Referee Report Books* are available from the treasurer at **\$20.00** each, plus delivery costs.
- b) Each association entering teams in the NCMHA shall bring the following information to the fall general meeting: registration forms and fees, and a complete association contact list including; president, director, ice coordinator, referee in chief, **treasurer** and team contacts (email addresses, and phone numbers).
- c) Associations are responsible for notifying and paying the treasurer for any teams registered after the fall general meeting, using the *Team Registration Form* on the NCMHA website.
- d) Requests for refunds for cancelled teams must be made using the *Team Cancellation Form*, and sent to the treasurer before April 30 of the current season, or refunds will not be issued.

## **6. NEW ENTRIES / PERFORMANCE BONDS**

- a) New associations requesting entry to the NCMHA, must apply in writing. The application must be signed by the association's president, and include a \$500.00 performance bond cheque. Acceptance will be made by a majority vote at a NCMHA general meeting. ***See Appendix A- Membership in North Central Minor Hockey Association.***
- b) Each MHA's performance bond is held in trust with the NCMHA. This bond shall be liable for any breach of the NCMHA objects, bylaws, regulations and/or for the failure to fulfill, obligations within the NCMHA.
- c) Associations that have forfeited their performance bond, must post a new **\$1000** performance bond to be reinstated in the NCMHA.
- d) An association must apply in writing to request a leave of absence or to withdraw from the NCMHA. Failure to submit requests in writing will result in a forfeiture of the bond.
- e) **MHA's that wish to withdraw from NCMHA for the following season must notify the executive in writing by the April AGM or forfeit their bond.**

## **7. ICE REQUIREMENTS**

- a) Associations will provide home ice times **and home tournament dates** for all teams to the scheduler in a format specified by NCMHA by **September 7.** (*see NCMHA Maximum Game Allotment table.*)
- b) **Ice times may be provided for a block of teams, or individual teams. In all cases, the required number of game slots must be provided as indicated in the table. Ice times provided for each team must, at a minimum, provide ice slots on two different days of the week. No more than two thirds (2/3) of the ice slots may be for any one day of the week. NOTE: In the case of Bantam Tier 1, Midget Tier 1, or any other tier where special circumstances such as travel to non-**

traditional NCMHA centers or the use of double-header overnight trips are required, the league reserves the right to require specific ice times be submitted.

- c) MHA's with 4 or fewer team with be charged \$100 per day for late ice time submissions. MHA's with 5 or more teams will be charged \$200 per day for late ice time submissions.

d)

NCMHA MINIMUM GAME ICE TIME LENGHTS				
Tier	Ice Slot	Periods	Flood	Warmup
All Atom	2.0 hour	Minimum 15 minute stop time Recommended 20 minute stop time	At least once/game	Min. 3 min Max. 5 min
All Pee wee	2.0 - 2.25 hour	Minimum 15 minute stop time Recommended 20 minute stop time	At least once/game	Min. 3 min Max. 5 min
Bantam 1	2.25-2.50 hour	Three 20 minute stop time	Twice/game	Min. 5 min Max. 7 min
Bantam 2, 3, 4, 5 & Female	2.25 - 2.50 hour	Three 20 minute stop time	Twice/game	Min. 3 min Max. 5 min
Midget 1	2.50 hour	Three 20 minute stop time	Twice/game	Min. 7 min Max. 10 min *see below
Midget 2, 3, 4, 5 & Female	2.25 – 2.50 hour	Three 20 minute stop time	Twice/game	<b>Min. 5 min</b> <b>Max. 7 min</b>
*For Midget Tier 1 it is preferred that warm-ups begin 15 minutes prior to the posted game time followed by ice resurfacing. Individual teams are to advise opponents of arrangements in place at the beginning of the season.				

e)

NCMHA MAXIMUM GAME ALLOTMENT TABLE (For Regular Season Scheduling Purposes)								
Atom								
Tier	Total Games	Preseason	Home	Away	Regular	Home	Away	Slots Required for Scheduling
1	26	4 games	2	2	22 games	11	11	13 + 3 Extra = 16
2	24	4 games	2	2	20 games	10	10	12 + 3 Extra = 15
3, 4, 5	22	4 games	2	2	18 games	9	9	11 + 3 Extra = 14
Female	24				24 games	12	12	12 + 3 Extra = 15

Pee wee								
Tier	Total Games	Preseason	Home	Away	Regular	Home	Away	Slots Required for Scheduling
1	28	4 games	2	2	24 games	12	11	14 + 3 Extra = 17
2	26	4 games	2	2	22 games	11	11	13 + 3 Extra = 16
3, 4, 5	24	4 games	2	2	20 games	10	10	12 + 3 Extra = 15
Female	26				26 games	13	13	13 + 3 Extra = 16

Bantam								
Tier	Total Games	Preseason	Home	Away	Regular	Home	Away	Slots Required for Scheduling
1	30				30 games	15	15	15 + 3 Extra = 18
2	28	4 games	2	2	24 games	12	12	14 + 3 Extra = 17
3, 4, 5	26	4 games	2	2	22 games	11	11	11 + 3 Extra = 16
Female	28				28 games	14	14	14 + 3 Extra = 17

Midget								
Tier	Total Games	Preseason	Home	Away	Regular	Home	Away	Slots Required for Scheduling
1	32				32 games	16	16	16 + 3 Extra = 19
2	28	4 games	2	2	24 games	12	12	14 + 3 Extra = 17
3, 4, 5	26	4 games	2	2	22 games	11	11	13 + 3 Extra = 16
Female	28				28 games	14	14	14 + 3 Extra = 17

## 8. TEAM PLACEMENT / TIERING

- Associations will be required to notify the NCMHA at the spring meeting, when they will have any of their teams playing in other surrounding leagues or in-house for the following season.
- Associations will provide initial team placements to the secretary in a format specified by NCMHA by **September 7**.
- When associations place more than one team into a tier, the teams must be of equal caliber. Associations with two or more teams in the same tier cannot use affiliation with each other in any NCMHA game.
- Associations and the NCMHA will be expected to place teams into tiers where they feel they will be competitive. Tiering and/or team placement is not in accordance with the Hockey Alberta categorization.

