

**YOU ARE INVITED**

**TO**

**TRIPORT MINOR HOCKEY'S**

**AGM**

**TUESDAY MAY 16, 2017**

**SEVEN HILLS GOLF CLUB**

**7:00 P.M.**

# TRI PORT

Minor Hockey Association

P.O. Box 1751, Port McNeill, B.C. V0N 2R0

Port Alice Club, Port Hardy Club, Port McNeill Club,

North Island Eagles, Female Hockey Program

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Attention: All Members of Tri Port Minor Hockey Association

## **INVITATION TO ANNUAL GENERAL MEETING FOR 2017 – 2018 HOCKEY SEASON**

The Annual General Meeting (AGM) of the Tri Port Minor Hockey Association (TPMHA) is scheduled as follows:

**Date:** May 16<sup>th</sup>, 2017 (Tuesday)

**Time:** 7:00 PM

**Location:** Seven Hills Golf Club

TPMHA is the governing body for the four Hockey Clubs in the North Island (ie Port McNeill Minor Hockey Club, Port Alice Hockey Club, Port Hardy Hockey Club and the North Island Eagles Hockey Club) as well as the Female Hockey Program. TPMHA represents the local membership within Vancouver Island Amateur Hockey Association.

As part of the AGM process, we solicit the membership for their input on proposed resolutions to the "Constitution/Bylaws". If you require a copy of the bylaws or the policy manual, please refer to our website at [www.triport hockey.ca](http://www.triport hockey.ca) or alternatively contact the undersigned. On the following page you will find a form that is to be used for submitting any proposed changes to the Bylaws. The proposed changes must be presented at the AGM. Due to the new Society Act being implemented, I am recommending that any proposed changes to the Constitution be incorporated at the time when TPMHA officially transitions under the new legislation.

The other major part of business for the AGM is to elect the Executive for the upcoming hockey season. As per the TPMHA Constitution, the following positions are available and elected annually from the Membership:

- (1) President – Vadim Stravrov (incumbent) - is running for re-election
- (2) Secretary – Tanya Spafford - is running for re-election
- (3) Treasurer – Tricia Ewen – is running for re-election
- (4) Referee In Chief – John Bramham (incumbent)
- (5) Coaching Development Coordinator – Alison Mercer is standing for election
- (6) Female Hockey Coordinator – Lisa Brown (incumbent) - is running for re-election
- (7) Members at Large (3) – Nominations from the floor will be accepted

If any individual of the Membership would like to be considered for any of the above positions, please feel free to attend the AGM and let your name stand for nomination/voting.

If you have any questions, I can be contacted at [Triport hockey@gmail.com](mailto:Triport hockey@gmail.com).

Sincerely,

Kevin Laird  
Administrator  
Tri Port Minor Hockey Association

# **AGM – AGENDA – Tri Port Minor Hockey Association**

May 16, 2017 (Tuesday) – Seven Hills Golf Club @ 7 PM

- 1. Call the “15<sup>th</sup> Annual General Meeting to order**  
(All members sign attendance sheet)
- 2. Additions to Agenda**
- 3. Review & Adoption of previous meeting minutes (held on May 11<sup>th</sup>, 2016)**
- 4. Tri Port President’s Report**
- 5. Administrator’s Report**
- 6. McNeill Club Report**
- 7. Hardy Club Report**
- 8. Alice Club Report**
- 9. Eagles Rep Club Report**
- 10. Treasurer’s Report**
- 11. Referee in Chief Report**
- 12. Coach Development Coordinator Report**
- 13. Members at Large Reports**
- 14. Resolutions**
  - (a) Amendments & Changes to Association’s Bylaws
  - (b) Amendments & Changes to Association’s Hockey Operations Policy Manual
  - (c) Other Resolutions
- 15. Acknowledgment of Club Presidents for 2017-2018 Season**
  - (a) McNeill Club –
  - (b) Hardy Club –
  - (c) Alice Club –
  - (d) Eagles Club -
- 16. Election of Officers**
  - (a) Tri Port President
  - (b) Secretary
  - (c) Treasurer
  - (d) Referee In Chief
  - (e) Coaching Development Coordinator
  - (f) Female Hockey Coordinator
  - (g) Members at Large (x3)
- 17. Other Business Items**
- 18. Closing Remarks**
- 19. Next Tri Port Executive Meeting**

