1. **Attendance:**

1 Brad Dallyn Director of Atom and Peewee

2 Erin Bandurka Administrator PRMHA

3 Kelly Lauritsen President

4 Kerry Rudneski Referee in Chief

5 Troy Kish Director of Initiation and Novice

6 Trevor Massier Director of Coordinators

7 Shad Mussio Equipment Manager

8 Troy Kish Director of Initiation and Novice

9 Trevor Massier Director of Coordinators

10 Shawna Dallyn Fundraising Coordinator

11 Wendy Goulet Secretary

12 Erin Bandurka Administrator PRMHA

**Regrets:**

Bev Fletcher Food booth Coordinator

Kelly Flynn Treasurer

Lisa Lamabe Bookkeeper

Shawn Dickie Director of Bantam and Midget

Steven Hill Coach Coordinator

Trevor Lamabe Vice President

Vacant Pond Hockey

Vacant Promotions Coordinator

1. **Called to order by President Kelly Lauritsen at 6:35 pm**
2. **Agenda approval with additions**

*3.1 Motion to approve agenda with additions moved by Troy Kish and seconded by Trevor Massier. Motion carried unanimously.*

1. **Minutes**
	1. **Minutes from September 27, 2017**

*Motion to accept minutes from September 27, 2017 with corrections. Moved by Troy Kish and seconded by Kerry Rudneski. Motion carried unanimously.*

* 1. *10-25-2017 Motion via email Foam Ice Dividers. Moved by Troy Kish seconded by Trevor Lamabe to sell our extra set of foam ice dividers for $1250. Motion carried unanimously.*
	2. *10-27-2017 Motion via email Goalie Camp for PRMHA. Moved by Trevor Lamabe seconded by Wendy Goulet to have Goalie Training Camp with Mitch Paradis it is open to all goalies in PRMHA. Motion Carried.*
	3. *11-16-2017 Motion via email donation from PRMHA to donate one registration for PRMHA Summer Hockey Camp per level for PRMHA home tournaments for the raffle table. No cash value or not transferable. Moved by Wendy Goulet seconded by Trevor Lamabe. Motion Carried.*
	4. *11-22-2017 Motion via email donation of one registration of PRMHA Summer Hockey Camp to the Bantam AA Hockey team home game on November 22, 2017 for gathering donations for toys for tots and Peace River Food Bank. Moved by Shawn Dickie and seconded by Brad Dallyn. Motion Carried.*
	5. *11-23-2017 Motion via email to purchase stick handling practice equipment for PRMHA. Moved by Troy Kish and seconded by Steven Hill. Motion carried.*
	6. *11-2-2017 Motion to waive food booth deposit for pond hockey participants. Moved by Troy Kish and seconded by Brad Dallyn. Motion Carried.*

*Recommendation to look into First Shift –Canadian Tire*

1. **Correspondence**
	1. 10-2-2017 Kim Gour resignation as Promotions Coordinator. Erin Bandurka will send out notice of vacancy via email and put on website and social media.
2. **Old Business**
	1. **Fundraising Policy**
		1. Bylaw, Policy Sub-committee (Wendy Goulet, Brad Dallyn, Trevor Lamabe and Kelly Lauritsen). Will meet before next board meeting to go over this and present back at the board.
	2. **Pond Hockey Coordinator Vacancy.** Erin Bandurka will send out notice of vacancy via email and put on website and social media.
	3. **Staff included in Emails & Board meetings.**
* Discussion on staff being cc’d in emails and being at board meeting.
* Board meetings are open to any members of PRMHA.

 Motion to include staff on all emails pertaining to financials or day to day operations moved

 By Shawna Dallyn and seconded by Troy Kish. Motion Carried. Opposed Trevor Massier.

1. **Treasurer**
	1. *Financial update presented by Kelly Lauritsen as information*
	2. Motion to waive outstanding fee of $107 from 2016-17 season for a player. Moved by Trevor Massier and seconded by Troy Kish. Carried.
2. **Administration Update**
	1. 242 players registered for the 2017/18 season. 2 novice players are moving .13 Pond Hockey players.
	2. PRMHA has approximately 10 hours of ice during Christmas break not being used PRMHA will use this as shinny with FULL equipment.
3. **Referee Update**
	1. With two referees moving away PRMHA will fill the pinch and may have one or two AA games as a two- man.
4. **Initiation/ Novice update**
	1. With the two novice players leaving this impacts one of the novice teams and reduces their number to 9.
	2. Initiation is running 4 min shifts on one of the teams. Direction for Troy Kish to let them know its 3 min shifts.
5. **Fundraising**
* Cash Calendar for February which will be for entire association.
* Mable Labels is still open.
* Not all the teams submitted their fundraising plans for the season.
1. **Oaths of Confidentiality**
* **Oaths of Confidentiality were passed around and signed.**
1. **Semi- Annual**
* January 10, 2018 at 7:00 pm at Baytex Energy Centre warm room. Executive will meet at 6:30 pm.
1. **Next Meeting**

**January 31 ,2018**

**6:30 pm**

**Baytex Energy Centre Warm Room.**

1. **Recording Secretary Wendy Goulet.**
2. **Adjournment 8:16 pm**