



FREDERICTON CITY OLD BOYS SOCCER CLUB

CONSTITUTION

ARTICLE 1: NAME

The name of the Club shall be the *Fredericton City Old Boys Soccer Club*, hereinafter called *The Club*.

ARTICLE 2: GUIDING PRINCIPLES

2.1 Providing a venue for players 35 years of age and older to play soccer and to socialize.

2.2 Providing our members with an enjoyable, affordable and rewarding soccer experience.

2.3 Encouraging maximum participation.

2.4 The right of every member to participate in safe, healthy, and harassment- free play.

2.5 Leadership – Demonstrate leadership in the sport of soccer and being progressive in our actions.

ARTICLE 3: AMENDMENTS

The constitution of the Club shall not be altered **except** at an Annual General Meeting, and notice of the proposed alteration shall be submitted in writing to the Secretary at least three (3) weeks before the day of the meeting. An amendment to the constitution shall be made only at an Annual General Meeting and by two-thirds (2/3) majority of the members voting thereon.

ARTICLE 4: AFFILIATION

The Club shall be affiliated with Soccer New Brunswick.

ARTICLE 5: MEMBERSHIP

The membership of the Club shall include all registered players, managers and Executive members who operate under the jurisdiction of the Club and who comply with the requirements of its constitution, by-laws and regulations.

ARTICLE 6: ANNUAL GENERAL MEETING

The Annual General Meeting of the Association shall be held no later than the last day of February each year. All members shall receive fourteen (14) days clear notice of the time and location of the Annual General Meeting. All members of the Club present at the Annual General Meeting shall be entitled to vote on all business coming before the meeting. The order of business shall be as follows:

- 6.1 Agenda items for the AGM should include:
 - 6.1.1 Reading of the minutes from the prior AGM by the club secretary.
 - 6.1.2 Presidents address.
 - 6.1.3 Financial report for prior year by the treasurer.
 - 6.1.4 Announce the various Team Managers for the coming season as decided upon by the outgoing executive.
 - 6.1.5 New Business.
 - 6.1.6 Review and approve any amendments to the League Rules and Regulations. (Note: Motions regarding changes or amendments to League Rules and Regulations must be presented to the executive prior to the AGM for their analysis and collections of any relevant data that would assist in evaluating the motion.)
 - 6.1.7 Nominations and elections of Club Executive.

ARTICLE 7: VOTING

- 7.1 All members in good standing with the Club shall be allowed one (1) vote at the Annual General Meeting. A member in good standing is a club member who has paid his/her Annual Club Membership fee (\$25.00) for the current year or is a Lifetime Member as previously designated by the club. No person shall be entitled to more than one (1) vote at an AGM. There shall be no proxy votes.
- 7.2 A "yes" majority of the vote is required to pass a motion.
- 7.3 Any matters, pertaining to Masters Soccer League or Classic Soccer League, which requires a vote during the playing season will only include the team managers or their assistant manager if the team manager is not available to cast a vote. This will ensure that there are not an unbalanced number of votes coming from any given team. In the event of a tied vote, the President will cast an unbiased deciding vote.

ARTICLE 8: EXECUTIVE

The officers of the Club shall consist of a President, a Vice-President, a Secretary, a Treasurer, an Indoor Program Coordinator, an Equipment Manager and a member at large from each of the MSL division and CSL division. These officers shall comprise the Executive and shall be empowered to conduct all business on behalf of the Fredericton City Old Boys Soccer Club.

- 8.1 A quorum shall consist of any five members of the Executive. Each member of the Executive shall be entitled to one vote with the exception of the President, who shall have a casting vote only.

- 8.2 The Executive shall be elected at the Annual General Meeting and shall remain in office for two years. The President and Equipment manager will be elected on odd years while the Vice-President, the Secretary, the Treasurer and Indoor Program Coordinator shall be elected on even years. The Division representatives will be appointed by the executive annually.
- 8.3 The Executive shall have the power to set up such committees as it shall deem necessary and to appoint a Chairperson for each such committee.

ARTICLE 9: DUTIES OF THE EXECUTIVE, MANAGERS AND MEDIA DIRECTOR

9.1 PRESIDENT

- 9.1.1 Overall responsibility for the conduct and operation of the Club and the League.
- 9.1.2 Collect and update player info data into the club database.
- 9.1.3 Develop the league schedule.
- 9.1.4 Negotiate playing fields and game times with City of Fredericton Recreation department for the operation of the MSL and CSL.
- 9.1.5 Find new playing fields and game times for games that must be rescheduled.
- 9.1.6 Canvas Club members for participation in the MSL and CSL, winter indoor soccer and/or tournaments.
- 9.1.7 Delegate and follow up on any tasks where assistance is required.
- 9.1.8 Award the Mark Lawrence and Jean Marc Ouellette trophies at the end of the playoffs. (See article 8.1)
- 9.1.9 Chair all Executive and AGM meetings.
- 9.1.10 Not required to vote unless the voting results in a tie.