**Proposed Schedule of Tri Port MHA meetings for 2017-2018 Season**

**August 9<sup>th</sup> (Wednesday)**

**September 6<sup>th</sup> (Wednesday)**

**October 11<sup>th</sup> (Wednesday)**

**November 8<sup>th</sup> (Wednesday)**

**December 13<sup>th</sup> (Wednesday)**

**January 10<sup>th</sup> (Wednesday)**

**February 21st (Wednesday)**

**TRI-PORT MINOR HOCKEY ASSOCIATION YEAR-END  
AS OF MARCH 31, 2017**

Balance as of March 31, 2016	\$ 20,258.29
2015/16 bills paid in 2016/17	\$ 1,449.05
<b>ACTUAL Balance as of March 31, 2016</b>	<b>\$ 18,809.24</b>

**Income**

Port McNeill Minor Hockey	\$ 9,553.41
Port Hardy Minor Hockey	\$ 10,489.20
Eagles	\$ 9,239.22
Port Alice Minor Hockey	\$ 1,354.60
Tri-Port Female Program	\$ 4,372.62
HCOP Clinic	\$ 292.50
<b>TOTAL</b>	<b>\$ 35,301.55</b>

**Expenses**

Wages	\$ 7,000.00
Post Office Box	\$ 163.80
Ref Clinic	\$ 4,389.80
Week-long Ref Camp	\$ 577.50
2016 AGM	\$ 125.48
VIAHA AGM Expenses	\$ 555.90
VIAHA Membership/Player Fees	\$ 4,976.00
Annual Reports	\$ 50.00
MHA Team Registration Fees	\$ 570.00
Website	\$ 446.25
Game Sheets	\$ 250.00
VIAHA Carded Fees	\$ 1,600.00
Playoff Ref Fees	\$ 764.49
Handbooks	\$ 464.00
Tournaments	\$ 945.00
BC Hockey Player Fees	\$ 17,464.00
Meal Fees (Vadim)	\$ 117.22
Ice Scheduling	\$ 2,100.00
Recreational Playoff Recovery (Atom Development)	\$ 548.87
<b>TOTAL</b>	<b>\$ 43,108.31</b>

***Balance as of March 31, 2017*** **\$ 11,002.48**

**PROJECTED ANNUAL FEES (EXPENSES) FOR THE 2017-2018 SEASON**

Last Update :

10-May-17

Prorate % based on 2015-2016 Registrations used for Balance forward>>	4.9%	32.6%	31.0%	21.5%	10.0%	100%
Prorate % based on 2016-2017 Registrations >>	3.5%	34.5%	26.5%	21.1%	14.4%	100%