Initial Team Placement Guidelines				
One team	in Tier 1, 2, or 3			
Two teams	1 <sup>st</sup> in Tier 1, 2,	2 <sup>nd</sup> in Tier 3, 4 or 5		
Three teams	1 <sup>st</sup> in Tier 1	2 <sup>nd</sup> in Tier 2, 3 or 4	3 <sup>rd</sup> in Tier 4 or 5	
Four (or more) teams	1 <sup>st</sup> in Tier 1	2 <sup>nd</sup> in Tier 2 or 3	3 <sup>rd</sup> in Tier 3 or 4	balance in Tier 4 or 5

- INITIAL PLACEMENT GAMES** For initial placement games, all players on a team must be registered with HA. These games will be posted on the website ([www.ncmha.com](http://www.ncmha.com)) at least one week prior to the start of the initial placement games in the *Timeline*. Managers must send game sheets to their governors and post scores on the website immediately after the game, or their team will receive a \$50 fine.
- The Team Placement Committee will consist of the president, vice-president and the scheduler. Teams that demonstrate they do not belong in a tier will be moved to a tier more fitting with their ability. The committee, in consultation with the involved association(s) and in particular cases with the team(s) will determine the final placement of all teams.
- The team movement deadline is November 15th. Any MHA requesting in writing to move a team after November 15 will be charged \$200 if the move is approved. The decision of the placement committee shall be final. NCMHA makes all final tiering decisions.

## 9. SCHEDULING

- The NCMHA Ice Scheduler will provide scheduling services as per contract.
- During the scheduling period, only the association's ice coordinators are allowed to communicate with the scheduler.
- Governors will be responsible for proofing the schedules to confirm the format, number of home/away games played, balance, double bookings etc.
- Associations' ice coordinators will have the schedules emailed to them 24 hours prior to the complete schedule being posted on the website. Ice coordinator should also proof the schedules.

- e) All approved regular season and playoff schedules will be uploaded to the NCMHA website. These schedules are to be regarded as the official schedule.
- f) For any schedule that is changed after being posting on the website, the league scheduler will contact both affected teams and their MHA ice schedulers.
- g) The website will be the primary method of communication of standings and statistics.

## **10. GOVERNORS**

- a) Governors will be appointed by the NCMHA Executive on a contract basis.
- b) One of the two vice presidents will oversee and provide support to each governor.
- c) Governors shall abide by the Hockey Canada, Hockey Alberta and bylaws and regulations.
- d) Governors shall ensure that all players, coaches, and managers in their division follow Hockey Canada, Hockey Alberta and NCMHA *Bylaws and Regulations*.
- e) Governors are responsible for suspending any player, team, coach, manager or other team official who does not follow regulations or displays un-sportsmanlike conduct. Governors rule on suspensions concerning NCMHA scheduled games only. The Hockey Alberta zone discipline coordinator is responsible for rulings involving exhibition, tournament, or provincial games.
- f) Governors shall not be a coach or manager of a team in their division. They should not be a spouse of a coach or manager in their division.
- g) Governors are expected to attend any NCMHA meetings as requested by the executive.
- h) Governors should announce to their teams, their personal communication preferences, and All-Star Game hosting procedures before or shortly into the season (*See Play-offs and All-Star Games*). The NCMHA manager/coach meeting is a good time to discuss these and other items.
- i) Governors are responsible for managing their tier's regular season and playoff schedule. This involves keeping on top of game changes, cancellations, postponements etc., and posting the information on the website in a timely manner.
- j) Governors are responsible for collecting and managing the game sheets for all **league** games.
- k) All suspension notices must be submitted to: 1) the team's manager; 2) the team's association president; 3) the applicable Hockey Alberta zone discipline coordinator; 4) and the appropriate NCMHA vice president.
- l) Governors must immediately notify the NCMHA president and/or vice-president when dealing with all significant Hockey Alberta suspensions. These primarily include; match, abuse and gross infractions.
- m) Governors should regularly communicate with the Hockey Alberta zone discipline coordinators.

## **11. MANAGERS / COACHES**

- a) All coaching and team staff must be certified and registered as per Hockey Alberta requirements.
- b) Managers and coaches will attend the *MANAGERS / COACHES Meeting* at the beginning of the season to meet the league governor, go over key regulations pertaining to the teams, coach and managers duties, and to review some general operations of the NCMHA,
- c) **Teams that do not provide a manager, coach or alternate for each team will receive a \$100 fine.**
- d) The team manager shall be the primary link to the governor. Problems with scheduling, sending game sheets, suspension queries, etc. must be brought to the governor's attention.
- e) **Teams shall provide HCR registration lists if requested by their league governor.**
- f) Managers/coaches are responsible to see that game sheets and referee incident reports, if required, are completely and correctly filled out.
- g) Managers/coaches are expected to notify the governor immediately of serious incidents and suspendable infractions which require prompt attention.

