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| Document Type | Policy | Document Title | 2.0 Code of Conduct |
| Revision | 0 | Created On | April 30, 2017 |

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| Revision | Scope of Revision | Approved By | Date |
| 0 | Initial Development | RD Ringette Executive | Apr 30, 2017 |
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2.0 Purpose:

To ensure a safe and positive environment within Association programs, activities and events, by making all Individuals aware that there is an expectation, at all times, of appropriate behavior. This also includes providing an environment in which all individuals are treated with respect. Individuals are expected to conduct themselves at all times in a manner consistent with the values of the Association that include fairness, integrity, open communication and mutual respect.

2.1 Application:

- This Policy applies to conduct that may arise during the course of Association business, activities and events, including but, not limited to, its office environment, competitions, practices, training camps, travel, and any meetings.
- This Policy also applies to the conduct of Individuals that may occur outside of the Association's business, activities, events and meetings when such conduct is detrimental to the image and reputation of the Association, as determined by the Association.
- All categories of Membership within the Association Bylaws, as well as all individuals engaged in activities with the Association, including but not limited to, athletes, coaches, officials, volunteers, managers, administrators, directors and officers.

2.2 Zero Tolerance Statement:

While all association members are expected to abide by the Code of Conduct Policy, RD Ringette has also adopted a Zero Tolerance position on specific activities. It consists of 3 components:

- Players and coaches will be penalized for any verbal abuse or gestures designed to intimidate or embarrass officials. To curb abuse, officials will penalize team staff and players who, through words or gestures, make an obvious attempt to:
 - Intimidate an official,
 - Challenge the authority or competence of an official,
 - Incite abuse or disrespect of an official by others,
 - Embarrass an official,
 - Direct personal comments or gestures at an official.

Penalty will be a misconduct and/or match penalty. The game sheet and official's game report will be submitted to Ringette Alberta for determination of suspension. In all cases; for coaches Red Deer Ringette will levy a matching suspension to be served consecutively with the Ringette Alberta Suspension. A meeting between the coach and the Discipline Committee will be arranged to discuss the suspension and expectations

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(note that in some cases, a phone call discussion may be done). Additional penalties may include a reprimand, suspension or expulsion from the association.

- Intentional damage or destruction of any Red Deer Ringette Association property and/or equipment or any facility will result in an automatic suspension of five (5) games for that player(s) and an automatic one (1) game suspension of the Head Coach. All damages will be the responsibility of the player or parent/guardian and must be paid in full before the player will be allowed to return to the ice (practice or game).
- Fans and/or parents who abuse on- or off-ice officials. Any abuse directed toward these officials will result in immediate stoppage of the game by the referee. The individual(s) will be ejected from the rink and, failing to do so, within a reasonable timeframe set by the referee, will cause the forfeiture of the game by the team he/she is associated with. If it cannot be determined which team this individual(s) is associated with, the police will be called and charges will be laid. Parents or fans who are ejected from the arena will be subject to discipline as determined by the Discipline Committee.

2.3 Discipline Statement:

Any player, coach, manager, trainer, referee, volunteer, member, parent, or spectator that is guilty of unacceptable behavior on or off the ice, or violates or breaks a Bylaw, Rule, Regulation or Ruling is subject to discipline, suspension, or expulsion from the association.

The Discipline Committee, comprised of the Vice President, Director of Coaching and Referee in Chief, has the power to impose suspensions and discipline as set out in the Red Deer Ringette Association Bylaws and/or Ringette Alberta Disciplinary Policy.

In all cases, the Discipline Committee may choose to issue an interim or verbal decision pending Ringette Alberta's formal decision. All parties affected by the proposed suspension are entitled to be in attendance in a meeting and are entitled to speak to said matter. That being said, decisions handed down by Ringette Alberta must be appealed using the RAB process. The decision of the Discipline Committee will be put in writing in the form of a letter with a copy being forwarded to both parties. The Committee will retain a copy of all decisions for any future reference.

2.4 All Members:

All Individuals have a responsibility to:

- Maintain and enhance the dignity and self-esteem of Individuals and other persons by:
 - Demonstrating respect to individuals regardless of body type, physical characteristics, athletic ability, gender, ancestry, color, ethnic or racial origin, nationality, national origin, sexual orientation, age, marital status, religion, religious belief, political belief, disability or economic status;
 - Wait 24 hours before responding to or providing feedback to members of the association or members of other associations to allow emotions to settle.