9.2 VICE PRESIDENT

- 9.2.1 In the absence of the President, fulfill all the duties associated.
- 9.2.2 Track disciplinary infractions and issue suspensions accordingly. Suspension notices should be sent to the manager of the team for whom a player plays and the manager of the upcoming opposition team(s).
- 9.2.3 Attend and participate in all Executive and AGM meetings.
- 9.2.4 Provide a report of responsibilities when requested.
- 9.2.5 Voting privilege – counts for one vote

9.3 TREASURER

- 9.3.1 Track and manage all financial matters for the Club.
- 9.3.2 Collect Club fees from team Managers and register all the players with both the Club and Soccer NB.
- 9.3.3 Track all MSL and CSL player fees and prepare reports for all managers as to who has not paid their fee by the Secondary Draft.
- 9.3.4 Collect and record fees for indoor soccer.
- 9.3.5 Provide members of the executive with a “Statement of Income and Expense” upon request.

- 9.3.6 Issue cheques to team managers at the beginning of the outdoor MSL and CSL season to be used to pay referees prior to start of the league games. Collect any cheques not used at season end.
- 9.3.7 Issue cheques to team managers to pay referees prior to start of the league playoff games.
- 9.3.8 Attend and participate in all Executive and AGM meetings.
- 9.3.9 Provide a report of responsibilities when requested.
- 9.3.10 Voting privilege – counts for one vote

9.4 **SECRETARY**

- 9.4.1 Take minutes of all executive meetings and the AGM.
- 9.4.2 Attend and participate in all Executive and AGM meetings.
- 9.4.3 Provide a report of responsibilities when requested.
- 9.4.4 Voting privilege – counts for one vote

9.5 **INDOOR PROGRAM COORDINATOR**

- 9.5.1 Oversee the operations of the Indoor Program and report to the Club President.
- 9.5.2 Negotiate playing fields and game times with UNB Facility Coordinators and City of Fredericton Recreation Department for the operation of the Indoor Program.
- 9.5.3 Find new playing fields and game times for games that must be rescheduled.
- 9.5.4 Develop and maintain schedules for the Indoor Program
- 9.5.5 Determine player fees based on facility expenses.
- 9.5.6 Collect player fees and present to the Treasurer.
- 9.5.7 Canvas Club members for participation in the Indoor Program.
- 9.5.8 Delegate and follow up on any tasks where assistance is required.
- 9.9.9 Attend and participate in all Executive and AGM meetings.
- 9.9.10 Provide a report of responsibilities when requested.
- 9.9.11 Voting privilege – counts for one vote.

9.6 **EQUIPMENT MANAGER**

- 9.6.1 Track and manage all of the equipment for the Club.
- 9.6.2 Purchase new equipment for the League based on approval from the executive.
- 9.6.3 Attend and participate in all Executive and AGM meetings.
- 9.6.4 Provide a report of responsibilities when requested.
- 9.6.5 Voting privilege – counts for one vote

9.7 **MEDIA DIRECTOR** – (Appointed by President. No voting authority.)

- 9.7.1 Responsible for posting game results to media sources on a regular and consistent basis.
- 9.7.2 Drive communication to the membership at large about club activities as well as involving sponsors in communication to highlight the relationship.

- 9.7.3 Responsible for collecting photos and league activities for Weekly and Monthly round up Newsletter and Media communications.
- 9.7.4 Ambassador of community events that the club can participate and volunteer with. i.e. Harvest Jazz.
- 9.7.5 Ability to grow the clubs' presence in the community and help drive visibility for sponsorship.

9.8 **TEAM MANAGERS** – One year appointments

- 9.8.1 Appoint an Assistant Manager.
- 9.8.2 Attend the Primary Draft and participate in player selection.
- 9.8.3 Collect the Club and league fees from each player.
Managers at their discretion may refuse to accept any cash payments.
- 9.8.4 Responsible to ensure their players understand and respect the League Rules.
- 9.8.5 Team Managers must ensure that players who are suspended do not play until the suspension has been served.
- 9.8.6 Responsible for the team equipment, and to ensure that it is brought to the field.
- 9.8.7 Collect all team equipment and jerseys at the end of the season.
- 9.8.8 Complete any reports regarding team equipment required by the Equipment Manager in a prompt manner.
- 9.9.9 Can only manage one team from either the MSL or the CSL, not both.

ARTICLE 10 – PLAYING RULES

The laws of the game of soccer for the Club shall be those official laws of Soccer New Brunswick and the Canadian Soccer Association as amended and modified, subject to special rules established by the Club to suit particular requirements.