



**Joining Instructions
2018-19**

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JOINING AIR CADETS

To join Air Cadets you must:

- Be between 12 and 19 years of age (a copy of the birth certificate is required)
- Not be a member of another cadet unit
- Bring a valid health care card (copy to be retained on file)
- Complete and submit the enrolment documentation
- Register on any parade night from September through to the end of November (preferred) but will be accepted anytime throughout the training year.

PARADE NIGHT

1815hrs	Arrival of Cadets and Staff
1830hrs	Squadron Fall-In, Attendance & Opening Parade
1855hrs	Dismissal to Class
1900hrs	Period One
1935hrs	Period Two
2010hrs	Canteen Break (Bring money for snacks)
2022hrs	Period Three
2055hrs	Fall-In for Final Parade, Announcements
2120hrs	Dismissal
2130hrs	School Closes

COMMUNICATION

Phone number: 780-239-6700

Use this number to contact us if you will be missing a mandatory event, or an event that you were expected to attend. This is a cellular phone and messages will be checked regularly.

Website: www.287aircadets.ca

The website calendar is the primary method for distributing information about events and announcements. Check it often to ensure that you have the most up-to-date information.

The website also contains other useful information (summer camp details, promotion requirements, dress regulations, etc.). Please take time to become familiar with it... most of your questions are answered here!

Weekly Phone Calls

You should expect to receive a phone call each week from a senior cadet. They will be able to provide you information about upcoming activities and other important announcements. This is also a good opportunity to ask any questions that you have. If you are not receiving a phone call, please let the office know about it.

THE AIR CADET PROGRAM

There are three partners who work together to deliver the cadet program:

Department of National Defence (DND)

Provides the cadet program structure and policy which outlines how the program is to be run. Provides funding to complete mandatory training and some weekend training, supply uniforms and train officers and support staff.

Air Cadet League of Canada (Alberta Provincial Committee)

Volunteer organization that supports the air cadet program in many ways including providing aircraft and facilities for gliding operations, some training facilities and insurance for cadets and approved volunteers.

Local Squadron Sponsors

- *BEAUMONT and DISTRICT LIONS CLUB*
Official sponsor of our squadron, provide funds for activities like familiarization flying.
- *287 BEAUMONT AIR CADETS PARENT COMMITTEE*
Responsible for supplying the facilities that we parade in, and to raise funds to cover all of the training and operating costs not covered by DND. Serve as a liason between parents and the unit staff.

SQUADRON STAFF

Capt Darcy Bodnaruk - Commanding Officer (CO)

Responsible for overseeing all aspects of squadron operations.

Capt Alex Pike-Bryan – Deputy Commanding Officer and Standards Officer (DCO)

Responsible for the standards of Dress, Dress, Department and Instruction in the Squadron. Is responsible for overseeing all aspects of the Squadron when the CO is away

Capt Tyler Bryan - Administration Officer (Adm O)

Responsible for all paperwork related tasks including attendance, applications, and other administrative details.

Capt Matt Budge - Training Officer (Trg O)

Responsible for the design and implementation of the yearly training plan, ensures that all the cadets receive the training as set out by the Department of National Defence.

Capt Christina Aidla - Supply Officer (Sup O)

Responsible for the procurement, distribution, and recovery of uniforms, equipment and other logistical requirements in support of training.

A complete list of staff members is published on our squadron website.

CADET POSITIONS IN THE SQUADRON

Squadron Commander	The most senior cadet position. Leads the squadron every night at every parade.
Deputy Squadron Commander	Second in command on parade. Assists the Squadron Commander, helps ensure training standards are met.
Squadron Warrant Officer	In charge of drill, deportment and dress standards.
Flight Commanders	In charge of the flight.
Flight Sergeants	This position is second in charge within the flight.
Flag Party Commander	In charge of the flag party.
Duty NCO	Responsible for support related to the training night activities of the squadron.

WHAT WE EXPECT OF CADETS

- Attend Wednesday night Regular Parades
- Attend mandatory weekend exercises
- Respect others and their property
- Maintain uniform standards, including personal grooming
- Wash uniform parts regularly
- Attend community events to represent the squadron
- Help with fundraising activities
- Carry a pen and paper
- Use the Chain of Command to ask questions or express concerns

ATTENDANCE

ATTENDANCE AT MANDATORY EVENTS IS VERY IMPORTANT. Attendance is one of the main ways we determine whether or not a cadet will pass their level.

If you are late (arrive after fall in parade has started), you must report to the office.

If you are unable to attend, you must call or email the squadron and leave your first and last name, rank, **and the reason** you are not attending.

If you are absent for more than four training parades in a row, your membership may be terminated. If you require a long absence from the squadron, you **must request a Leave of Absence**. Each request will be considered on a case by case basis.