- h) The home team manager must retain all of the original white copies of the game score sheets and the referee incident reports until the end of the season. The originals are to be made available at any time upon request.
- i) NCMHA league play has priority over exhibition and tournament play, **and must not be neglected at any time.** Necessary communication and proper procedure for rescheduling, postponing or forfeiting games must be made. Each team must complete their regular season schedule to be eligible to compete in playoffs

## **12. THE HOME TEAM**

- a) For all NCMHA regular season and playoff scheduled games, the home team is responsible to submit the game sheet and referee report to their respective governor within 24 hours after the game. The home team will post game stats on the website within 24 hours of the game. Teams who don't comply with this rule will be fined \$50 for each infraction. League governors will post these fines on the website.
- b) For all NCMHA games, the home team will wear white or light colored jerseys. In case of conflict, the home team will change colors and report the incident to the league governor.
- c) The home team shall supply the visiting team with at least 25 pucks for pre-game warm-up.
- d) Timekeepers & scorekeepers must be over 18 years of age.
- e) Crowd or fan control before, during and after the game, is the responsibility of the home team. The home team is encouraged to call their local police agency for matters occurring outside the game of hockey.
- f) **Pre-game warm-up shall begin at the time posted on the schedule for the start of the game, unless both teams agree prior to the game. In all instances, the pre-game warm-up time shall be posted on the score clock. The home team has the sole discretion for length of warm-up, provided in section 7(d).**

## **13. REGULAR SEASON**

- a) Failure of a team to show up for any NCMHA scheduled game will result in forfeit penalties.
- b) NO overtime shall be played in regular season games.
- c) Sunday to Thursday games shall not start any later than 7:45 pm for Atom/Pee Wee and 8:30 pm for Bantam/Midget. Travel times should be considered when scheduling.
- d) The regular season schedule shall not have games on Thanksgiving Day, Family Day, nor December 24 through January 1. Rescheduled games may be played on these days if both teams agree.
- e) All teams must complete their regular league schedule to be eligible to compete in playoffs.
- f) Regular Season Standings In all tiers and divisions, standings are determined using the total point method, defined as 2 points for a win, 1 point for a tie, and 0 points for a loss. The team with more points will be ranked higher.

NOTE: In any tier where the teams involved have been scheduled an unequal number of regular season games, the regular season standings for all teams within the tier, regardless of division, will be determined using the winning percentage method, defined as the teams' total number of points divided by the total number of points available to be won. The team with the higher percentage will be ranked higher.

When teams in any tier or division are tied in the final standings of the regular season, the following tie-breaker procedure will apply:



- 1st) Team with the most wins overall;
- 2nd) Team with the best record between the tied teams;
- 3rd) Team with the highest goal ratio using the following formula:  
 Formula = total goals for divided by total goals for plus total goals against;  

$$\frac{GF}{GF + GA} \times 100 = \text{Goal Ratio } \%$$
- 4th) Team with lowest penalty minutes accumulated;
- 5th) Single toss of a coin.

#### 14. PLAY-OFFS

- a) Teams must complete their regular season schedule to be eligible to compete in any play-off.
- b) Winning teams shall post the game stats and submit game information to the league governor within 24 hours of game completion, or face a \$50 fine.
- c) NCMHA will post play-off formats after the final tiering is finished.
- d) MHA presidents must advise their respective league governor in writing by February 1 if they do not wish to participate in playoffs
- e) The NCMHA will provide one banner to the winner of each championship and consolation play-off.
- f) Overtime Procedure: In a two-game total point series, overtime will not be played in the first game of the series. In the second game of a two-game total point series, OR any game in a best of 1, best of 3 or best of 5 series, where the score is tied at the end of regulation time, overtime period(s) will be played. Hockey Canada Overtime Rule 10.16 will be the procedure for overtime.
- g) Play-off round-robin standings: When teams in any tier are tied for points in the final standings of a play-off round-robin series, the tie-breaker procedure will be the same as the regular season using rule 13(h) except that only games played in the round robin series will be used.
- h) Mercy Rule: In a two-game total point series, if at the end of regulation time in game 1 there is a score differential of 10 goals or more, the league governor shall cancel the second game and award the series to the winner of game 1. In a best of 3 or a best of 5 series, the mercy rule is not in effect.
- i) Team With Venue: In all playoff series one of the two teams will be considering to be "team with venue;" that is, the team placing higher in the regular season in comparison to their current playoff series opponent, in accordance with rule 14 i). In all playoff series the Team with Venue will host the last game in a two game total point series, game 1 in a best of 1 series, games 1 and 3 in a best of 3 series, and games 1, 3, and 5 in a best of 5 series. This will apply unless both teams involved agree, in writing, to a different schedule with the governor's consent.

NOTE: In any playoff series involving an interlock situation or against a non-traditional NCMHA team, special circumstances will apply. In a best of 3 series, the team with venue will host games 2 and 3, and in a best of 5 series, games 3, 4, and 5. This will apply unless both teams involved agree, in writing, to a different schedule with the governor's consent.

Playoff Scheduling Format		
Playoff Format- All Tiers	Team <b>without</b> venue hosts:	Team <b>with</b> venue hosts:
Two-Game Total Points	Game 1	Game 2
Best of Three Series	Game 2	Game 1, Game 3*
Best of Five Series	Game 2, Game 4*	Game 1, Game 3, Game 5*
Playoff Format- Special Circumstances,	Team <b>without</b> venue hosts:	Team <b>with</b> venue hosts:

