



The Police Vulnerable Sector Check is restricted to applicants seeking employment and/or volunteering, in Canada, who are in a position of authority or trust relative to vulnerable individuals. It is a collection of offence information, including convictions, outstanding warrants, charges and judicial orders available from a local police agency's records management system and other systems/records where authorized. This check will include sexual offence convictions for which the individual has received a record suspension where authorized by the Minister of Public Safety and Emergency Preparedness.

This check will include the following information as the record exists on the date of the search:

- Criminal convictions from CPIC and/or local databases
- Summary convictions for five years, when identified
- Findings of Guilt under the Youth Criminal Justice Act within the applicable disclosure period
- Outstanding entries, such as charges and warrants
- Absolute and conditional discharges
- In exceptional cases, where it meets the Public Safety Assessment, non-conviction dispositions including, but not limited to, Dismissed, Not Guilty, Stayed, Withdrawn
- Not Criminally Responsible by Reason of Mental Disorder, and (h) All record suspensions as authorized for release by the Minister of Public Safety.

You must reside in the Region of Waterloo.

The fee will be reduced to **\$10** for volunteers. **Please bring a copy of this letter with you.**

Police Vulnerable Sector Checks are processed in approximately three weeks, assuming timely response from other police services and depending on the volume of requests. It could take longer if fingerprints are required.

The applicant can attend, in person, at the Police Reporting Centre or the Cambridge, Kitchener and Waterloo locations. Acceptable **identification** is required. This is no longer available at our Elmira and New Hamburg detachments. Applications can also be submitted online:

<https://www.wrps.on.ca/en/services-reporting/police-vulnerable-sector-check.aspx>

(Please print your name)

, has made an

application for participation as a volunteer with the Wilmot Softball Association.

***PLEASE MAINTAIN A COPY OF YOUR RECEIPT AND INCLUDE IT WITH YOUR COMPLETED PVSC SUBMISSION FOR REIMBURSEMENT FROM THE WILMOT SOFTBALL ASSOCIATION'S CHAIR OF COACHING AND DEVELOPMENT.**

****ONCE YOU HAVE OBTAINED A COMPLETED CHECK YOU CAN SCAN AND EMAIL A COPY TO:**

administrationclerk@wilmotsoftballassociation.com