Staff members *MUST* remain with cadets until everyone has been picked up from an activity. Please make sure that your parents are aware of the time that you are required to be picked up.

TRAINING

Levels of Training

There are five levels in the cadet program. Typically, a cadet joins as a Level One. **You must complete all Level One Training to advance to Level Two.** If a cadet is not able to meet Level One requirements by the end of the training year, they will be allowed to make up work at the beginning of the next training year to move up to the next level. A cadet may be required to repeat a year of training if they have not shown appropriate effort to complete their current level. (This applies to all levels of training.)

A cadet who is older than 12 years of age when they join may be given the opportunity to enter either Level 2 or 3 directly.

Mandatory Training

On a regular cadet training night there are three 30-minute classes on a variety of subjects including:

Citizenship	Drill
Community Service	Aviation History
Leadership	Principles of Flight
Personal Fitness and Healthy Living	Propulsion
Recreational Sports	Aerospace
Air Rifle Marksmanship	Aerodrome Operations
General Cadet Knowledge	Aircraft Manufacturing and Maintenance
Aircrew Survival	Radio Communications
CF Familiarization	Aviation Activities

There are also 9 weekend activities throughout the year that are mandatory. These include:

Gliding – 16 September
Fall Field Training Exercise – 5 - 7 October
Community Service – 20 October
Remembrance Day – 11 November
Sports Day – 23 February
Sports Day – 9 March
Gliding – 11 May
Gliding – 12 May
Spring Field Training Exercise – 17 – 19 May
Air Skills Day – 25 May
Annual Ceremonial Review Parade – 8 Jun

Gliding –The squadron is scheduled to glide three times each training year at the Edmonton Gliding Centre (EGC), located at the Josephburg Air Field and Villeneuve Airport. Sometimes due to poor weather gliding must be cancelled.

Field Training Exercises – These exercises run Friday evening to Sunday afternoon, two weekends each year. Cadets learn and practice various skills including building shelters, starting fires, finding water and food, and navigating in the wilderness.

Additional Training

Many activities take place outside of regular training nights. Attendance is taken at each event and cadets are recognized for their participation. There is no penalty for not participating in optional training, however cadets who do are more likely to receive awards and be selected for summer training.

Participation in these programs is a privilege and not a right; any cadet who is having attendance or disciplinary problems may be excluded from optional training.

We encourage you to participate in as many of these activities as you are interested in!

Biathlon - This sport incorporates shooting and running or cross country skiing. Cadets can participate as individuals or as part of a team of three males or three females. There will be bi-weekly practices and all equipment is provided.

Marksmanship – Cadets who are part of the team will shoot targets which are then scored to determine a winner.

Familiarization Flying – These short flights in small powered aircraft include an introduction to the airplane, safety, pre-flight checks, navigation, and radio operation. Cadets may even have the chance to take the control stick! We try to schedule the flights two times a year. Because of variable weather conditions, fam flying may be cancelled or rescheduled on very short notice.

Drill Team – Cadets learn and practice drill maneuvers as a team. It is a great way to fine-tune your drill, learn new things and develop pride and teamwork. There is a Zone Drill Competition, and the team also performs in June at the Annual Ceremonial Review.

Sports Team – The sports teams compete against other squadron teams at a zone competition. The competition usually includes basketball and volleyball. There are two levels in each sport, junior and senior.

Effective Speaking – Cadets prepare and present a speech to a group of judges, as well as deliver a short impromptu speech. There are squadron, zone, provincial and national competitions.

ANNUAL CEREMONIAL REVIEW (MANDATORY)

This is a day for cadets to celebrate their successes of the year and to demonstrate to parents and the community their accomplishments. A reviewing officer, special guests and dignitaries will attend.

We take this opportunity to recognize the achievements of individual cadets, including perfect attendance awards and training level completion. There are a number of awards which cadets are eligible for:

