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| **MINUTES ​ ​OF ​ THE​ BEAUMONT**  **287 ​AIR CADETS PARENT ​​COMMITTEE**  **HELD** ​ ​**ON October, 21st** ​​**AT 7:00 P.**​​**M.**  **At BEAUMONT** |  | |  |
| **Present:**  Juanita Jeavons, Chair  Trudy Eggleton, Vice-Chair  Jan Shute, Secretary (acting)  Captain Tyler Bryan, CO  **Regrets:**  Nayyera Lari, Treasurer (acting) |  | |  |
| **1. MEETING CALLED TO ORDER** ​**AT 19:08PM** |  |
| **2. APPROVAL of AGENDA** |  | |  |
| **3. APPROVAL of SEPTEMBER 23rd, 2021 MEETING MINUTES**  Moved by Juanita Seconded by Trudy. Carried. |  | |
| **4. REPORTS**  **4.1 C.O.’s REPORT – Capt Bryan**  LSA receipts and report need to be submitted by Dec 1st. Last year our squadron applied for and was granted extra LSA funding approval up to $5,300. Since we have not needed funds for renting facilities this year, there is an opportunity to purchase needed items for the squadron and claim them through the LSA. Some items on the wish list include:  A desktop computer for supply (which can also be used for photo storage),  field training equipment, a first aid kit, fitness equipment, and/or a portable speaker.  **MOTION**: Jan moved that the redeemable receipts for rent, phone, and other qualifying expenses, be calculated and applied to the $5,300. The remaining balance to then be used to purchase the items listed above as determined by the officers. Second Trudy. Carried  Boot shining kits will be purchased and will be sold as a fundraiser. The kits cost $5 and could be sold for $10. Capt Bryan to purchase 100 kits.  Regional orders prohibit cadets from participating in Poppy sales or Remembrance Day ceremonies. Cadets are not to wear their uniforms to school as the lack of in-person training would not ensure proper attention to uniform detail.  In-person training is a decision made at the provincial level. It looks like November will be cancelled.  There are plans for an in-person survival training day at the Four Seasons Park Oct 30th.  **4.2 Chair’s Report- Juanita**  Parent meeting to be held Oct 27th via Zoom.  An email will be sent out to the parents soon to notify them of the meeting, ask for help on the SSC and explain the process for ordering poinsettias and winter greens from Creekside Nursery.  Calendars and funds are due back to the APC in Dec.  Poppy sales- although the cadets are not allowed to sell poppies, it would be a kind gesture if the cadet parents sold the poppies on behalf of the Legion. We will plan to man a table at Sobeys and one at No-Frills for Nov 6th and 7th from 10:00am-4:00pm if we can get enough parents to volunteer. Trudy will contact the stores and the Legion.  We will also sell calendars at the same time.  **4.2 Treasurer’s Report- Nayyera absent**  In her absence, Nayerra sent the ACC9 for the year ending Aug 2021.  Bank Statements were circulated by Trudy.  Financial Statements for 2019-2020 remain with the auditors. The Financial Statements for 2020-2021 will be prepped as soon as possible and sent to the auditors too. (As Mrs. Troung and Mr. Kurth were elected to audit both years)  ATB- “Community Spirit Account”- Trudy and Juanita visited the ATB and have been awaiting a response from the bank. Juanita will visit them tomorrow.  Mariette Meier spoke with Juanita at the calendar sales last week and offered to help. We spoke with her, and she would be willing to take on the treasurer role. (Anna from the APC has offered to help train a new treasurer.) There will be a call for a new treasurer at the parent meeting Oct 27th and Mariette’s name will be put forward for election. Juanita will reach out to her and put her in contact with Anna. Trudy will initiate her screening process with Capt Bryan if she is elected.  **4.3 Secretary’s Report- Jan Shute**  The new By-laws which were approved at the AGM will be sent to the APC- who will file them on our behalf with Alberta Corporate registries. They will also be filed with the CRA.  Once the 2019-2020 Financial statements are received from the auditors, the Annual Corporate Society’s Return can be filed. These will also be used to file our taxes for 2021. | **Capt Bryan**  **Juanita**  **Trudy**  **Trudy**  **Jan** | |

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| **5. NEXT MEETING DATES**  **5.1 Parent Meeting- Oct 27th at 7:00pm via Zoom** |  |

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| **6.MEETING ADJOURNMENT AT 21:00pm** |  |