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- Focusing comments or criticism appropriately and avoiding public criticism of athletes, coaches, officials, organizers, volunteers, employees and members;
 - Consistently demonstrating the spirit of sportsmanship, sports leadership and ethical conduct;
 - Acting, when appropriate, to prevent or correct practices that are unjustly discriminatory;
 - Consistently treating individuals fairly and reasonably; and,
 - Ensuring that the rules of ringette, and the spirit of such rules, are adhered to.
- Refrain from any behavior that constitutes harassment, where harassment is defined as comment or conduct directed towards an individual or group, which is offensive, abusive, racist, sexist, degrading or malicious. Types of behavior that constitute harassment include, but are not limited to:
 - Written or verbal abuse, threats or outbursts;
 - The display of visual material which is offensive or which one ought to know is offensive in the circumstances;
 - Unwelcome remarks, jokes, comments, innuendos or taunts;
 - Leering or other suggestive or obscene gestures;
 - Condescending or patronizing behavior which is intended to undermine self-esteem, diminish performance or adversely affect working conditions;
 - Practical jokes which cause awkwardness or embarrassment, endanger a person's safety or negatively affect performance;
 - Any form of hazing;
 - Unwanted physical contact including, but not limited to, touching, petting, pinching or kissing;
 - Unwelcome sexual flirtations, advances, requests or invitations;
 - Physical or sexual assault;
 - Behaviors such as those described above that are not directed towards a specific individual or group but have the same effect of creating a negative or hostile environment; or
 - Retaliation or threats of retaliation against an individual who reports harassment.
- Refrain from any behavior that constitutes sexual harassment, where sexual harassment is defined as unwelcome sexual comments and sexual advances, requests for sexual favors, or conduct of a sexual nature. Types of behavior that constitute sexual harassment include, but are not limited to:
 - Sexist jokes;
 - Display of sexually offensive material;
 - Sexually degrading words used to describe a person;
 - Inquiries or comments about a person's sex life;
 - Unwelcome sexual flirtations, advances or propositions; or
 - Persistent unwanted contact.
- Abstain from the non-medical use of drugs or the use of performance-enhancing drugs or methods. More specifically, the Association adopts and adheres to the Canadian Anti-Doping Program. Any infraction of such Program shall be considered an infraction of this Policy and shall be subject to disciplinary action, and possible sanction, pursuant to the Association's Discipline Policy. The Association will respect any

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penalty enacted pursuant to a breach of the Canadian Anti-Doping Program, whether imposed by any sport organization;

- Refrain from associating with any person for the purpose of coaching, training, competition, instruction, administration, management, athletic development or supervision of the sport of competitive ringette, who has incurred an anti-doping rule violation and is serving a sanction involving a period of ineligibility imposed pursuant to the Canadian Anti-Doping Program and/or the World Anti-Doping Code and recognized by the Canadian Centre for Ethics in Sport (CCES);
- Refrain from the use of power or authority in an attempt to coerce another person to engage in inappropriate activities;
- In the case of adults, avoid consuming alcohol in situations where minors are present, and take reasonable steps to manage the responsible consumption of alcoholic beverages in adult-oriented social situations associated with Association events;
- Respect the property of others and not willfully cause damage;
- Promote ringette in the most constructive and positive manner possible;
- Adhere to all federal, provincial, municipal and country laws;
- Comply at all times with the Bylaws, policies, procedures, rules and regulations of the Local Association, Zone Association (if applicable) and Ringette Alberta, as adopted and amended from time to time.

2.5 Board/Committee Members and Staff:

In addition to section 2.4 above, **Board and Committee Members** of the Association will:

- Function primarily as a member of the board and/or committee(s) of the Association, not as a member of any other particular member or constituency;
- Conduct oneself openly, professionally, lawfully and in good faith in the best interests of the Association;
- Behave with decorum appropriate to both circumstance and position;
- Be fair, equitable, considerate and honest in all dealings with others;
- Exercise due diligence in upholding one's fiduciary responsibility to the Association;
- Respect the confidentiality appropriate to issues of a sensitive nature;
- Ensure that all Individuals are given sufficient opportunity to express opinions, and that all opinions are given due consideration and weight;

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- Respect the decisions of the majority and resign if unable to do so;
- Commit the time to attend meetings and to be diligent in ones preparation for and participation in discussions at such meetings;
- Have a thorough knowledge and understanding of all the Association’s governance documents.

