



Stettler Minor Hockey Association  
Board Meeting Minutes  
January 24th, 2018  
Stettler Recreation Centre

Keith Werbowesky	Sandra Schell	Brett Nixon
Brad Robbins	Trevor Speakman	Martyne Nixon
Jerilyne Raab	Katie Bainbridge	Marsha Mailer
Trevor Speakman	Keri Snowden	

1. Call meeting to order- 7:09pm
2. Welcome and Introductions
3. Agenda
  - 3.1. Additions/deletions- none
  - 3.2. Approve agenda- Brad Robbins made a motion to approve the agenda. Brett Nixon seconded. All in favour. Motion carried.
4. Minutes from December 20th, 2017
  - 4.1. review of minutes and Action Items from December 20<sup>th</sup>.  
**Action item: Martyne will inventory the Timbits jerseys and socks and look into ordering 4 new complete sets from Tim Hortons. - tabled**  
**Action Item: Each board member, including directors, will create a list of issues that require policy development. Lists will be presented at January 2018 meeting.- under 7.1.A**
5. New Business- none
6. Hockey Alberta Business- none
7. Executive Reports
  - 7.1. President- Trevor Speakman



A. Policies- Brad compiled a list potential policies:

Registration refund	Late registration fee	Player release
Registration fees and deadlines	Nsf chqs	Team fundraising, sponsorship, donation
Team fundraising, sponsorship, donations	Team finances	Ice allotment
Number of tournaments and games per division	Player selection	Player acceleration and overage
Coach selection	Volunteer expense	Coach certification expense
Coach evaluation	Division/team player numbers	Minor hockey equipment
Sweater replacement	Drug, alcohol, and tobacco	Cross-ice/half ice policy
Mites coach/manager volunteer hours	Volunteer hours	MHA Fundraising- sponsorship, raffles, donations
Non registered team officials (power skating instruction, off-ice training)	First goal trophy	Discipline and complaint policy- use bylaws
Affiliates and development		

B. Injuries- Action Item: Christa- look into applying refund policy to player who was injured in the begin

7.2. Development- Brad Robbins

- a. Development tools- Brad and Jeff have ordered a number of development tools. Looking into ordering additional stick handling tools.

The equipment locker needs to be organized.

- b. Female Bantam B Provincial Schedule has been approved. Provincials will begin Thursday, Mar. 15<sup>th</sup>. Sponsorship letters have been distributed to 120 businesses around town. Tournament draw has been received. Clothing and merchandise are being organized. Planning is underway.

7.3.VP Operations- Keith Werbowesky- all is well.

7.4.VP Marketing and Communications- Jerilyne Raab



Jerilyne made a motion to allow individuals who are working over their 8 required volunteer hours at Provincials to be allowed to carryover those hours to next season. Marsha seconded the motion. All in favour. Motion carried.

A new coach has asked to receive some volunteer hours for his efforts. We have agreed to give him 4 volunteer hours. 3 new players to Bantam have asked for prorated volunteer hours. They have been asked to complete 4 hours per family.

Jerilyne is working with Shanon Shingoose to create the provincial volunteer schedule.

- 7.5. Treasurer- Christa Cornelssen- absent- sent report- Provincial account is being signed over to the Bantam Female team. Question- should this account be run through SMHA? There is currently only 1 signer required for cheques. Christa and 2 other Bantam Female parents will have signing authority.

There are a couple of jersey sponsors outstanding. They have been emailed- no response. Jason Hegberg is aware of this.

Old papers in the filing cabinet need to be cleared out.

Christa hasn't heard from any teams regarding bank account information. Some teams have not yet submitted their tournament expense reports or administration fee.

Provincial tournament fees need to be collected.

Bank account is in good standing. Thanks to Sandra for checking ice fees!

- 7.6. Past President- Jason Hegberg- absent

8. Division Director Reports-

- 8.1. Mites- Martyne Nixon- absent- sent report- 3 out of 4 teams have attended away tournaments. Many clubs are now doing a mini-tournament (2 games), cheaper, less games, shorter days. Many teams that have historically entered our home tournament have opted out in favour of doing two mini-tournaments. Something to look into for next season.

Home tournament planning is underway

First goal trophies- wondering if SMHA will be sponsoring?

A few questions regarding volunteer hours/cheques. One family has a child who returned to play in January. They are asking if the 2 hours they have completed is enough.

A parent has completed his RIS Coach and is wanting to help out on the ice. Wondering if he can help out and, if so, could his volunteering go toward hours? SMHA needs to receive a coaching application from the parent before he can be approved to help out.



Mites specific policy development- Half ice/Cross ice; Affiliations for tournaments; Jersey/equipment policy, ie. Kids taking jerseys home; Emergency situation; Concussion return to play.

- 8.2. Novice- Brett Nixon- Financials from tournament have been completed. The tournament went well and netted around \$4500. The Dodge Caravan cheque has not been received yet. Some of the out-of-town female novice players have expressed concern with not playing enough games. Discussion regarding number of games recommended by HC LTPD. Discussion regarding the potential for teams/coaches to work together, share practices and plans for development of players/coaches. Discussed the potential to create a local novice "league".
  - 8.3. Atom-Marsha Mailer- Tournament went well! Each team made over \$2000. Atom A in 2<sup>nd</sup> round of provincial playoffs. Atom C received a \$50 fine for not submitting a gamesheet on time. There is a new manager in place who was unaware of the rule. SMHA will pay the fine.
  - 8.4. Pee wee- Alison Norman- sent report- Pee wee home tournament this weekend. Pee wee A plays first provincial game tonight.
  - 8.5. Bantam- Keri Snowden- Bantam A has a few injured players, 1 suspended player, and has forfeited provincials. There is a \$700 reinstatement fee from Hockey Alberta for forfeiting after January 10<sup>th</sup>. All coaches and managers are at risk of being suspended for the entire next season. Hockey Alberta will review the situation after provincials.  
  
Bantam B has 3 injured players who will not be able to play for the remainder of the season.  
  
Bantam/Midget tournament went well. Made approximately \$5000 in total. Will be divided between the 3 teams.
  - 8.6. Midget- Sherri- absent- Katie reported- Tournament went well. In 1<sup>st</sup> round of provincial playdowns. Won 1<sup>st</sup> game, 6-1. Playing 2<sup>nd</sup> game on Friday in Mannville.
  - 8.7. Female- open- Brad reported- Pee wee/Atom playoff format has been finalized.  
  
All 1<sup>st</sup> round provincial games have been scheduled.
9. Director Reports
- 9.1. Director Registrar and Administration- Danielle Wheeler- There were 3 Bantam players who registered on January 9<sup>th</sup>.  
  
Affiliation might need to change according to CAHL tiering for next year.  
  
Coaches need to more aware of their own coaching certifications.
  - 9.2. Director Equipment- Jeff MacDonald- sent report- everything is good but pucks have been disappearing.



9.3. Ice/Ref Allocator- Sandra Schell- Need to look into ice for next January, to make up for the shortage due to curling. Sandra and Keith will clarify ice needs. Sandra will contact Big Valley and start booking ice.

Looking for refs for Female Bantam B provincials.

9.4. Director Communications- open

9.5. Director Sponsorship and Fundraising- Crystal McLellan-absent

10. Adjournment- 9:55pm

11. Next Meeting- February 27th, 7pm

Members who would like to attend a board meeting are asked to fill out an attendance request form on our website.

[stettlerminorhockey.com](http://stettlerminorhockey.com)

#### Action Items

***Action item: Martyne will inventory the Timbits jerseys and socks and look into ordering 4 new complete sets from Tim Hortons.***