Interlock or Non-Traditional NCMHA opponent situations		
Two-Game Total Points	Game 1	Game 2
Best of Three Series- One weekend involved	Game 1- Played Friday commencing between 7:00pm and 8:30pm.	Game 2- Played Saturday commencing between 2:00pm and 8:30pm Game 3*- Played Sunday commencing between noon and 4:00pm
Best of Three Series- Two weekends involved	Game 1- Played any day on first weekend commencing between 7:00pm and 8:30pm Friday, or 2:00pm and 8:30pm Saturday, or noon and 4:00pm Sunday	Game 2- Played Friday or Saturday on second weekend commencing between 7:00pm and 8:30pm Friday, or 2:00pm and 8:30pm Saturday. Game 3- Played day following game 2 between noon and 4:00pm
Best of Five Series	Game 1- Played Friday or Saturday on first weekend commencing between 7:00pm and 8:30pm Friday, or 2:00pm and 8:30pm Saturday Game 2- Played following day between noon and 4:00pm	Game 3- Played Friday on second weekend commencing between 7:00pm and 8:30pm Game 4*- Played Saturday between 2:00pm and 8:30pm Game 5*- Played Sunday between noon and 4:00pm
*if necessary		

- j) **Playoff Scheduling Two Game Total Point Series:** In a two game total point series, the team without venue will provide to the team with venue, two reasonable ice slots on different dates. The team with venue will select one of the two ice slots within 24 hours and provide the team without venue, two ice slots to choose from for game 2. The team without venue will choose from these ice slots within 24 hours. The team managers will complete a playoff game agreement form. The league governor will have sole discretion on what constitutes a reasonable ice slot.
- k) **Playoff Scheduling Best of 3 Series:** In a best of 3 series, the team without venue will provide to the team with venue, two reasonable ice slots on different dates. The team with venue will select one of the two ice slots within 24 hours and provide the team without venue, two ice slots to choose from for game 1, and two ice slots to choose from for game 2. The team without venue will choose from these ice slots within 24 hours. The team managers will complete a playoff game agreement form. The league governor will have sole discretion on what constitutes a reasonable ice slot.  
Note: In Bantam and Midget Tier 1, where the playoff series involves an interlock or non-traditional NCMHA opponent, the series shall be scheduled according to the table.
- l) **Playoff Scheduling Best of 5 Series :** In a best of 5 series, the league governor will set up a conference between the respective team managers and the league governor in lieu of the game agreement form, to identify and confirm ice slots. The league governor will have sole discretion on what constitutes a reasonable ice slot.  
**NOTE:** In Bantam and Midget Tier 1, where the playoff series involves an interlock or non-traditional NCMHA opponent, the series shall be scheduled according to the table.
- m) **The NCMHA Play-off Agreement Form must be used to schedule play-off games.**
- n) **The team manager with venue must contact the team manager without venue to begin the scheduling process within 24 hours of either playoff opponents being known, or the last scheduled regular season game in that tier, whichever comes first.**



- o) **Notwithstanding anything contained in sections 14 (i), 14(j), 14(k), 14(l), or 14(n) common sense must prevail. If team managers are unable to reach an agreement for playoff scheduling according to the regulations due to ice availability, travel, provincial tournaments, or any other circumstance, the league governor may, upon approval of the vice-president, schedule the series.**

## **15. GAME SHEETS and REFEREE INCIDENT REPORTS**

- a) In all cases, it is up to the home team manager to be sure the game sheet is filled out properly. This means dates, team names, referee's name and number, division and tier, game number, and it must be legible. Improperly filled out game sheets will be returned to the home team and points could be deducted from the standings.
- b) The home team is responsible to submit the game sheet and referee report to their governor within 24 hours for all league games. When there is a question or obvious suspendable infraction from the game, the home team must submit the score sheet and referee report to their governor immediately.
- c) The NCMHA has no jurisdiction over non-NCMHA scheduled games. These include exhibition, tournament and provincial games. Game sheets from these games must be submitted to the appropriate Hockey Alberta zone discipline coordinator.
- d) After submitting to the governor, the home team manager must retain all of the original white copies of the game sheets and referee reports until the end of the season. The originals are to be made available at any time upon request.
- e) The home team must provide a copy of the game sheet to the visiting team immediately following the game.
- g) *Referee Incident Report Books* are supplied to each association, must remain in the referee room of each arena. Each report is a three-copy document. Upon completion, the white copy stays with the home team to be submitted with the game sheet. The pink copy is to be given to visiting team, immediately following the game, while the yellow copy remains in the book for further reference. (*see Officials for description*)
- h) The home team is responsible to see that the referee incident report is completed correctly and must submit it along with the game sheet directly to the governor.

## **16. POSTPONEMENTS / RESCHEDULING / FORFEITS / 4-POINT GAMES / INCLEMENT WEATHER**

- a) A team requesting to postpone, reschedule, forfeit or play a 4-point game, must fill-out their portion of the *Notice of Game Change Form* and forward it to the other team and then the governor.
- b) Whether approved or not, the governor will send the form back to both teams. All 3 parties must sign the form before the approval is complete and the agreement is considered binding. Games cannot be played until the governor has approved and posted the changes on the website.
- c) The *Notice of Game Change Form* is very important in providing a record for confirming communication and agreements.
- d) Failure to have the *Notice of Game Change Form* completed before the original scheduled game time and sent to the governor, will result in the immediate forfeit of that game.
- e) Games will only be considered for postponement due to inclement weather or unforeseen circumstances. *This does not include shortage of players or lack of certified coaches.* Normally these requests will be considered for approval only if they are within 24 hours of game time. The *Notice of Game Change Form* is required for these situations also.
- f) Except for a game postponement situation, a 3-way agreed upon date and time for the rescheduled game must be indicated on the *Notice of Game Change Form*. The notice for rescheduling a game should be made well in advance to allow associations to re-book their ice. Teams in default may be required to pay for ice time.