2.6 Coaches

In addition to section 2.4 above, **Coaches** have additional responsibilities. The athlete-coach relationship is a privileged one and plays a critical role in the personal as well as sport and athletic development of the athlete. Coaches must understand and respect the inherent power imbalance that exists in this relationship and must be extremely careful not to abuse it, consciously or unconsciously. Coaches will at all times:

- Meet the highest standards of credentials, integrity and suitability, including but not limited to such considerations established by the Association’s Screening Policy, so that the ringette community is satisfied it has minimized the risk of an unsafe environment.
- Report any ongoing criminal investigation, conviction or existing bail conditions, including those for violence; child pornography; or possession, use or sale of any illegal substance.
- Under no circumstances provide, promote or condone the use of drugs (other than properly prescribed medications) or performance-enhancing substances and, in the case of minors, alcoholic beverages and/or tobacco;
- Respect all other teams, and athletes from other teams, and, in dealings with them, not encroach upon topics or actions which are deemed to be within the realm of 'coaching', unless first receiving approval from the coach who is responsible for the team or athlete(s) involved.
- Not engage in a sexual relationship with an athlete of under the age of 18 years or an intimate or sexual relation with an athlete over the age of 18 if the coach is in a position of power, trust or authority over such athlete.
- Recognize the power inherent in the position of coach and respect and promote the rights of all participants in sport. This is accomplished by establishing and following procedures for confidentiality (right to privacy), informed participation and fair and reasonable treatment. Coaches have a special responsibility to respect and promote the rights of participants who are in a vulnerable or dependent position and less able to protect their own rights;
- Dress professionally, neatly and inoffensively; and
- Use inoffensive language, taking into account the audience being addressed.

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2.7 Team Staff (Trainers and Managers):

In addition to section 2.4 above, **Team Staff, including Trainers and Managers**, will have additional responsibilities to:

- Meet the highest standards of credentials, integrity and suitability, including but not limited to such considerations established by the Association's Screening Policy, so that the ringette community is satisfied it has minimized the risk of an unsafe environment.
- Report any ongoing criminal investigation, conviction or existing bail conditions, including those for violence; child pornography; or possession, use or sale of any illegal substance.
- Under no circumstances provide, promote or condone the use of drugs (other than properly prescribed medications) or performance-enhancing substances and, in the case of minors, alcoholic beverages and/or tobacco;
- Not engage in a sexual relationship with an athlete of under the age of 18 years or an intimate or sexual relation with an athlete over the age of 18 if the coach is in a position of power, trust or authority over such athlete.
- Recognize the power inherent in the position of a Manager and/or Trainer and respect and promote the rights of all participants in sport. This is accomplished by establishing and following procedures for confidentiality (right to privacy), informed participation and fair and reasonable treatment;
- Dress professionally, neatly and inoffensively; and
- Use inoffensive language, taking into account the audience being addressed.

2.8 Athletes

In addition to section 2.4 above, **Athletes** will have additional responsibilities to:

- Report any medical problems in a timely fashion, where such problems may limit the athlete's ability to travel, train or compete;
- Participate and appear on time, well-nourished and prepared to participate to one's best abilities in all competitions, practices, training sessions, events, activities or projects;
- Properly represent oneself and not attempt to enter a competition for which one is not eligible, by reason of age, classification or other reason;

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- Adhere to the Association’s rules and requirements regarding clothing and equipment;
- Never ridicule a participant for a poor performance or practice; and
- When competing, act in accordance with the Association, Zone and Ringette Alberta Policies.

2.9 Officials:

In addition to section 2.4 above, **Officials** will have additional responsibilities to:

- Accept an assignment to officiate only if one intends to honor that commitment. If, for any reason, one is unable to attend, let the person in charge of officials know as soon as possible;
- Be fair and objective;
- Avoid situations for which a conflict of interest may arise;
- Be as impartial, unobtrusive and inconspicuous as possible;
- Submit all required documentation in a timely manner;
- Conduct all events according to the rules of the Local Association, Zone Association (if applicable) and Ringette Alberta; and
- Make independent judgments.

3.0 Teams and Team Social Contract:

In addition to section 2.4 above, **Team members** will have the additional responsibility to hold each other accountable to this code of conduct. If required, Teams can employ the use of the Team Social Contract Template in Appendix “I” at the start of the season to set expectations and hold each other accountable to maintain those expectations.