Awards

- **Spitfire** – All Levels are eligible. Awarded to the top overall cadet in the squadron. Cadet must be able to cope with the infrastructure and responsibility of rank as it relates to other cadets, staff and friends. Cadet has proven themselves the best overall in all activities, attendance, leadership, mentorship and initiative in the past training year.
- **Top Level** – A cadet from each training level is selected. Based on attendance, dress, drill, deportment, participation in optional training and demonstrating a level of maturity.
- **Top Direct Entry**
- **Top Junior NCO** – Level 2 and 3. Jr NCO who has shown most development in their leadership and followership. Demonstrated overall competency in their role as a Jr. NCO.
- **Top Senior NCO** - Level 4 and 5. Awarded to the best cadet, based on attendance, dress, drill, deportment, optional activities and mentoring. Competent in a parade position and instruction.
- **Best Dressed Cadet/Golden Boot** – All levels are eligible. Best uniform marks during the year.
- **Top Sportsman**
- **Top Survival**
- **Most Improved Cadet**
- **Leadership** – Levels 3 to 5 Awarded to the cadet that demonstrates leadership through their actions, assuming responsibility, leads by example, takes care of their people.
- **Top Instructor** - Awarded to the cadet that is chosen by Level 1-4 cadets as the most interesting, dynamic and successful instructor throughout the training year.
- **CO Award** – Levels 1 to 3. Awarded to the Cadet who exemplifies the ideals and aims of the cadet training through their enthusiasm, positive attitude and shows esprit de corps.
- **Captain Kennedy Memorial Award** - Level 2 & up. Awarded to the cadet who maintains an 80% attendance, demonstrates personal qualities of perseverance, dedication, and esprit de corps, courteous and hard working.

SUMMER TRAINING COURSES

Level one cadets are able to apply for **General Training**, a two week course in Cold Lake, AB. General Training is an introduction to all of the different types of summer training that you will be able to apply for in the future. Cadets can expect to participate in survival training, drill classes, familiarization flying, sports, music and many other activities. Applications are due in January. Details will be announced and posted to the website as the deadline approaches.

Cadets can apply for other courses based on the level of training they have completed:

Introductory Specialty Courses – Lvl 2+

- Basic Leadership
- Basic Fitness and Sport
- Basic Aviation Technology & Aerospace
- Basic Survival
- Basic Musician – Military Band
- Basic Musician – Pipes and Drums

Advanced Courses – Lvl 3+

- Leadership & Ceremonial Drill
- Fitness and Sports Instructors
- Air Rifle Marksmanship Instructors
- Advanced Aviation

- Survival Instructor
- Intermediate Pipes and Drums
- Intermediate Music
- Pipes & Drums 4-5
- Music 4-5

Advanced Instructor/Specialty Courses

- AATC – Lvl 3+
 - Aircraft Maintenance
 - Airport Operations
- Advanced Aerospace – Lvl 3+
- Gliding Pilot Scholarship – 16+ yrs
- Power Pilot Scholarship – 17+ yrs
- International Exchange – 17+ yrs

Cadets are also eligible to apply for a summer job working as a staff cadet at the summer training centres, when they reach the required age and training level.

PROMOTIONS

Rank must be earned on the basis of qualification and merit.

National Standards of qualification are established to:

- Determine the level of QUALIFICATION of a cadet
- Ensure each cadet is given the same opportunity to be promoted in the squadron.
- Ensure all cadets promoted possess the same qualifications and similar experience.
- Ensure successful completion of mandatory air cadet training serves as the common standard on which cadets are evaluated.

Cadets will be promoted when they meet the national and local standards for each rank. Promotions will take place at the monthly Commanding Officer's Parade or at the Annual Ceremonial Review, as they are earned.

PROMOTION TO:	NATIONAL STANDARD (MINIMUM STANDARD FOR PROMOTION)
LAC	Actively participate in level 1 at LHQ for a period of five months Be recommended by the flight commander
CPL	Successfully complete Level 1 at LHQ Participate in the Cadet Fitness Assessment Be recommended by the flight commander
FCPL	Complete at least 6 months as a Cpl Successfully complete Level 2 at LHQ Participate in the Cadet Fitness Assessment Be recommended by the flight commander
SGT	Complete 6 months as a FCpl Successfully complete Level 3 at LHQ Achieved a minimum of “completed without difficulty” in PO 303 (Leadership) Participate in the Cadet Fitness Assessment Be recommended by the flight commander
F/SGT	Complete 6 months as a Sgt Successfully complete Level 4 at LHQ Achieved a minimum of “completed without difficulty” in PO 403 (Leadership) Participate in the Cadet Fitness Assessment Be recommended by the flight commander
WO2	Complete 6 months as a F/Sgt Achieved a minimum of “completed without difficulty” in PO 503 (Leadership) Participate in the Cadet Fitness Assessment Be recommended by the flight commander Be Identified as a successful candidate through the merit review board process
WO1	Complete 6 months as a WO2 Be recommended by the flight commander Be identified as a successful candidate through the merit review board process

If you do not successfully complete your training level you are not eligible for promotion. Recommendation for promotion will also be based upon your behaviour and attitude at cadets. If you consistently do not meet dress and behaviour standards, you will not receive a promotion.

DISCIPLINE

By becoming part of the cadet movement, you agree to live up to the standards of our organization. Cadets are required to take responsibility for their actions. Disciplinary matters will be dealt with at the lowest level possible but, depending on the severity of misconduct, a cadet may be disqualified from optional training, attending summer courses or receiving a promotion, etc.