- g) Approval for game changes will not be given to teams who give short notice for rescheduling of game(s) to go to a tournament. They must have the approval and a rescheduled game date and time 3 weeks before attending the tournament.
- h) Short notice postponements will require rescheduling asap with a deadline to do so, at the discretion of the governor. Brief postponements will be granted for Provincial playoffs, but will also require immediate rescheduling. Provincial play does not mean that teams neglect NCMHA league obligations.
- i) At any time when a 4-point game is requested or required and before the game is played, both teams and the governor must sign the 4-point game section found on the *Notice of Game Change Form*.
- j) The governor has the final approval or refusal for postponements, rescheduling and/or 4-point games. In uncooperative circumstances, the governor reserves the right to determine who is at fault and may determine that one or both teams are guilty of a forfeit.
- k) When teams want to voluntarily forfeit game(s) or when a forfeit is necessary due to unforeseen circumstances, and there is a request to dismiss any forfeit penalty, the case will be evaluated upon notification in writing from the requesting team's association, to the governor. Points may or may not be awarded at the governor's discretion.
- l) ANY TIME A GAME IS INVOLUNTARILY FORFEITED DURING THE REGULAR SEASON, THE FOLLOWING PENALTIES WILL BE ASSESSED:

- 1) Two points (or the win), will be awarded to the non-offending team.
- 2) The offending team's association will be fined \$200.00.
- 3) The offending team's association will be subject to pay the costs for ice, referees, and travel expenses.
- 4) The offending team could be disqualified from competing in the playoffs.
- 5) The offending team's association could have its NCMHA bond forfeited.

- m) ANY TIME A GAME IS INVOLUNTARILY FORFEITED DURING THE PLAY-OFFS, THE FOLLOWING PENALTIES WILL BE ASSESSED:

- 1) The offending team will be disqualified from competing for the balance of the playoffs.
- 2) The offending team's association will be fined \$200.00.
- 3) The offending team's association will be subject to pay the costs for ice, referees, and travel expenses.
- 4) Two points (or the win), could be awarded to the non-offending team.
- 5) The offending team's association could have its NCMHA bond forfeited.

- n) Associations shall send any ice and referee cost invoices to their leagues governor and vice president, not to the offending association or the treasurer. The league governor will approve the invoice, then forward it to the V. P, who will approve it and forward it to the treasurer.

## 17. NCMHA SUSPENSIONS

- a) Any team, player, coach, assistant coach, trainer or manager who does not follow Hockey Canada, Hockey Alberta or NCMHA regulations is subject to suspension.
- b) The registered head coach will be deemed responsible for the conduct of the team and will be served with the additional NCMHA suspension when required.
- c) Upon a suspension, the governor shall inform the following by filling out the suspension form and submitting it to: 1) the team's manager 2) the team's association president 3) the applicable Hockey Alberta zone discipline coordinator and when required, 4) the NCMHA president or vice-president.

- d) NCMHA suspensions are intended to discipline repeat offenders. If a player or team official is consistently being assessed major infraction penalties or accumulating numerous misconducts, he/she will be subject to NCMHA suspensions.
- e) Governors are responsible to administer NCMHA and Hockey Alberta suspensions. The governor must immediately notify the NCMHA president and/or vice president when dealing with all significant Hockey Alberta suspensions.
- f) Additional NCMHA suspensions will be acknowledged by Hockey Alberta and when required are to be consecutively served in games external to the NCMHA.
- g) All suspensions from games at the end of the season or play-offs, will carry into the next season.
- h) Suspended parties shall have the right to appeal the decision (*see Appeals*).
- i) The governor along with the president and/or vice president reserves the right to use discretion in determining all NCMHA suspensions. Players or team officials who persist with further infractions, unsportsmanlike or detrimental conduct are subject to additional NCMHA suspension or discipline, as deemed necessary.
- j) **NCMHA Suspension Guidelines in effect are contained in *Appendix C- NCMHA Minimum Suspension Guidelines*.**
- k) **Indefinite Suspension: Any player or team official who receives an indefinite suspension shall be considered suspended until dealt with at a hearing. A hearing will be held no later than 10 days from the date of the infraction and will consist of the President, a Vice-President, and the applicable Governor. The hearing may be held in person or via teleconference. The suspended individual may be present and in the case of a minor player, either a parent or a team official may participate if requested by the player. Any other relevant person may participate upon invitation of NCMHA. Following all submissions, the suspended individual and all invited persons will leave the hearing. The governor will advise the suspended individual of the decision reached.**

## **18. REFEREES / OFFICIALS**

- a) Hockey Canada / Hockey Alberta approved officiating systems must be used for all NCMHA games.
- b) The NCMHA recommends a 2 or 3 official system for Atom and 3 officials for higher divisions. Bantam and Midget tier 1 shall have 3 officials. In unforeseen circumstances, if only two officials are present, the game will be played and the circumstances reported to the governor.
- c) Referees must be older than the category they are officiating.
- d) Referees must be certified at least Level 1 before officiating Atom and Pee Wee NCMHA games.
- e) Referees must be certified at least Level 2 before officiating Bantam and Midget NCMHA games. In Midget 1 Tier, assignors shall use Level 3 or senior program referees where possible, or when requested by NCMHA.
- f) Individuals shall not officiate a NCMHA game if they have a member of their immediate family participating in that game as a player, coach, manager, trainer or off-ice official, as per HA rule.
- g) The local minor hockey association shall provide qualified officials for all NCMHA games.
- h) The governor or executive reserves the right to require neutral referees for games.
- i) If an official or officials are unavailable for a game, follow the Hockey Canada rules. In this case, both teams' coaches or managers must agree on the official(s) to be used by signing the back of the game sheet before the game begins.
- j) All officials must clearly print their name and their registration number on all NCMHA game sheets.
- k) Referees must fill out a *Referee Incident Report* when a significant infraction(s) occurs in any NCMHA game. This includes infractions for major, match, gross and all further severe penalties. Reports need not be filled out for single 10 minute misconduct penalties

- l) Each member association is required to have a Referee-In-Chief or similar position. The person named will be the contact for referee matters concerning the association. The name, phone numbers and email addresses are to be supplied as part of the association contact list on the NCMHA contact and information form.

