



SHERWOOD PARK MINOR BASEBALL ASSOCIATION BOARD OF DIRECTORS

**REGULARLY SCHEDULED MEETING
OF THE BOARD OF DIRECTORS**

**SEPTEMBER 12, 2016
7:00 PM**

Present: Mike Ewaskiw, Angela Bayduza, Cindy Lovie, Sheri Teierle, Paul Pieschke, Marc Teierle, Adrienne Labonne, Richard MacLeod, Rick Bourne, Lorie Matiowsky, Joanne Brunner

Absent: Tara Macdonell, Beverley Killoran, Jon Fitzgerald, Darren Anderson, Corrie Davis, Ken Sparks, Coleten LeBlanc, Real Dechaine, Angie Paddy, Mark Glockzin, ~~Christine Scheetz~~, Stephanie Parker, Tammy MacDougal, D'Arcy Shade, Derek Pollard, Kevin Aitkin

AGENDA TOPICS

- 1. Meeting called to Order at 7 PM. Meeting chaired by M. Ewaskiw.**
- 2. Agenda – additions and approval**
 - Approved unanimously with no changes or additions.
- 3. Approval of Minutes from August 8, 2016 Board of Directors Meeting**
 - Minutes approved unanimously with minor changes and edits.
- 4. Calendar Updates**
 - a) AGM: November 18th, Upper Hall (Doors open 7 PM; 7:30 AGM; Awards Banquet 8:30 PM)
 - b) Board Meeting: Monday Nov 21st, Basement
 - Ratification of the Board
 - c) Planning Meeting: Nov 26th, Basement (9 – 4PM; TBC)
 - Facilitator will be used for this meeting
 - d) Dec board meeting tentatively cancelled
 - Unless otherwise needed; items for this meeting can be dealt with at planning meeting
 - Still on the calendar, so possible still necessary; discussion as to importance of perhaps this meeting is to get head start on next season items of planning; budget also an important item to be addressed
 - e) Calendar for next year
 - scheduled events to secretary by end of September to be placed on master calendar
 - send wish list items and events to be placed on master calendar
 - wish list items to be placed on the calendar; Millenium bookings;
- 5. Executive Reports**
 - a) Treasurer's Report Adrienne Labonne
 - Everything going to auditor at the end of month; anything outstanding to be submitted by Sept 16
 - Assoc. at a deficit this year; did predict this due to the number of expenditures in finishing and upgrades to diamonds, Westerns, equipment and uniform purchases, etc...
 - Financial statements reviewed and discussed (items included in meeting materials package); significant receivables remain outstanding; difficulty being experienced in

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collecting from Edmonton Athletics Seniors and suggestion to press this group as there is a long history with this group; discussion regarding giving instructions to administration regarding future rental from groups who the assoc has difficulty collecting from

b) House League Report

Cindy Lovie

- Currently confirming with directors who will or will not be returning to their positions next year. Some discussion related to the level of support provided to directors in their role as well as the level of commitment by directors to their position. All positions will be vetted moving forward.

c) Rep Program Report

Corrie Davis

- Transfer Guidelines Review Update

- continuing to work on this; do not foresee any significant changes; upcoming meeting with BA will be more of a brainstorming, discovery, and conversation regarding possible future changes

- no significant changes to directors

- fall ID sessions not happening this year but on the books for future programming

- discussions related to transparency for tryouts in the upcoming and for future consideration for the future process of tryouts (providing more information related to areas of strength and for improvement and development)

- Evote Update

EMOTION by C. Davis that the SP MBA Board approve an additional \$2500.00 to be added to the currently approved funds for 2016 Coaching Honorariums. Seconded by D. Anderson. Eleven (11) electronic votes for Yes. Approved by majority vote (5 abstentions).

d) President's Report

Mike Ewaskiw

- Navy League

- Reviewed group requirements; with the growth of the assoc., not likely we would be able to accommodate the group; would interrupt significantly log cabin rentals; would interfere with our office; we would have to give up significant storage areas (HL uniforms, tournament equipment) for the group's needs; the relationship would not work for us and our current operations nor the user group; we would not be able to service the group to the level of their needs and requirements as the log cabin structure currently exists

- 2017 Board Nominating Committee

- Will consist of 1 executive member-M.Ewaskiw, 1 HL member-C.Lovie, 1 Rep

- member-C.Davis) to form a nominating committee to search out and find individuals to fill board members positions; Mike to constitute a list with board member yr of service

- currently we know we need individuals for maintenance, Doc Plotsky rep, raffle/casino, couple of HL directors, treasurer. Send possibilities to Mike.

