



Strathcona Basketball Assoc.  
42 Kirklees Road  
Sherwood Park, AB T8A 5H4  
Phone: 780.416.9379  
Email: admin@sbahoops.ca  
Email: sbabasketball@shaw.ca

To all Executive Members, Division Coordinators, Coaches, Assistant Coaches & Team Managers (ALL those that will be working with the Youth in our program(s)):

The mandate for Strathcona Basketball Association (SBA) is to provide a youth orientated program. As such, we are accountable to ensure we perform our due diligence to provide a safe environment, including mentorship, for the youth within the SBA Basketball program.

All individuals within SBA that are directly involved with the youth must provide a criminal record check in order to work with the youth. Fully realizing that these are volunteer positions, we are requesting your full cooperation.

***Please provide this letter to either the Sherwood Park or Fort Saskatchewan RCMP detachments to receive your criminal record check free of charge. Please advise the RCMP that you are volunteering for a youth sports organization in Strathcona County. You must bring two (2) pieces of ID; one of which must be picture ID.***

For your convenience; the Sherwood Park RCMP detachment is located at 911 Bison Way (Sh. Pk.) and is open Monday to Friday from 7:30am – 6:00pm, Saturday from 9:00am – 1:00pm (closed on Sundays & statutory holidays) (phone #780-449-7749). The Fort Saskatchewan RCMP detachment is located at 200 Town Crest Road (Fort Sask.) and is open Monday to Friday, 8am to 7pm (closed Sundays & statutory holidays) (phone #780-997-7900).

***The Strathcona Basketball Association (SBA) requests that the holder of this letter have a criminal record check performed in order to fulfill his/her position as outlined above:***

***Issued to:***

Surname: \_\_\_\_\_ First: \_\_\_\_\_

Date of Birth: (MM/DD/YEAR) \_\_\_\_\_

Address: \_\_\_\_\_

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