**Vermilion Minor Hockey Board Meeting Minutes**

**November 8, 2017**

**In Attendance:** Jessica Heinrich, David Eremko, Shaun Cadrain, Jay Stepanick, Lori-Ann Stenhouse, Leslie Carlson, Erin Baldwin, Darren James, Mike Krips, Jamie McPhee, Amy McPhee, Leanne Lupul, Carla Myshaniuk, Lisa Rochford, Kim Thompson, Melanie Malone, Tara Garnier

**1. Call to Order:** 7:05 pm by Lisa

**2. Approval of Agenda:** Additional agenda item was added m) Yearend engagement. Motion made by Carla to approve the agenda, seconded by Shaun, all in favor.

**3. Approval of minutes:** Previous minutes were reviewed and moved by Shaun, seconded by Kim, all in favor

**4. Old Business:**

**5. New Business:**

1. **President Report**

- Everything is going good

- Lisa introduced one of the new reffing coordinators, Melanie Maloney, she is working alongside Derek Krys in that position.

1. **VP of Development Report**

- Dave asked if there was any feedback, negative/positive from the evaluation process. Shaun said that all good from the atom level.

-No complaints from coaches that have come forward in regards to the evaluation process. It relieved some of the pressure from the coaches.

-VMH came to the conclusion that the evaluation process was a success and should VMH explore it again for next season.

1. **VP of Business Report**
2. Fundraising

-Kim has the ball rolling for another Gift Card Survivor.

-Start date is Nov. 13 till Nov. 24, will start drawing on Nov. 25 till Dec. 1.

-Entry drop offs will be at the rink in the evenings.

-Suggestions from the online poll that was on the website were,

-50/50 where each family buys a certain amount of tickets and they can buy themselves or sell them

 -put name in to bartend at the Regional center

 -purdy’s chocolates

 -cash raffle

- Scotia bank has a fundraiser through Flip give, if you shop online through their site a percentage will be given back to VMH and Scotia bank will match up to a certain amount.

-It is too late to do a cash raffle now, start planning this season so it’s all organized and ready to go at the start of next season.

-VMH will plan to run two survivors, gift card and bottle survivor for this season.

- Kim will apply for the gaming license

-Lori-Ann and Kim would like approval to sell tickets for a booze basket during their home tournament.

- Concerns on this are:

1. Is VMH allowed to bring booze into the rink?

 - Kim looked it up as says it’s allowed

2. What kind of example is VMHA setting if they allow teams to raffle off booze

- Kim made the following motion, is VMH prepared to allow all age divisions the ability to raffle off booze related items for fundraising at their tournaments. A vote was taken, 8 in favor, 7 not in favor. Motion was passed.

1. **Treasurer Report**

Account balances as of September 30, 2017

General Account $31,384.50
Concession Account $12,521.54
Plan 24 $34,700.84
GIC $11,428.82

Raffle Account $28,397.00

Profit & Loss – see attachment

1. **Registrar Report**
2. Approved Rosters and Affiliations

- Directors need to make sure all the managers get the info that Carla has asked for back to her asap, she needs this info so rosters can be approved.

- Every team will be affiliated to a team, for example Atom 3 to Atom 1 and Atom 1 to Peewee 3. The exception is with the novice division due to the small team sizes. All the second year novice players will be affiliated to either the Atom 3 team or the Atom Girls’ team. There are 11 first year novice players and their names will be drawn out of a hat and spilt equally and affiliated to the three novice teams. Due to the small numbers of first year novice players left to affiliate between the three novice teams, Carla will affiliate initiation players born in 2011 to the novice teams, these will also be drawn out of a hat.

- Carla asked if she could have help with the affiliation paperwork next season and that would cover their volunteer bond.

1. NEAHL login

- NEAHL has put their team registrations onto RAMP and now Carla has to login under each team to add and make changes. She suggested that each manager gets the login password for their team and they can enter in their own team info.