## **19. PLAYER MOVEMENT / OVER-AGE / AFFILIATION**

- a) The NCMHA will not approve or accept lateral tier player movement from association to association. This means if association A has a tier 1 team, players from that association will not be allowed to go to association B that also offers a tier 1 team. An exception to this will be when there is a written agreement between the associations to allow it to happen and upon final approval of the NCMHA. Teams found to be in default of this, will immediately be excluded from participation within the NCMHA.
- b) Following Hockey Alberta procedures, over-age players may be approved at the discretion of the NCMHA president.
- c) Associations with two or more teams in the same tier, cannot use affiliation with each other in any NCMHA game.

## **20. ALL-STAR GAMES / SHOWCASE GAMES**

- a) All-Star games in addition to the Show-Case All-star games are limited to the Bantam and Midget tiers.
- b) NCMHA will annual host four Show-Case All-Star games at the Midget Tier 1, Bantam Tier 1, Midget Female, and Bantam Female tier. Normally, Midget 1 and Bantam 1 games will be on the same date at the same venue, and Midget Female and Bantam Female will be on the same date at the same venue, as provided by NCMHA.
- c) Any association wishing to host a SHOWCASE game must submit their application to the division vice-president prior to September 1st. If applications are not received by this time, NCMHA will solicit applications from associations.
- d) Any requests to host an all-star game for any other Bantam/Midget tier must be made from the association to the division vice-president prior to November 1st.
- e) The format of All-star games will be provided by NCMHA for all tiers, but will include at least one player from every team in the respective tier.
- f) NCMHA may provide financial support to cover ice and referee costs to associations hosting All-star/SHOWCASE events.
- g) NCMHA will provide jerseys for All-star/SHOWCASE events.
- h) A fee may be charged to players participating in the event on the approval of NCMHA.
- i) Any player currently serving or facing a suspension will not be eligible to participate in an All-star game.
- j) NCMHA will appoint a NCMHA representative(s) and/or coordinator(s) for each all-star or showcase event, in addition to the hosting team/association. The NCMHA Representative and Coordinator may include the league governor, a member of the executive, or a director or representative from any association. The duties of the NCMHA representative will be to act as the spokesperson and representative of the league, and in the case of the coordinator, to manage and organize the selection of players and the format of the event. The hosting association/team shall be responsible for coordinating all logistics and organizing the event.

## 21. CHAIN OF COMMUNICATION

- a) Concerns must be in writing and they will only be accepted from an association **president or association NCMHA designated representative.**
- b) Concerns and/or suggestions must first be dealt with at the association level.
- c) Concerns between associations need to be communicated with each other and all attempts to work out the situation should be made. If local association executives deem it necessary, they can forward it to the NCMHA president. In some instances they may bypass the NCMHA and go directly to Hockey Alberta.
- d) Referee-concerns should be directed to the association's referee-in-chief, and failing that to the zone referee committee.
- e) **Communication must follow the prescribed format. Any violation may result in suspension in the case of a player or team official, a fine up to \$100 in the case of a team or association, and referral to the local MHA in the case of a parent or spectator.**
- f)

NCMHA Chain of Communication Chart
<i>Concerning Team/Game Operations</i> Player/Parent → Head Coach/Manager → League Governor → NCMHA Executive
<i>Concerning Other League Matters</i> Player/Parent/Team Official → Local MHA President or NCMHA Rep. → NCMHA Executive
Concern from Local MHA Local MHA → Local MHA President or NCMHA Rep. → NCMHA Executive

## 22. PROTESTS

- a) Protests must come only from the association **president**, not from the coach or parents.
- b) The written protest must be emailed to the governor and vice president within 48 hours of the incident.
- c) The defending association or team must file their defense to the governor in writing, within 48 hours of being notified of the protest by the governor.
- d) Protests because of an official's calls made during a game will not be recognized
- e) An appeal to the NCMHA president is possible only if the governor's ruling is not acceptable to the protesting association.

## 23. APPEALS

- a) Appeals must come only from the member association, not from the coach or parents.
- b) An appeal can only be made to the NCMHA president within 7 days of a decision.
- c) The appeal must be accompanied by a \$150.00 certified cheque or money order, which is non-refundable.
- d) The NCMHA president will assemble an appeal committee, which will consist of the NCMHA president, vice president and 3 impartial NCMHA directors from member associations.
- e) A hearing shall be held within 7 days of receiving the appeal.
- f) The hearing shall follow Hockey Canada and Hockey Alberta rules.
- g) Any decision upheld by the committee may be appealed to Hockey Alberta.

## **24. HONORARIA / EXPENSE CLAIMS**

### **EXECUTIVE**

- a) Separate from claimed expenses, the following honoraria will be granted for the following executive positions.

President	=	<b>\$1800</b>
Vice president -Bantam/Midget	=	<b>\$1300</b>
Vice president -Atom/Pee Wee	=	<b>\$1300</b>
Secretary	=	<b>\$800</b>
Treasurer	=	<b>\$800</b>

### **EXPENSE CLAIMS**

- a) Executive expense claims must be submitted to the NCMHA treasurer before April 30<sup>th</sup> of the current season.
- b) Travel expenses will be paid at .50 cents / kilometer.
- c) Phone expenses will be paid when a copy of a telephone bill is provided.
- d) Postage, stationary etc. will also be paid when receipts are provided.
- e) All expenses must be proven to be NCMHA related. The NCMHA executive reserves the right to determine the validity of any related expenses.