		Alice Club	Hardy Club	McNeill Club	Rep Club	Trioport Female	Totals	
TRIPORT	Balance carried forward from previous year	\$ 11,002	\$ 539.12	\$ 3,586.81	\$ 3,410.77	\$ 2,365.53	\$ 1,100.25	\$ 11,002.48
VIAHA	Annual player registration fee - 1st Installment 311	\$ 8.00	\$ 87.08	\$ 858.36	\$ 659.32	\$ 524.97	\$ 358.27	\$ 2,488.00
VIAHA	Annual player registration fee - 2nd Installment 311	\$ 8.00	\$ 87.08	\$ 858.36	\$ 659.32	\$ 524.97	\$ 358.27	\$ 2,488.00
VIAHA	Rec. Playoff "Recovery fee" - Atom Dev. & Female	\$ -	\$ -	\$ -	\$ -	\$ 313.02	\$ 235.85	\$ 548.87
VIAHA	"Carded" Team League (VIAHL fee - Rep & Atom Dev) 4	\$ 400	\$ -	\$ -	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00
VIAHA	Overage/Underage Fees	\$ 120	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	\$ 30.00	\$ 120.00
VIAHA	Handbooks % base	\$ 464	\$ 16.24	\$ 160.08	\$ 122.96	\$ 97.90	\$ 66.82	\$ 464.00
VIAHA	Game sheets % base	\$ 250	\$ 8.75	\$ 86.25	\$ 66.25	\$ 52.75	\$ 36.00	\$ 250.00
BCH	Carded Team Reg fees & Player Cards (PeeWee - Midget)	\$ 495	\$ -	\$ -	\$ -	\$ 495.00	\$ -	\$ 495.00
BCH	Recreational Team Registration Fee 16	\$ 5	\$ 5.00	\$ 30.00	\$ 30.00	\$ -	\$ 15.00	\$ 80.00
BCH	Player Reg. Fee (Invoiced in Mid Oct) 313	\$ 40.15	\$ 439.84	\$ 4,335.60	\$ 3,330.24	\$ 2,651.63	\$ 1,809.64	\$ 12,566.95
BCH	Team Officials Reg Fee (Invoiced in Mid Oct) 122	\$ 40.15	\$ 146.95	\$ 930.68	\$ 1,665.42	\$ 1,322.54	\$ 832.71	\$ 4,898.30
BCH	Annual MHA Association Registration Fee % base	\$ 50	\$ 1.75	\$ 17.25	\$ 13.25	\$ 10.55	\$ 7.20	\$ 50.00
BCH	Tournament Sanction Fees 15	\$ 78.75	\$ 78.75	\$ 472.50	\$ 472.50	\$ 78.75	\$ 78.75	\$ 1,181.25
BCH	Referees clinic fees (level 1's) \$82 25	\$ 93	\$ 81.38	\$ 802.13	\$ 616.13	\$ 490.58	\$ 334.80	\$ 2,325.00
BCH	Referees clinic fees (level 2's) \$117 15	\$ 120	\$ 63.00	\$ 621.00	\$ 477.00	\$ 379.80	\$ 259.20	\$ 1,800.00
BCH	Referees clinic fees (level 3's) \$144 2	\$ 150	\$ 10.50	\$ 103.50	\$ 79.50	\$ 63.30	\$ 43.20	\$ 300.00
BCH	Week Long Referee Summer Camp % base	\$ 1,155	\$ 40.43	\$ 398.48	\$ 306.08	\$ 243.71	\$ 166.32	\$ 1,155.00
Misc.	Administrator Salary % base	\$ 7,000	\$ 245.00	\$ 2,415.00	\$ 1,855.00	\$ 1,477.00	\$ 1,008.00	\$ 7,000.00
Misc.	Ice Scheduler - RDMW % base	\$ 2,100	\$ 73.50	\$ 724.50	\$ 556.50	\$ 443.10	\$ 302.40	\$ 2,100.00
Misc.	June 2017 BC Hockey AGM delegate attendance % base	\$ 1,000	\$ 35.00	\$ 345.00	\$ 265.00	\$ 211.00	\$ 144.00	\$ 1,000.00
Misc.	Dishonesty & Legal Expense Insurance (Sept) % base	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.	Clinics % base	\$ 1,000	\$ 35.00	\$ 345.00	\$ 265.00	\$ 211.00	\$ 144.00	\$ 1,000.00
Misc.	Post Office Box Rental % base	\$ 163.80	\$ 5.73	\$ 56.51	\$ 43.41	\$ 34.56	\$ 23.59	\$ 163.80
Misc.	Tri Port Mail out to all membership % base	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.	Tri Port 2017-18 AGM rental at 7 Hills % base	\$ 200	\$ 7.00	\$ 69.00	\$ 53.00	\$ 42.20	\$ 28.80	\$ 200.00
Misc.	Society Act annual registration fee % base	\$ 50	\$ 1.75	\$ 17.25	\$ 13.25	\$ 10.55	\$ 7.20	\$ 50.00
Misc.	Travel Expense for VIAHA Meetings & AGM % base	\$ 600	\$ 21.00	\$ 207.00	\$ 159.00	\$ 126.60	\$ 86.40	\$ 600.00
Misc.	Society Awards (ie: Life members, Volunteers) % base	\$ 150	\$ 5.25	\$ 51.75	\$ 39.75	\$ 31.65	\$ 21.60	\$ 150.00
Misc.	Miscellaneous % base	\$ 750	\$ 26.25	\$ 258.75	\$ 198.75	\$ 158.25	\$ 108.00	\$ 750.00
Misc.	Triport Website % base	\$ 500	\$ 17.50	\$ 172.50	\$ 132.50	\$ 105.50	\$ 72.00	\$ 500.00
Misc.	Admin Costs (printer supplies/paper) % base	\$ 200	\$ 7.00	\$ 69.00	\$ 53.00	\$ 42.20	\$ 28.80	\$ 200.00
		\$ 1,576.73	\$ 14,435.44	\$ 12,162.12	\$ 11,743.07	\$ 6,606.82	\$ 46,524.17	\$ 46,524.17
OPERATING BUDGET FOR 2016-17 SEASON TOTAL -->								\$ 46,524.17
<b>CREDIT BACK TO CLUB &gt;&gt;</b>		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
	<b>by Sept 15</b>	1st Installment	\$ 525.58	\$ 4,811.81	\$ 4,054.04	\$ 3,914.36	\$ 2,202.27	\$ 15,508.06
	<b>by Oct 15</b>	2nd Installment	\$ 525.58	\$ 4,811.81	\$ 4,054.04	\$ 3,914.36	\$ 2,202.27	\$ 15,508.06
	<b>by Nov 15</b>	3rd Installment	\$ 525.58	\$ 4,811.81	\$ 4,054.04	\$ 3,914.36	\$ 2,202.27	\$ 15,508.06
			\$ 1,576.73	\$ 14,435.44	\$ 12,162.12	\$ 11,743.07	\$ 6,606.82	\$ 46,524.17