1. **Discipline Coordinator Report**

- Had an incident with the Bantam Team where a player pulled a knife on another player in the change room, and threatened the player. Went to Hockey Alberta for guidance and used their suspension guidelines, they said this was the second worst conduct they have heard of. VMHA made the decision to suspend the player for the rest of the season and probation for the following season.

1. **Team Accounts Report**

Account Balances as of Sept. 30, 2017

* Team Account $8,000.00
* Tiger Development $14,544.78 (Tim Green development camp fees still need to come out $6300.00)

- Kim made the motion that all expense receipts must be submitted for reimbursement, seconded by Dave, all in favor.

1. **Concession Report**

- Kathy is frustrated with public skating being put in the middle of games so she has to organize workers to come before for games and close down during public skating and the start back up after public skating for more games. Lori-ann will talk to the town about this.

-There was a discussion on lack of a menu and lack of selection of foods, Kathy was supposed to have menu boards up and going for this season. VMH has an agreement with the town that we have to have a certain percentage of healthy food. Lori-ann will talk to Kathy about this.

-Discussion on opening the arena concession, arena won’t be opening this season. Lori-ann will put signs up in arena directing people to stadium concession.

-Lori-ann will inquire with the town about getting in an independent vendor to set up a coffee machine in the arena

1. **Equipment Report**

- There are some new socks left over and Dave will leave those with Darren. Dave said all the adult large socks are sold out and half the small and mediums, Dave has placed another order. Discussion was held on where, when and how would we should sell the socks.

- New jersey’s came in

- Sponsorship bars are about $10 per bar. Should we increase the Jersey sponsorship? Tabled

- Picked up a used pair of goalie pads for $50, VMH needs more small blockers and gloves

- Richardson Pioneer donated pucks

- Kim will update the sponsor list, this is also to be used as the no contact list for tournament donations as these organizations have already contributed funds/services.

1. **Website Report**

- emailed all website coordinators their login passwords

1. **Director’s Report**
* **Initiation** (DJ Mewis)-not in attendance
* **Novice** (Kim Tiffinger)-not in attendance
* **Atom** (James Martin)-application was sent in for Scotia Bank sponsorship funds, no complaints from the parents
* **Peewee** (Jay Stepanick)-no complaints other than one issue with evaluations and Jay resolved that, tournaments are full, the town shorted them 6 ice times for their tournament but Jay contacted the town and got them back.
* **Female Atom/Peewee** (Mike Krips)-good so far, signed Scotia Bank, atom has 4 teams for tourney and peewee has 8 teams. Town took away ice times. Really likes the change that was made for the tournament emails going to the directors instead of going to Dave
* **Bantam** (Jamie McPhee)-Bantam tourney is full. Discussion on reimbursement due to suspension. Kim made the motion that in the event a player is suspended VMHA will not refund their fees, seconded by Shaun, all in favor.
* **Midget** (Duane/Erin Baldwin)-one issue with evaluations but was resolved. Ice scheduling with Nadine is an issue. Tournaments are looking good, tier 2 needs one more tier 4 is full.
* **Female Bantam/Midget** (Jessica Heinrich)-both tourneys are full. Bantam had their tournament already and were frustrated with the schedule being compressed into two days (sat and sun), some teams had to play back to back instead of it being spread out over Friday-Sunday like in the past. Frustrated with the early ice time of 7:45 am.
1. **Coach Mentor Report**

-All coaches and assistant coaches are in place.

-A few coaches have clinics to attend.

-A few assistant coaches need their respect in sport coach

-Has sent all head coaches the ProSmart hockey link to aid with their practices

-In discussions with Hockey Alberta about hosting another coaches night in December.

**6. Open Forum:**

**m) Year-end engagement**

- VMHA accountant (Leckie) recommends a change to our financial statements from a review engagement to a notice to reader format. VMH needs to look into their bylaws to see if they need to get a review engagement or if they can get a notice to reader. If our bylaws state we need a review engagement then VMH either needs to change their bylaws or get a new accountant or budget for a very big increase in our bill. All other sports related customers they have only need notice to readers. Kim will look into it.

**7. Next Meeting:** December 11 at 7pm

**8. Adjournment:** by Lisa at 9:40 pm