- Westerns Update & Budget

- Did have a deficit; however every dollar lost was well worth the level of baseball played which was incredible, exposure in media was incredible, parent work and involvement substantial and deserves accolades; praise, congratulations, and support from BA;

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Midget AAA went to the final and won silver; lost on apparel (go to larger sizes, lots of small and med left); recommendation to presell next time.

- AGM Date, Planning Meeting Date, Facilitator
 - Secretary to handle materials and development
 - Communications to get ad in the paper 30 days prior to meeting and copy submitted to Mike
- Post Midget Program
 - For number of years have discussed having a program for players who want to continue playing after they have graduated from the midget program; currently discussing with a Team from the Powerline League to get this started; will provide group with jerseys, a home, and support for the program; in turn they would help as individual evaluators for rep try outs.

MOTION by R. Bourne to receive SPMBA board approval to negotiate the logistical details with, support, and in principal provide a home base for a Powerline League team to play under the Athletics umbrella for one year. Seconded by R. Macleod. Approved unanimously.

- Email Distribution
 - Need to discuss and look at developing an email communications policy for consistency, clarity, and speed in response to clients. As well, to reduce duplication and confusion between administration/operations and individual board directors. Need to clarify who is responsible for what in regards to responding to emails, when and why, in particular related to the primary business of the association. Set clear and precise parameters as to what administration should respond to and what the director should respond to. Identify and inform directors that the office worker receives a copy of all email received externally. R.Bourne to generate a list of registered email lists
- Budget 2017
 - Discussion related to when we want the budget set for 2017 (before or after the planning meeting); historically has been set in December; should have a fairly good idea of budgetary needs moving forward in each department; looking to begin the budget planning process now to develop a preliminary budget, for presentation to the board in November Board Meeting, discussion in December, and approval in January

6. Operations / Committee Reports

a) HL Uniforms Report

M. Ewaskiw for Angie Pady

- Year End Process / Inventory
 - Extra jerseys ordered in June will be here shortly
- Replacement Jerseys required
 - tabled
- Jersey deposit update and program review
 - tabled

b) Rep Uniforms Report

Tammy MacDougall

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- No replacements needed; jersey return process much better; looking at increase stock of dry shirts for rep players; number of appointments set up with distributors to streamline online ordering process; alternate jersey and hats well received; now have an excess stock of hats that are no longer being used; coach's should not be setting uniform guidelines to prevent this build up excess inventory; see addendum of submitted report
- Jerseys for Fall Ball Update
- c) Equipment Report Kevin Aitkin
 - Tabled; K. Aitkin absent
 - Return status update
 - Year end inventory update
- d) Facilities Report Mark Glockzin
 - Tabled; M. Glockzin absent
 - Update of MP booking dates (were needed by Aug 15th)
 - Update on Cooler / Sink at CP9 Concession
 - Update on 2016 Diamond booking reconciliation
 - 2016 Field Crew Review / Board Expectations for 2017
 - SH#5 Dugout Construction
 - Item for upcoming planning meeting, Board needs to develop a maintenance schedule to direct department of what level of maintenance
- e) Umpire Report Coleten LeBlanc
 - No report; C. LeBlanc absent
- f) Registrar Report M. Ewaskiw for S.Parker
 - Discussion as possibility of putting a link on the website for registration form; Planning session item; investigation into requirements need to be investigated as to what would be involved for this process; registrar to work with new webmaster on the process
 - Discussion related to earlier Registration Date (prior to Christmas); tabled for future meeting for investigation to thinking behind this idea
- g) Camps/Clinics/Fall Ball Report Sheri Teierle
 - Fall Ball Update
 - have 5 teams; playing and have hosted; going well; pee wee fall ball team includes Ft Sask coaches and players
 - Winter Camps Update
 - have been working with rep director to develop both a performance and community camp to accommodate for both HL and rep kids; will split these; take advantage of no PMU this year; will vet and place players accordingly; develop and will submit budget wish list; Strathcona County guide goes out in November, look into having details into the guide if at all possible; start in January; will send out notice asking for coaches in the next newsletter
- h) Communications Report Lorie Matiowsky
 - Work will be done to increase communications; look into signage to advertise for winter camps
 - Survey results to be posted to website (with names and individual indicators removed)

