



Feb 1, 2018

To whom this may concern,

This is to inform you that we are in need of a police record check on a _____. This is part of our non-profit association's requirement for any volunteer or employee prior to any type of participation within our membership. Should you have any questions I would be happy to answer them.

Regards,

Neil Penner
President
Foothills Minor Ball Association

Notes to Volunteers:

- 1) Please take this to your local RCMP detachment.
- 2) You will require 2 pieces of identification- one must be a driver's license with your local address on it.
- 3) To pick up your completed check you must appear in person.
- 4) You must submit the completed CRC, certified by the RCMP, by mail or e-mail to:

Foothills Minor Ball Association
P.O. Box 1194
Okotoks AB, T1S 1B2

Or

Scan your background check and email to:
president@foothillsminorball.com