

COACH COORDINATOR & COACHING STAFF Guidelines

Established: February 22 2000

Amended: July 11, 2017

1. Coach Coordinator

- a. Selection of Coach Coordinator shall be ratified by the PMHA Executive, based upon recommendations of the Selection Committee
- b. The Coach Coordinator Selection Committee to consist of no more than 5 Executive Members.
- c. Refer to current Coach Coordinator contract for details.

2. Coaching Staff

- a. All coaches, new or returning, are required to complete the approved PMHA application form.
- b. All coaching staff must submit an online Criminal Record Check & Vulnerable Persons Check with the Ministry of Justice before PMHA may insure the volunteer to go on ice. All searches that are returned with a "positive" or "May or may not exist" finding will be referred to a Discipline/Membership Committee (Guideline 5) for further investigation, consideration & decision.
- c. A Selection Committee will be established to ensure fairness in the screening interview and the final recommendation of candidates and placements.
- d. The Selection Committee shall consist of the President or delegate, who will act as chair, and no more than 4 Members as appointed by the President.
- e. All Rep level coaches must have the required CHA and BCAHA level of NCCP certification for the position applied for.
- f. All Initiation, Novice, Atom Development, Atom, Pee Wee, Bantam and Midget Recreation level Coaches shall obtain the appropriate certification by December 1st, as per BCAHA.
- g. All coaches shall agree to abide by the approved PMHA Role Description for position held.
- h. All Head Coaches must have the approval of the Selection Committee for carding additional personnel.
- i. All team officials shall wear a CSA approved helmet while providing on ice instruction. Such helmet guideline to be mandatory effective October 1st 2007;