

CRC- Criminal Record Check

In order to volunteer we are required by law and by Hockey Canada to request a criminal record check for every adult (Over the age of 18) who comes in contact with our players.

HOW TO COMPLETE YOUR CRIMINAL RECORD CHECK (CRC):

*A new CRC must be resubmitted every three years.

SCMHA is enrolled in the eCRC application process with the Justice Ministry. Please follow the attached link to complete and submit the eCRC application for review and enter in the following SCMHA Access Code.

<https://justice.gov.bc.ca/eCRC/>

ACCESS CODE : **FY4HH6R6BN**

*** Be sure to keep your session ID number for your records**

If you prefer not to use the on-line application process – please click on the link, select the form at the bottom of the list called **CRR026 – Consent to a Criminal Record Check for Volunteers**, print off the form, fill it in and include the SCMHA manual check ID number noted below

<http://www.pssg.gov.bc.ca/criminal-records-review/forms/index.htm>

SCMHA Manual Check ID # 1506227

The Justice Department will send your CRC to the SCMHA Risk Manager and if necessary they will advise our Association of any adjudication results. All applications are subject to the Criminal Records Review Act. If necessary for the review process, you may be contacted by the Ministry of Justice and asked to provide fingerprints as part of the application process.

SCMHA VOLUNTEER CRIMINAL OFFENSE DECLARATION FORM

<http://www.scmminorhockey.com/files/>

[scmha_volunteer_criminal_offence_declaration_form.docx](http://www.scmminorhockey.com/files/scmha_volunteer_criminal_offence_declaration_form.docx)

Criminal Records Review Program (CRRP) Applicant Based Online Service

If you have questions about the new online service please see our website for more information:

<http://www.pssg.gov.bc.ca/criminal-records-review/eservice/index.htm#individual>

I have attached the confirmation of enrolment into the new eCRC system, it provides you with the unique link and access code to provide to your **VOLUNTEERS.**

Please note your Party ID# for any manual applications that have to be submitted is: **1506227.**