PRMHA EXECUTIVE MEETING

October 26/2016

In Attendance: Sandy, Justine, Spencer, Cara, Trevor, Megan, Troy, Kerry, Brad, Erin, Lisa

Missing: Kelly, Sam, Shawn, Rob, Bev, Shad

1. **Call to order:** 6:35 PM
2. **Approval/Amendment to agenda**-Justine motions to approve agenda, Sandy 2nds, Adopted
3. **Approval of previous meeting minutes-**Troy motions to approve October 5/2016 Meeting

Minutes, Troy 2nds, Adopted

1. **Financials-**Lisa presented financials up to date as of October 26/2016, (attached) Attached is a list of outstanding Fees and Foodbooth Deposits Justine will contact everyone Deadline of November 15/2016, a new outstanding list must be provided at November 30/2016 meeting. Brad motions to accept October financials, Troy 2nds, All in favor
2. **Roles and Responsibilities-**Sandy went through everyone’s Board member roles to make sure nothing is being missed, places we need to concentrate on are;

**Cara (Promotions)** need logins for online website, will get from Kelly and/or Sam, Cara will get sponsors on website, Erin will continue to add schedule weekly and day to day messages across, Cara also still looking for team sponsors for the following teams Midget AA ($4000) Midget A, Bantam A, Bantam B $1000 each, also make sure all invoices are delivered to Team Sponsors, when team pictures are in Cara will get Sponsor Thank yous dent out with team pictures on them

**Rob (Secretary)** work on policies being more organized and accessible and put onto site, we will also need to decide if we are putting in a notice to amend any bylaws for the Semi-Annual Meeting (AGLC, Director)

**Justine (Treasurer)** monitor foodbooth deposits, Lisa will come up will a weekly balancing sheet that works with Bevs daily balancing, get contracts to Bev and Erin to sign, Contact all outstanding fees before deadline

**Brad (Coaches Coordinator)** Will get upcoming coaches clinics advertised ASAP, and let everyone know about the coaches/manager meeting coming up

**Trevor-Pond Hockey Coordinator** we need interest in this program to be created, needs to be advertised, Flyers through schools etc.

1. **All Peace Hockey League Activities to Date-** Always contact your commissioner never All Peace Representatives directly, make sure all managers know the importance of filling out Game sheets properly as there is fines implemented this year. 3 on 3 overtime rule in All Peace this year make sure all coaches know about
2. **Falher Officiating**- Kerry will talk to Falher Ref Coordinator about games booked there, if they cannot provide refs for any of the games, Kerry will find the refs
3. **Referee Payroll-** Kerry will submit to Lisa ref timesheets. Lisa had suggested we look into paying Refs as employees, after looking into PRMHA has decided that no other associations are, so we will not; continue to pay them as Contract Refs. Lisa will make sure cheques state Contract Refs in the memo
4. **Initiation Nets-** Cara motions to accept Shads quote for nets and have them ordered, Justine 2nds Trevor abstained from vote, Motion carried
5. **Initiation Program-**parents have discussed concern about no Saturday Ice for initiation until games start in December. Brad was given the ice from Novice and Initiation group, any available ice that novice did not book initiation coaches are welcome to organize a few Saturdays in which they can have shinny, until December when games will start. Initiation Photos will be booked for November 17/2016 the whole initiation group will get one group photo
6. **Old Business**
7. **Nampa Nets-**Justine/Spencer will bring up at Nampa AGM next week the need for new nets in Nampa
8. **Pond Hockey-**needs to be advertised more
9. **Registered Office**- Mathieu Hyrniuk, Megan submitted papers, and will look into the possibility of them sending out demand letters to the 3 outstanding registration fees from last year
10. **Fundraising**- Megan looked into the Chase the Ace Fundraiser and has contacted the AGLC. As well as continues to organize the New Year’s Party, raffle and calendar sales
11. **Next meeting** – November 30/2016 at the Baytex Arena @7:00 PM
12. **Adjournment**- Justine motions to adjourn meeting at 8:36 PM, Sandy 2nds