## **25. GENERAL**

- a) **No admission fee shall be charged for any scheduled NCMHA pre-season, league, or play-off game.**
- b) A team or association assessed any fine shall pay it within 30 days of receiving the notice, or the offending team will be ineligible for play-offs, and their association will forfeit their performance bond.

## **26. NCMHA FORMS / BOOKS**

The following NCMHA forms, handbooks and handouts will be put on the website prior to the fall meeting. The team information will be distributed to the associations upon registration at the meeting.

<b>FORMS &amp; BOOKS</b>	<b>Primarily USED BY</b>
<b>Ice Allocation Form</b>	Member Associations /Secretary/Scheduler
<b>Information/Contacts Form</b>	All of the NCMHA
<b>Team Placement Form</b>	Member Assoc./Exec./Scheduler
<b>Team Registration Form</b>	Member Associations /Treasurer
<b>Team Cancellation Form</b>	Member Associations /Treasurer
<b>Notice of Game Change Form</b>	Teams / League Governors
<b>Notice of Forfeit Form</b>	League Governors / Executive
<b>Notice of Suspension Form</b>	League Governors / Executive
<b>Notice of Motion Form</b>	Member Associations
<b>NCMHA League Governor Guide</b>	League Governors
<b>NCMHA Handbook</b>	All of the NCMHA (one per team)
<b>Playoff Agreement Form</b>	Teams in playoffs
<b>Season Timeline</b>	All of NCMHA



**Appendix A - Membership in North Central Minor Hockey Association**  
**(Section 6(a) NCMHA Regulations)**

1) Associations wishing to join NCMHA shall:

a) If before the Annual General Meeting (held in April):

- The MHA president will submit a letter (or email) to the Secretary requesting entry in NCMHA, listing their divisions, number of teams and the approximate tier levels.
- **MHA's outside the current boundary applying for membership:** At the AGM members will vote, on a 1-year approval, with or without conditions. After 1 year, if the MHA wishes to continue in the NCMHA, members will vote at that AGM, whether to continue membership, which may be unconditional or conditional, as recommended by the executive. Conditions may include allowing only certain divisions or tiers entry into NCMHA, travel considerations, special requirements for scheduling or the use of neutral sites, or any other condition necessary for the overall well-being of NCMHA and its associations. Since the 1-year membership has ended, the MHA will not be allowed to vote on its continued membership.
- Conditional memberships will be reviewed every 3 years at a general meeting, to either continue as members, with or without conditions, or not to continue as members in the NCMHA. The conditions on membership may be reviewed or changed annually.
- Unconditional memberships will be added to the current NCMHA boundary.
- **MHA's inside the current boundary applying for membership:** At the AGM members will vote on unconditional membership. These MHA's must commit to staying in NCMHA for 3 years. MHA's that withdraw before the 3-year period has ended, will forfeit their performance bonds and memberships.

b) If after the Annual General Meeting:

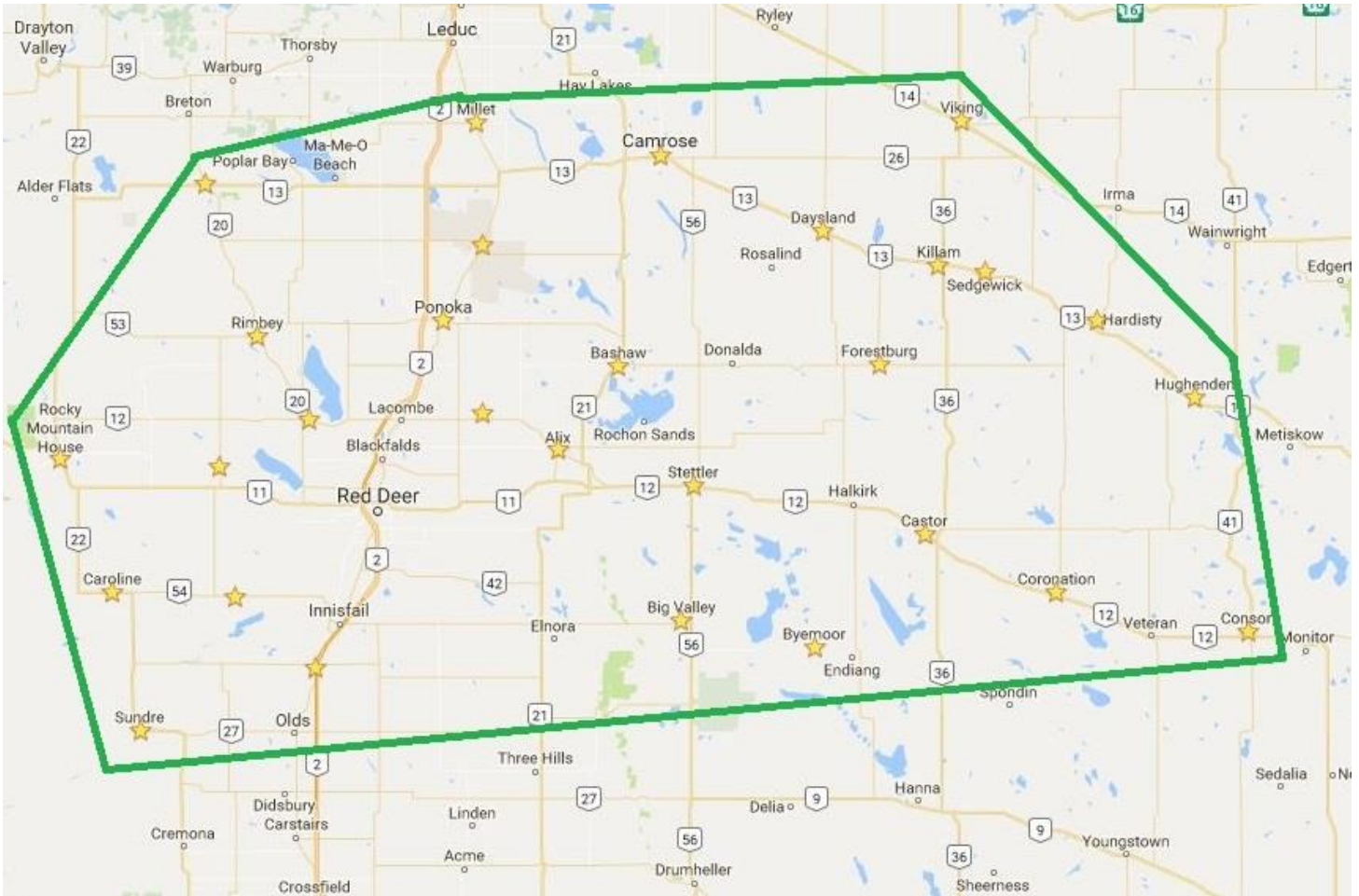
- For MHA's applying after the April AGM, the Executive may call a Special General Meeting for a membership vote.
- Late applications, if approved, will be required to pay double fees for team registrations.