UNIFORMS

A uniform will be provided to you after you have been a member of the squadron for 4 weeks and attended all mandatory parades. We may need to order parts to fit you, which could take additional time. **This uniform is the property of DND and shall be returned to the squadron in good condition upon termination of membership.**

The full dress instructions on how to wear your uniform (CATO 55-04) are posted on the squadron website. Some of the important details are included here:

Jewelry The only jewelry that may be worn in uniform shall be a wristwatch, a medical alert bracelet and a maximum of two rings, which are not of a costume jewelry nature. In addition, female cadets in uniform may wear a single pair of plain gold, silver stud or white pearl earrings in pierced ears. The single stud earring, worn in the center of each earlobe, shall be spherical in shape and not exceed 0.6 cm in diameter. No other type of earring shall be worn except for a gold or silver-healing device of similar shape and size, which may be worn while ears are healing after piercing. Only a single earring or healing device, worn in the center of each ear lobe, may be worn at a time. Male cadets are not authorized to wear an earring or earrings.

Piercings Cadets in uniform shall not wear visible body piercing adornments (tongue included), with the exception of female cadets earrings. Covering the unauthorized piercing with an adhesive bandage (band-aid™) is not acceptable.

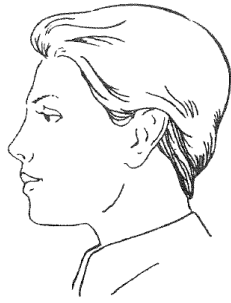
Makeup Female cadets are authorized to wear a minimal amount of make-up. When in uniform, make-up shall be applied conservatively. This precludes the use of false eyelashes, heavy eyeliner, brightly coloured eye shadow or lipstick, coloured nail polish, and excessive facial make-up.

Hair Hair shall be neatly groomed and conservatively styled. Style and colour shall not be bizarre, exaggerated or unusual appearance. Unusual colours such as green, bright red, orange, purple, etc are not permitted. Hair must be secured or styled back to reveal the face and any accessories used to secure or control hairstyles shall be unobtrusive.

Males: Hair must be taper trimmed at the back, sides, and above the ears to blend with the hairstyle; be no more than 15 cm (6 in.) in length and sufficiently short that, when the hair is groomed and wedge is removed, no hair shall touch the ears or fall below the top of the eyebrows; be no more than 4 cm (1-1/2 in.) in bulk at the top of the head, gradually decreasing to blend with the taper trimmed sides and back; and be kept free from the neck to a distance of 2.5 cm (1 in.) above the shirt collar. Taper trimmed square back styles and shaving of all the hair on the head are permitted.

Sideburns. Shall not extend below a line horizontally bisecting the ear, and shall be squared off horizontally at the bottom edge and taper trimmed to conform to the overall hairstyle;

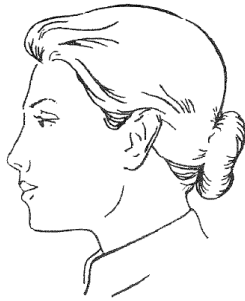
Females: Hair shall not extend below the lower edge of the shirt collar. Exaggerated styles, including those with excessive fullness or extreme height, are not authorized. With the permission of the CO, a reasonable period may be authorized in order to transition from short to long hairstyles.



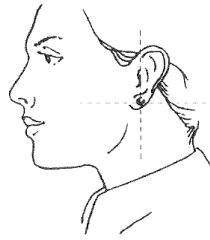
SHORT HAIR STYLE
CHEVEUX COURTS



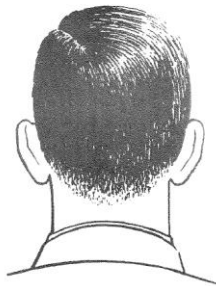
CURLED HAIR STYLE
CHEVEUX FRISÉS



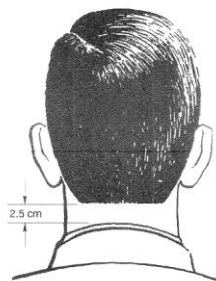
STRAIGHT HAIR STYLE WITH BUN
CHEVEUX TIRÉS EN CHIGNON



ONE STUD EAR-RING MAY BE WORN
CENTRED IN EACH EAR LOBE
LE PERSONNEL FÉMININ PEUT PORTER
UN BOUTON D'OREILLE AU
CENTRE DE CHACUN DES LOBES



TAPER TRIMMED HAIRCUT CONVENTIONAL
COUPE DE CHEVEUX AMINCIE CONVENTIONNELLE



TAPER TRIM HAIRCUT - STRAIGHT BACK APPEARANCE
COUPE DE CHEVEUX AMINCIE AVEC APPARENCE D'UNE COUPE DROITE