

**Attendance:**

Tom McLean  
Robert Dowsett  
Sheri Payne  
Amber McSorley  
Laura Davey  
Al Deane  
Dave MacDonald

Amber Lopushinsky  
Chantelle Detert; departed at 8:28 pm  
Tricia Faulkner

Meeting called to order at 7:01 pm by Tom

Agenda items amended/added in New Business: 16. Christmas Break 17. Exhibition Games  
18. Minutes. Motion to adopt amended agenda by Alan. Motion Carried.

Motion to adopt Minutes from September 21<sup>st</sup>, 2016 meeting made by Alan. Motion carried.

**Visitors & Delegations:**

- N/A

**Old Business:**

1. Paper/Electronic Files – to review in February 2017

**President Report:**

- AA Model; discussed

**VP1 Report:**

- Operations Meeting to be scheduled in near future

**VP2 Report:**

- Nothing to report

**Secretary Report:**

- Facilitate collection of team documents & team banking @ Servus

### **Registrar Report:**

- Refunds; discussed. Protocol to be in place for next season with refunds being issued once per month. Refund Policy required for online payments.

Motion made to review refund policy and update to reference online payments made by Alan. To be prepared for next meeting. Motion carried.

### **Treasurer Report:**

- Financials to October 31<sup>st</sup>, bank transactions to October 28<sup>th</sup>; reviewed.

Motion made to pay bills totalling \$ 55,470.55 from main bank account. Motion carried.

- Tournament Budgets; Atom, Initiation & Novice budgets reviewed. Confirmation of dates required for Initiation Tournament.

Motion to approve Atom budget as presented made by Alan. Motion carried

Motion to approve Novice budget as presented made by Alan. Motion carried.

Motion made to approve Initiation Tournament date of March 5<sup>th</sup> & 6<sup>th</sup>, 2017 by Robert. Motion carried.

Motion to approve Initiation budget as presented made by Alan. Motion carried

### **Public Relations Report:**

- Absent
- New website is configured.
- Picture Day was a success

### **RIC Report:**

- Absent

### **Game & Conduct Report:**

- All carry over suspensions have been served.
- Researched concussion protocol from Hockey Canada, Parachute and ProSmart. Trish Faulkner to provide pricing information regarding administration of baseline testing for next meeting.

### **New Business:**

1. Inequity in Evaluation Process; draft policy. Operations meeting to address equity policy. Robert & Dave to review Try Out Guidelines.

Motion to accept Equitable Evaluation Policy as presented. Motion carried.

2. Midget AA Sponsorship; Robert to ask Garry
3. Tournament Profit Distribution; reviewed draft proposal

Motion to accept Tournament Profit Distribution Policy as presented, retroactive to beginning of 2016/2017 season, by Dave. Motion carried.

Motion to accept Try Out/Ice Breaker Distribution Policy as presented, made by Alan. Motion carried.

4. Policy Updates; Apparel, Locker/Equipment Policy 2016-10-04, both approved by email
5. Female Tournament; cancelled. Alan to advise Ice Scheduler

Chantelle departed

6. Bantam Goalie Cost Definition; discussion ensued.

Motion made to provide current Bantam 3 goalie registration at no charge for the 2016/2017 season, use of equipment for the season, and access to no charge enrollment in WMHA sponsored goalie camps during the course of the season, made by Robert. Motion carried. Parent to receive email clarifying and confirming this proposal from VP or Bantam Director.

7. Executive Positions; Registrar, Public Relations. New registrar named Amber McSorley. Email sent out asking Damian to resume responsibilities as Public Relations, to be confirmed.
8. Visitors; to be added to agenda at the discretion of President & Secretary.
9. Bank Signing Authorities

Motion to update signing authorities on all 3 bank accounts (main, tournament & casino) at Servus Credit Union to read any 2 of the following – Tom McLean, Alan Dean, Dave McDonald OR Amber McSorley. Sherri Payne to be removed as signing authority, made by Dave. Motion carried.

10. FB Page; discussed. Page to be deactivated. Robert to look for member to administer a 'Group' page
11. Website; fundraising policy missing, minutes tab missing – to be reinstalled
12. Bantam A fees, playing interlock (30 games plus playoffs); discussed.

Motion made to collect player fee of \$150.00 for each Bantam A player, made by Alan. Motion carried.

13. Fundraising Approvals

Motion made by Robert for Initiation Teams #2 & #4 to raffle liquor baskets. Motion opposed. Fundraising policy to be amended to read no alcohol/tobacco items.

14. Equipment Requirements for next season; discussed. Jerseys to be added as separate line item for budgeting purposes. Estimated \$18,000.00 per year line item.
15. Leagues; schedule details requested for SPHL
16. Christmas Break; December 20<sup>th</sup> is last day on ice, January 4<sup>th</sup> is first day return to ice. No extra ice permitted December 21<sup>st</sup> to January 3<sup>rd</sup> inclusive.
17. Exhibition Games; table
18. Minutes; previously covered #11 Website

Next Meeting: December 7<sup>th</sup>, 2016 @ 7pm, arena meeting room

Meeting adjourned @ 9:36 pm by Dave.

Minutes taken and prepared by: Laura Davey

Minutes Adopted: December 14<sup>th</sup>, 2016