New Membership- Association within current NCMHA boundary	
1	Association submits request to NCMHA Secretary. Vote at AGM/Special Meeting for membership <i>without conditions</i> .
2	Association gains membership without conditions. Must commit for a 3-year term.

New Membership- Association outside current NCMHA boundary	
1	Association submits request to NCMHA Secretary. Vote at AGM/Special Meeting for 1-year membership <i>with or without conditions</i> .
2	At the next AGM, based on the executive recommendation, vote will be for either: a) <i>Deny Membership</i> , b) <i>Accept as member with conditions</i> . Must commit for a 3-year term, membership status to be reviewed every 3 years, conditions may be reviewed or changed annually, and association is subject to any conditions that NCMHA considers in the best interest of the league and all associations which may include restrictions on the teams/tiers/divisions an association may enter teams, special scheduling rules, or use of neutral sites. c) <i>Accept as member without conditions</i> . Association is added to the current league boundary.

**Appendix B - NCMHA Boundary**  
**Section 4(g) NCMHA Regulations**

As of September 1, 2016



**NCMHA Members 2016-17**

Alix	Bashaw	Battle River	Bentley (L/A)
Big Valley (L/A)	Bowden (L/A)	Camrose (L/A)	Caroline (L/A)
3C's	Clive	Eckville (L/A)	Endmoor (L/A)
Hughenden	Maskwacis	Millet (L/A)	Ponoka
Rimbey (L/A)	Rocky (L/A)	Spruce View (L/A)	Stettler
Sundre (L/A)	Thunderstars	Viking	Winfield (L/A)

**NCMHA Conditional Members 2016-17**

Barrhead (L/A)	Edson
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**Appendix C - NCMHA Minimum Suspension Guidelines**  
**Section 14(k) NCMHA Regulations**

**NCMHA Minimum Suspension Guidelines**

1. Any player assessed a Checking From Behind (minor + Game Misconduct) penalty may be subject to suspension.
2. Any player assessed Butt-ending or Spearing (double-minor) penalties may be subject to suspension. Note: Butt-ending or Spearing count as one infraction.
3. Any player assessed a major penalty not covered in the *Hockey Alberta Appendix VIII Minimum Suspensions* may be subject to suspension.
4. Any player exceeding a prescribed maximum penalty minute threshold in the *NCMHA Minimum Suspension Guidelines* shall be subject to suspension. For the purposes of this rule, any regular season game played either on the player's regular team or as an affiliate player in NCMHA shall count towards the total. Note: In accordance with Hockey Canada playing rule 4.6 (b), and 4.7 (a) any player receiving a Game Misconduct or a Gross Misconduct shall have ten minutes charged in the records in addition to the original infraction.
5. All supplemental NCMHA suspensions will be in accordance with the following table referred to as the *NCMHA Minimum Suspension Guidelines*. Any player suspended multiple times that exceeds the prescribed suspension shall be suspended indefinitely.

<b>NCMHA Minimum Suspension Guidelines</b>		
<b>Rule</b>	<b>Infraction</b>	<b>Suspension/Penalty</b>
NCMHA Appendix C A(1)	HC 6.4(a) Checking from Behind (minor + Game Misconduct)	1 <sup>st</sup> = no suspension 2 <sup>nd</sup> =no suspension 3 <sup>rd</sup> =1 game 4 <sup>th</sup> =2 games 5 <sup>th</sup> =3 games
NCMHA Appendix C A(2)	HC 8.1 Buttending (double minor) HC 8.5 Spearing (double minor)	1 <sup>st</sup> = no suspension 2 <sup>nd</sup> =no suspension 3 <sup>rd</sup> =1 game 4 <sup>th</sup> =2 games 5 <sup>th</sup> =3 games
NCMHA Appendix C A(3)	Major penalty not addressed in HA minimum suspension guidelines	1 <sup>st</sup> = no suspension 2 <sup>nd</sup> =1 game 3 <sup>rd</sup> = 2 games 4 <sup>th</sup> = 3 games
NCMHA Appendix C A(4)	Atom/Peewee player reaching total penalty minute threshold (regular season games only)	60 minutes= 1 game 80 minutes= 1 game 100 minutes= Indefinite suspension
NCMHA Appendix C A(4)	Bantam/Midget player reaching total penalty minute threshold (regular season games only)	75 minutes= 1 game 100 minutes= 1 game 125 minutes = Indefinite suspension