

**GVMHA Executive Meeting
Wednesday, July 12, 2017
Civic Arena – 6:00 pm**

Attendees: Michelle McCrea, Greg Louis, Kevin Walters, Gareth Jones, Glen Kuhnlein, Michelle Godard, Jason Kasper, Cheryl Roddis

Call to Order: 6:15pm

1. Approval of Agenda – Approved: Jason, 2nd Glen
2. Approval of Minutes - Approved: Glen, 2nd Michelle
3. Status of Action Items
 - Time billed to BC Hockey – Michelle spoke with other associations who hadn't thought of the idea. She will continue to discuss.
 - Consider items to increase registrations numbers (female) – Kevin trying to get OTR ice for this group over the summer. Karen Vassberg has been taking charge and organizing this. Going to do a bottle drive to raise funds for ice time. We are getting registrations from out of town. Tough with zone teams to increase registration outside of female registration. Michelle has run ads in paper. Lots of interest for juvenile, have a team formed and just need a goalie.
 - Formal complaint process – Greg distributed a formal complaint process that he put together and discussed the process, referencing the applicable policy at each step. He put forward recommendations for improvements: change process to determine if complaint is valid prior to forming committee, provide write ups on voting decisions, language changes on policies as needed. It's important that policy guidelines are followed to prevent appeals.
 - Action item: Greg to rewrite formal complaint form to ensure its in line with policy
 - Action item: Greg to review code of conduct to ensure consistency with BC Hockey
 - Michelle to send Bylaws & Constitution to Greg for review
 - Greg to create procedure for informal complaint process
 - Greg to make language changes as suggested
4. Financial Report – Jodi absent, numbers skewed due to zones – Accepted, Michelle, Glen 2nd
5. Staff Holidays – Office closure closed Aug 1-3, hours posted online. Out of office reply will provide info.

6. 2 Minute Updates

- Gareth – George Cochrane has been named as the person who will run the BC Hockey Regional office established in Salmon Arm. Coaches have been appointed for the north zone teams. Discrepancy around number of practices per week. Midget tier 2 team to be run by north zone committee. We should be prepared for September in case the tier 2 team does not come together as they will come back to the association. No updates are being sent out by BC Hockey, information is available on their website. Important to communicate any issues up to BC Hockey so they are aware. Committee is not meeting so some issues seem to go unaddressed, parents are frustrated due to lack of communication. A plan is in place for Midget tier 3 so this could be followed if we need to make Midget tier 2 work in September. Fundraiser went well, good interest in juvenile teams. Still need a coach.
 - Michelle G – no updates
 - Glen – Will review policy manual. Injuries are going unreported. Would like to put together a process for reporting injuries and returning to play so parents are aware and no excuse for not following the procedure.
 - Drew – has been working on the website. He can set up emails for each person to use and have forwarded to personal email. This is best for continuity planning.
 - Kevin – no updates
 - Jason – Has some ideas to discuss with Sandy. Would like to have monthly scheduled female only practices, set ahead of time. Could utilize OTR and outside rink as all ice is booked up during the week. CCM would like to come and do events, we provide ice and CCM provides everything else. Main goal is to speak to female hockey players on a regular basis, give them homework to help them development. Karen is working on a Bantam level female only team and Jason would like to help coach. Would also like to establish a baseline of female talent, have a female only evaluation so female players can be placed on teams with more thought.
 - Action item – set up meeting with Karen and Kevin to discuss female practices
1. August Executive Meeting – August 16th
 - Action item – Cheryl to book banquet room at Alexanders for next meeting
 2. In Camera Session

Meeting Adjourned: 8:26pm