

Hockey Canada and BC Hockey requirements for Team Volunteers and Officials:

Essentially, to be around kids an individual must complete these at a minimum:

1. **Consent for a Criminal Record Check** – All volunteers must complete the Consent for a Criminal Record check by **Nov. 1st** every year. The completed form is turned in to the RCMP office on 455 Victoria Street and volunteer needs to pick up the results and bring back to the PGMHA office. Some individuals may be required to give their fingerprints, in which case PGMHA will provide a letter so as to save the charge of having this done.
2. **Respect In Sport Activity Leader** – Before **Nov. 1st**, all volunteers are required to complete the Activity Leader version of this on-line course every four years. Upon completing the clinic bring a copy of your certificate to the PGMHA office and your fees will be reimbursed. Register at **BC Hockey.net/clinics**. The Respect In sport course is designed as a tool to assist in identifying and dealing with abuse, neglect, harassment and bullying in sport. The curriculum for the on-line course for volunteers is broken into six (6), 30 minute modules and includes audio/visual presentations, quizzes and printable handouts. Register at bchockey.net/clinics
3. **CATT – Concussion Awareness Training Tool** – Is a free online program that all bench staff are required to have completed. This can be found at <http://ppc.cattonline.com/learningtool> parent version will not be reimbursed. Register at **bchockeyparent.respect groupinc.com**



One Parent or Guardian of every player, is required to complete the on line **Respect In Sport Parent version** prior to the player being considered as registered. Volunteers who have completed the coach/volunteer version do not need to also complete the parent version. Fees for the parent Respect In Sport will not be reimbursed.

Hockey Canada Safety Program (HCSP)

- **All teams** are required to have at least one individual qualified as an HCSP on their roster by **Dec. 1st**
- All HCSP clinics are now available ONLY as an on-line E-Learning course. Register at **BC Hockey.net/clinics**
- Having a background in First Aid is not a requirement to be the team HCSP person
- On-line payment will be required to complete the registration process and enter the E-Learning modules. The clinic is called **HU-Safety**. The fee for this clinic will be reimbursed by PGMHA once the office receives proof of completion from you.
- The entire HCSP curriculum is on-line including 18 modules of one minute to 18 minutes in duration. The total estimated completion time is 3.5 to 4.0 hours.
- The delegates' HCR record is updated immediately upon completion of the course.
- Once a delegate has completed the E-Learning course they have access to the course contents and handout material for five years. The clinic needs to be updated every three years.

BC Hockey Clinics – Dates yet to be announced

1. **Coach 1** – For coaches in the Under Atom divisions. This is a half day course for those just starting out as a coach. Only one session will be held. This clinic will get you off on the right foot.
2. **Coach 2** – The Coach 2 course is offered as a blended model, with modules offered via E-Learning and, once completed, a face to face clinic. Delegates are qualified after both e-learning and the face to face clinic components are satisfied. **All house division** coaches are required to complete this course by **Dec. 1st**. The E-learning modules will take approximately 4.5 hours to complete. Head coaches for Atom or higher divisions must have completed the Coach Instructional Stream Checking Skills clinic.
3. **Development 1** – The Development 1 course remains as a clinic based program. Only those individuals on a rep team roster as a head coach, assistant coach, HCSP or manager are able to complete this course by **Dec. 1st**. Delegates pay for both the e-learning modules and the face to face clinic in one payment. Present a copy of your letter from BC Hockey verifying completion of the course to the PGMHA office to be reimbursed the fees.
4. **Officiating** – LEVEL 1's (aged 12 to 15 years by Dec. 1st) AND THOSE NEW TO OFFICIATING (aged 16 years and up) receive certification in a blended model requiring the completion of both an online E-Learning Course and attendance at a face to face clinic. **The E-Learning Course must be completed prior to attending the clinic!**

Go to the BC Hockey web site to register for the officiating and coaches clinics bchockey.net/clinics

In order to qualify to go on the ice/bench in any capacity the options are:

1. Become an actual qualified Coach or Assistant Coach of a team.

2. Register with the team as a Helper

- 16 yrs old, CATT, RIS, CRC
- Under direct supervision of Coach – practices only -- not meant for someone who is coaching
- Restricted number of Helpers in PGMHA (2), for one season only, the intent is to get on ice helpers to complete the coaching courses

3. Hockey Canada Sanctioning Guidelines

Guest coaches on or off ice

- Must carry their own liability insurance
- Will not be covered by Hockey Canada unless registered with BC Hockey
- Asked to produce a certificate of liability.
- Coaches should be screened as per Member requirements. (would need RIS, CATT & CRC)

Also under Sanctioning is an NHL or other professional player participating in an event/practice – coach would **NOT** be covered under Hockey Canada insurance for any activity on ice. Exception would be a player on a Major Junior team that is **registered with BC Hockey**.

4. Associate Member

Anyone not covered by BC Hockey can become an Associate Member with a \$50 fee and application to BC Hockey – normally paid coaches/instructors offering services to an Association. Once approved, this person would be allowed on ice (need RIS, CRC)

<https://www.bchockey.net/AdminAppForms/Associate%20Membership%20Application.pdf>