

**Date:** Feb. 5, 2018

**To:** Members of Richmond Minor Hockey and Seafair Minor Hockey for the 2017-2018 Season

**From:** Board of Directors for the New Association ("New Board") for the 2018/2019 Season

**Subject:** Monthly Status Report for January, 2018

The New Board and several of its sub-committees continued to meet throughout January, 2018 to discuss, amongst other things, our program offering and budget for the 2018/19 season. Highlights of work done in January, 2018

- 1) A Request For Proposals was completed and sent to potential Skill Providers. Expected response from Skill Providers will occur during the month of Feb/2018, with close of the process at the end of Feb/2018.
- 2) An in-person meeting was held with a representative from the Gaming Commission which confirmed the New Association's eligibility to apply for a Community Gaming Grant for the coming season.
- 3) Discussions occurred with the Pacific Coast Amateur Hockey Association (PCAHA) and the Richmond Arenas Community Association (RACA) to update them on our progress and to learn their requirements and timelines that may impact the New Association.
- 4) Development of a Budget for the 2018/19 season is under way.
- 5) Logistics and set up of a new web site is under way.
- 6) Registration of the new society is under way.

In the coming month, the new Board and its sub-committees expects to focus on the following areas:

- 1) Continuing to validate and define line items in the Budget for the 2018/2019 season.
- 2) Development of policies for the New Association.
- 3) Development of job descriptions and recruitment of staff for the New Association.
- 4) Development of Community Gaming Grant application for the 2018/19.
- 5) Engagement with the members on an operating name for the New Association.

How you can become involved?

As committees are formed and the work ramps up we will need your support and input. So if you would like to become involved in the new association please contact us

[infor@richmondseafairhockey.com](mailto:infor@richmondseafairhockey.com). Further, if you are interested in a Division Manager role in the New Association please also let us know at the above email address. We need your support!

Signed

The New Board (Richmond-Seafair Minor Hockey Association)