YELLOWKNIFE MINOR HOCKEY ASSOCIATION

EXECUTIVE COMMITTEE MEETING MINUTES

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| Date/Time | 30 June 2015 @ 7:00 pm |  |
| Location | 5105-50th Street (Finn Hansen Building) |  |
|  |  |  |
| Item # | Description | Action By |
| 1. | Introductions  *Janet Murray just hired as Admin Assistant* | Steve |
| 2. | Regrets  *Brad Anstey, Jeff Round*  *Randy Caines here through conference call* | Steve |
| 3. | Review of the Agenda  *Moved Sandra Profit*  *Seconded Shawn Talbot*  *Carried* | Steve |
| 4. | Conflicts of Interest  *None* | All |
| 5. | Administration  Hire of the new Admin Assistant  *WSCC- done*  *Accountant- looking into payroll setup*  *Contract is almost complete*  *Duties for Admin Assistant other than what is in the Job Description are to go through Samantha.*  *Ask Tom Naugler regarding what to get for a computer.*  Use of Video Review for DCs  *Attached Policy, to be reviewed by Hockey North.*  Introduction of Respect In Sport  *Adding to registration process for the fall. It will be recommended to parents to complete it this year 2015/16 but will be enforced for the 2016/17 year.*  *Required for Coaches, assistant coaches, on ice helpers, managers, governors and executive.*  *All volunteers will have two weeks from the time of accepting their position to bring completed certificate/number to Admin Assistant.*  *Moved Shawn Talbot*  *Seconded Sandra Profit*  *Carried*  Criminal Records Check  *Need to be completed by October 15th every two years.*  Whitehorse Exchange/Emails  *Call for Interest – Let Carl know that we are not opposed to it however it should go through Hockey North.* | Steve  Steve  Steve  Steve |
| 6. | Other Business  *Email addresses-Ask Tom Naugler to set up email address through the domain ykmha.ca*  *Shawn will continue to look into using Dropbox for storage of files.* |  |
| 7. | Next Meeting TBD tonight  *Last week of August, date will be set closer to the time* |  |
| 8. | Adjournment 8:13pm  *Moved Samantha Rivard*  *Seconded Sandra Profit*  *Carried* |  |