The Clubs and female program are responsible for repayment of coaching, safety and respect in sport clinics. Since referees are used in all three towns as needed, Referee "training" will be reimbursed under this budget.

**Tri-Port AGM Meeting**  
**Seven Hills Golf Course**  
**May 11, 2016**  
**7:00 p.m.**

Members present: Vadim Stavrakov, Tricia Ewen, Lisa Brown, Jennifer Dustin, Kevin Laird, John Branham, Michel Therrien, Tracy Ranger, and Tanya Spafford

**ADDITIONS**

- Kevin Laird – Discussion and adoption of 2016\17 Budget  
*Motion by Vadim, seconded by Michel*

**MINUTES**

- Minutes from March 10<sup>th</sup>, 2016 Executive Meeting adopted,  
*Motion by John, seconded by Lisa*

**PRESIDENT – Vadim Stavrakov**

- This season had several incidents, one involving social media which in which Tri-Port was commended for how the situation was handled and as a result of this incident and one more in another associations BC Hockey has updated its policies.
- Social Media rules will need to be discussed with each team before games start next season
- Highlights of the season were very successful seasons for the competitive Bantam and Midget teams, both receiving banners for their seasons.
- Planning to attending the VIAHA and BC Minor Hockey AGM's

**ADMINISTRATOR – Kevin Laird**

- Stand outs for this season were implementing the “Sportsmanship Starts in the Stands” for all parents involved in minor hockey, and ensured that at least one parent in each family had Parent-level RIS
- Rostered a Female Midget team that participated in the VIAHA Recreation League.
- Rostered 4 Rep Teams under the Eagles Club, with Bantams going to provincials
- Website is being redone by RAMP, should be more user friendly

**PORT MCNEILL – No Report**

**PORT HARDY – Michel Therrien**

- Successful year, some executive members took extra roles to ensure everything was done
- Felt the social media situation took too long to resolve between clubs due to work and Christmas holidays but both parties were satisfied with the end result
- Highlights of the season was early registration day, Heath Dennison Power skating camp, Mini Hockey Camp with Benn Olsen (though there was a mix up with arenas)
- AGM resulted in all positions being filled for next season
- Would like to try a few jamboree events with McNeil next year to help with animosity between teams due to playing each other so often
- Club is financially sound
- Will be using boarding kit for cross ice practices next year

