



PEACE RIVER MINOR HOCKEY ASSOCIATION

PRMHA EXECUTIVE MEETING

June 13, 2016

In Attendance: Kelly, Sandy, Rob, Justine, Bev, Cara, Megan, Shad, Spencer, Troy, Lisa

Missing: Sam, Shawn, Trevor, Brad, Kerry

1. **Call to order:** 7:05 PM
2. **Approval/Amendment to agenda**-Megan motions to approve agenda, Shad 2nds, Adopted
3. **Approval of previous meeting minutes**-Sandy motions to approve April 13/2016 Meeting Minutes, Troy 2nds, Adopted
4. **New Business**
 - a. **Memorial Fund**-Memorial Fund was set up at ATB under PRMHA, in partnership with the Brennan family a scholarship(s) will be given our yearly, they were thinking maybe a 3rd year Midget player planning to attend post-secondary school or trade school, PRMHA will just collect and administer the funds and do as the family wishes, Lisa mentioned maybe putting a lump sum of the funds into a GIC to collect interest, Lisa/Justine will look into
 - b. **Financials**-Lisa presented financials as of April 30/2016 New Year End, (attached) 4 NSF cheques still need to be cleared up, Fundraising account was opened at ATB in accordance with PRMHA bylaws, need to come up with an action plan for team bank accounts for next meeting, Lisa/Justine, Lisa will utilize the online system to keep track of registrations, Foodbooth account needs to be set up making sure Bev will have access to purchase supplies, Lisa/Justine
 - c. **Budget**-Justine presented a budget for 2016/2017, went over it, Sandy motioned to accept the budget as is, Troy 2nds, Adopted (attached)
 - d. **Ice Allocation Meeting**- Town of Peace River, Sandy, Rob and Justine attended June 6/2016, some highlights: Ice cancellations is now 3 days instead of 7, Aug 22-Sept 4 Exclusive Ice will now be charged at 14 hrs a day for 14 days, we will need to find ways to make up the cost difference, maybe running extra programs during this time, youth ice rate was increased by 2.5%, Rink signage boards are now open to any user groups to sell, a rate need to be decided on, Cara will continue to work on this
 - e. **Bylaws**- 2.1,5.5.2, Director at large 2 positions we currently have 3, a separate copmmitte will be set up to review bylaws and suggest any changes, Shad, Sandy, Troy, Cara, Sam will be the Bylaw Committee and will, they will prepare something for August meeting for discussion and deadline of Sept 2016 for time to have changes voted on at semiannual meeting
 - f. **Summer Camps**-we raised the prices for camps by \$20 per player, \$25 per goalie and power skating is now \$100 from \$75 as per email vote June 3/2016



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- g. **Overage Applications**-Lisa Lamabe left for this item, there was written letters for both Tracen Massier and Tayla Lamabe, we decided that we will revisit this item after registration deadline and decide after we have more accurate numbers on what those divisions will have for players for next year
 - h. **Fundraising**-Megan proposed a New Year's Party at Chateau Nova, looking at a band, comedian, raffle, balloon popping cash prize, silent auction, hoping to sell 200 tickets, , she would like to go ahead and have her own committee for this, Megan motions to get a \$500 deposit to secure the band, Justine 2nds, Adopted, **Megan will inform Justine to who to write the cheque to for band deposit**
 - i. **Nampa AG Society Volunteers**-Nampa Ag Society has sent out summer work that needs to be done, as part of our contract we need to fulfill 55 hours this year, Sandy makes a motion that a 4 hour on site shift will be equivalent to 1 foodbooth shift, Justine 2nds, Adopted, Justine will organize volunteers and keep track of hours completed. Discussion about what work we will complete and was decided on **Justine will confirm with Becky Zimmerman-Ag Society President if June 20/2016** at 6PM to start work, another day will be set up if needed, if more volunteers are needed Justine will send email out
 - j. **Registration**-online system is working well we just need to work out a few bumps and decide how we will be collecting food booth deposits and if they will be postdated or paid upon registering, will send email out, Sandy motions to start paying all PRMHA workers as employees effective immediately, Troy 2nds, Adopted, **Justine will let Lisa know and we will set up a payroll account with revenue Canada for new season,**
 - k. **Operations Administrator Position**- Justine made up a job description, interviews for this position will be held June 8/2016 at Tarpon at 7:00PM, two candidates will be interviewed, Sandy makes a motion for the Administrator position to be paid as an annual salary of \$16,500 to be paid over 12 months, Spencer 2^{nds}, Adopted
 - l. **Hockey Alberta AGM**-tabled Kelly will send email
 - m. **Zone 1 Summit Meeting June 25/2015**-tabled Kelly will send email
 - n. **Jerseys**-**Shad will organize and jersey collecting and sorting night TBA**
5. **Old Business**-nothing discussed
6. **Next meeting** – August 15/2016 at the Baytex Arena @7:00 PM
7. **Adjournment**- Justine motions to adjourn meeting at 10:25 PM, Sandy 2nds