

MINUTES OF THE BEAUMONT 287 AIR CADETS PARENT COMMITTEE HELD ON SEPT 30, 2020 AT 7:15 P.M. AT CCBCC BEAUMONT		
Present:		
Brian Munday, Chair Trudy Eggleton, Vice Chair Jan Shute, Secretary Nayyera Lari, Treasurer Becky LeBlanc, Director Juanita Jeavons, Director Regrets: Capt Darcy Bodnaruk CO Jared Giffin, Director Carole Reichert, Advisor		
1. MEETING CALLED TO ORDER AT 19:15H The chairman called the meeting to order at 19:15H		
2. ADOPTION OF MINUTES OF MARCH 4TH AND AUGUST 25TH, 2020 Moved by Trudy and seconded by Nayyerra that the Minutes of both meetings be adopted as presented. Carried		
3. REVIEW AND APPROVAL OF AGENDA- BECKY AND TRUDY		
4. REPORTS 4.1 CO's Report- Capt Bodnaruk- prevented from attending due to COVID restrictions in place from DND. Brian reported Tentative start date for in-person training is Oct 7 th . We are still awaiting Protective personal equipment supplies from the DND. Options are being explored. 4.3 Fundraising Report- Brian a. APC Calendars/Raffle tickets- an email has been sent to parents for two weeks to let them know that the calendars were available for sale at CCBCC Wed nights. To be advertised via Social media. Brian to ask Kevin Bartley to have Lions and Tae Kwon Do to sell for us. Juanita reported that we are not allowed to sell the calendars at Sobey's or No Frills b. UR Store- Discussion about how to promote this. Via website		Becky Brian Jan

<p>c. FlipGive.com- Further discussion of this online store. We would have an account and when ordering online, parents could input our code. They have good prices, and we get a percentage for each purchase. There is no cost to run and no quotas. Because our fundraising options are limited and we have nothing to lose, this seems worth pursuing. MOTION: Juanita moved and Becky seconded that we to proceed to set up an account with Filpgive.com. We will alert the parents via email, social media, and a link on the website</p>	<p>Juanita Becky Jan</p>
<p>d. Bottle Drives- We do have an account at the Beaumont Bottle Depot. Parents can bring bottles anytime and ask to have a credit to the Cadets. Juanita and Jan have offered to have their trucks available at the CCBCC for the first two Wednesdays of each month. Parents to bring bottles to CCBCC. To begin first Weds in Nov 4th and 11th.</p>	<p>Jan Juanita</p>
<p>e. Other- Creekside Nursery- for poinsettias & winter greens . Juanita to organize for Christmas</p>	<p>Juanita</p>
<p>f. Lions Bingos- Jan to send dates to Brian to be emailed asking for parent volunteers. Next one Oct 22nd</p>	
<p>g. Apples- Becky reported back that it is not a very profitable fundraiser. She will continue to research.</p>	<p>Nayyera</p>
<p>(Old Business Millwoods Lion’s Club – Brian to reach out to them, seeking support.)</p>	<p>Brian</p>
<p>4.3 COVID Safety Protocols- Supplies have been donated and are available in supply if needed.</p>	
<p>4.4 By-laws – Brian reported that we have received our new by-laws from the APC. These are the standardized by-laws that all Alberta SSCs would be expected to adopt. To adopt them, we will need to hold a Special Meeting (with proper notification to all parents) sometime between November and January. These by-laws have been kept intentional very general and the APC is expecting each SSC to develop a policy manual that would lay out the more specific details. Brain asked for any feedback. He will be attending the APC meeting Oct 24th and will submit any comments or questions we have. Feedback provided: “What constitutes a member of the SSC? What is the SSC? Is it all parents of enrolled cadets? Only elected executive? Alumni parents and possibly cadets?”</p>	<p>Brian</p>
<p>4.5 Facilities Report- CCBCC – Becky Nothing new to report</p>	

<p>4.8 Secretary’s Report- Jan</p> <p>Resignation- Jan’s son David has decided to retire from Cadets so she will need to resign from the position of secretary. An election to fill this position could take place at the Special Meeting held to pass the new by-laws. Jan to continue to fulfill the secretary duties until then.</p> <p>CRA Charitable Status- We have submitted a follow-up letter. The Charities Directorate manager clarified that the squadron does not have to be an Eligible Donee. We are awaiting a review by the CRA.</p> <p>The Air Cadet League of Canada has deemed that all SSCs must be either a Charity or a Not for Profit. We are already a Not-For-Profit Society in good standing with the Corporate Registries of Alberta. We have a Business Number registered with the CRA. In the future, we may be required to file with the CRA annually whether we become a Charity or remain a Not-For-Profit Society.</p> <p>Procedure booklet- Jan to begin development of this. She will solicit information from other positions as to their duties, contacts, etc,</p> <p>4.9 Treasurer’s report- Brian present on behalf of Nayyera as she is still learning the position and its duties. COVID restrictions have made this difficult and slow</p> <p>A balance sheet to Aug 31, 2020 was presented. This is part of the ACC9 form.</p> <p>Annual Audit- This balance sheet may now be presented to the Auditors (as appointed at the AGM). Brian to notify them and forward the necessary documents.</p> <p>We ended the year with a surplus. We have \$117,00 combined in our 3 bank accounts therefore we have the reserves to cover our projected deficit budget for 2020-2021.</p> <p>We did receive some funds back from the National body via the local allocation fund.</p> <p>4.10 Chair’s Report-Brian</p> <p>The APC AGM will be held Oct 24th - Brian to attend</p>	<p>Jan</p> <p>Brian</p>
<p>5. NEXT MEETING- Oct 28th at 7:00pm. Location TBD</p>	
<p>6. ADJOURNMENT – Meeting was adjourned at 20:22H</p>	