- Ice allocations need to be looked at so practices are not so late, need to have rep teams at the user group meetings

**PORT ALICE – Tanya Spafford**

- Port Alice had a successful season
- Started an initiation program for younger players, will hopefully have a peanut team next season
- As no end of season event was able to happen, PAMH has agreed to pay \$250 towards any hockey camp for Port Alice Youth
- Elections will be held in September, all executive agreed to stay on until this time

**NORTH ISLAND EAGLES – Tanya Spafford**

- Have had elections and have a full executive, still looking for a head coach
- Eagles Camp is being planned and will take place mid June
- Will have a representative at all user group meetings
- Jennie-Lynn Noel and Tanya Spafford will be sharing a Vice-President role for the season

**TREASURER – Jennifer Dustin**

- \$20,258 in account
- Will be stepping down this season, but willing to help next treasurer
- Had a surplus this year, this will be credited back to teams

**REFEREE IN CHIEF – John Bramham**

- Will be sending three youth to Referee Camp in Lake Cowichan
- Will be stepping down after this year
- We need more refs on the North Island
- Clinic will be held mid-October

**Members at Large**

**Female Hockey – Lisa Brown**

- A Pee Wee team will be added to Tri-Port Female Hockey

**Acknowledgement of Presidents for 2016-2017 Season**

Port McNeill Club – Nathan Rutherford

Port Hardy Club – Michel Therrien

Port Alice – Kevin Livingston

Eagles Club – Jennie-Lynn Noel and Tanya Spafford

**Elections of Officers**

Triport President – Vadim Stravrov

Secretary – Tanya Spafford

Treasurer – Tricia Ewen

Referee in Chief – John Bramham

Coach/Development Co-Ordinator – Position not filled

Female Hockey Coordinator – Lisa Brown

Members at Large – Sabrina Dent



**Motion for Signing Authority**

That the following executive members be authorized as signatories for Tri-Port Minor Hockey Association;

Tricia Ewen

Vadim Stravrov

Kevin Laird

Lisa Brown

And the following past members be removed as signatories for the Tri-Port Minor Hockey Association;

Jennifer Dustin

Scott Mitchell

*Motion by Jennifer, seconded by Lisa*

**Motion for Female Hockey Bank Accounts**

Motion to make Tricia Ewen the treasurer for Tri-Port Female Hockey and further that a general bank account and a gaming bank account be opened for Tri-Port Female Hockey.

*Motion by Lisa, seconded by Tanya*

**2016-2017 Tri-Port Hockey Proposed Budget**

Motion to accept the proposed budget as presented

*Motion by Lisa, seconded by John*

Next meeting is August, date TBD

Adjourned 8:30pm

#2017 –  
**RESOLUTION --NOTICE OF MOTION**  
**TRI PORT MINOR HOCKEY**

Amendment to:

(1) Bylaw # \_\_\_\_\_ or

(2) Hockey Operations Policy Manual # \_\_\_\_\_

Submitted By: \_\_\_\_\_

**Current wording of section proposing to change:**

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**New (Proposed) wording of section:**

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**Rationale for Change:**

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All notice of motions for resolution at the Tri Port Minor Hockey Association Annual General Meeting **must be submitted in writing a minimum of 7 days prior** (by May 9, 2017) to the A.G.M. meeting date.

SUBMIT TO :            President of TPMHA  
                              PO Box 1751,  
                              Port McNeill B.C.  
                              V0N 2R0

**Bylaw Thirteen – Proxy Voting**

**PROXY**

**TRI PORT MINOR HOCKEY ASSOCIATION**

I, the undersigned member of Tri Port Minor Hockey Association,  
hereby appoint \_\_\_\_\_ as my  
proxy to attend, act and vote for me on my behalf at the Triport  
Annual General Meeting to be held on Tuesday, May 16<sup>th</sup>, 2017 and  
adjournments thereto.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**Signature of Member**