

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

POSITION DESCRIPTION

Approved: 04 March 2008

POSITION: Director, Development Teams
REPORTING TO: President
AUTHORITY: As determined by a decision of the Executive Committee.
RESPONSIBLE FOR: Overseeing the operations of the Development teams.

DUTIES:

- Serving as a member of the Executive Committee;
- Ensuring that the development teams are managed in a manner consistent with Association policies and procedures;
- Overseeing the selection of coaches and other personnel for each team;
- Overseeing the selection of independent evaluators for player evaluation and team selection;
- Overseeing player evaluation and team selection for each team;
- Addressing disciplinary issues that are beyond the purview of the Governors
- Ensuring, in collaboration with the Director, Sponsorship and Fundraising, that fundraising efforts and team travel are undertaken in a manner consistent with Association policies and procedures.
- Ensuring that travel permits and other approvals are acquired in a timely manner.

DESIREABLE ASSETS:

- Commitment to the Association Vision, Mission, Values and Operating Principles
- Ability to meet personal commitments and agreed-upon deadlines.
- Good organizational and inter-personal skills

TIME COMMITMENT:

- Approximately ten hours per week during September and October
- Approximately three hours per week during the rest of the hockey season.