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- Non Returning Player Survey 2015
 - PDF emailed to board members; reviewed results
 - HL / Rep Parent / Rep Player Surveys
 - ~1200 have been sent out; have to be submitted by the 23rd; summary report to be submitted and presented to the board in Oct; request for Rep committee to receive report as soon as it is ready to work with
 - i) Sponsorship / Fundraising
 - Christmas Tree Program Update & Report
 - basically the same as last year; one change will be cost; numbers to be presented to Oct meeting
 - j) Raffle Ticket/Casino Report
 - No report; S. Parker absent
 - Director Vacancy tabled for next meeting
 - k) Concession Report
 - Tabled close out of Concession Update; B.Killoran absent
 - l) Doc Plotsky Report
 - Tabled
 - DP Final Numbers
 - Rep Team Refunds Update
- Mike Ewaskiw
Rick Bourne
Stephanie Parker
Beverly Killoran
Cindy Lovie
7. **Baseball Alberta Report** Mike Ewaskiw
a) Nothing to report, meeting has not taken place as of yet; scheduled Oct 2, 2016 for BA Transfer Rules Review
8. **New Business and/or Business Arising**
- No new news arose
9. **Next Board Meeting – October 11, 2016 at 7:00 p.m.**
10. **Meeting Adjourned 8:56 PM**

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Addendum – Rep Uniform Report: Tammy MacDougall

Year in Review

2016 was the 2nd year of trialling an online uniform system; in stock items offered at clearance pricing.

The challenges incurred with the online system were likely due to the supplier versus the planning or process. I have meetings upcoming with multiple vendors to obtain their offers of business, including Tyleen, Sin Bin & Elite Sportswear. I will use each vendor as appropriate for specific items, however aim to support our local businesses as much as feasible.

Jerseys were returned more efficiently and in better condition this year

- Having players/parents document damage was very effective. No gold jerseys require replacing this year. We will need to order a few smaller size green for the Midget AAA as we were unable to properly fit the smaller players (approx. 6 jerseys)

Feedback received; will be considered in 2017 Plan

Dri-Fit Shirts

Need to have in stock for players new to the rep program and for players with different jersey # than previous year; if teams aren't formed until April and fitting 2nd week there is limited turnaround time.

Some teams had a # put on dri-fit and used for hot days. I will be asking the decided shirt vendor to set up a process for quick turnaround on number pressing. (less than 1 week) if we have pre-stocked the shirts.

*This is a priority area of discussion with upcoming vendor meetings.

Shorts

Again this is an item players asked for often. One of the few items that sold quickly over the years.

Team Items

Will be limiting optional items on sizing day to:

- one hoodie
- one coat
- one BP jacket
- Shorts

A player fitting sheet will be provided for recording and a copy will be provided to the team manager for reference. Coaches will be reminded that additional items require parent input.

Alternate Jersey & Hat

Though well received this year, the cost of an additional jersey and hat can be a concern, in particular if coaches are making items mandatory versus allowing parent decisions.

The Green/White hat was preferred by some as it better "coordinated" with all items. More feedback is needed from families/players prior to planning meeting.

I will be suggesting a "middle ground" item such as a more detailed, visually unique dri-fit shirt that would be low cost and lightweight, but still look "sharp" on the field. Many associations

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are going this route.

Non Branded Items

When meeting with Sin Bin I will be providing a list of recommended items to keep in stock as well as providing them with the "uniform policy" item lists including

- Belts, socks and long sleeves (if wearing long sleeves) both in green and gold
- White Pants
- Stirrups and White Cotton Socks

If vendors choose to sell other items in store and online it will be there responsibility to host in store fittings, prepare and deliver team orders.

I will have a more detailed plan available at the November planning meeting including cost comparison, needed inventory and proposed fitting dates.

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