



**AA Ringette Calgary Foundation (2013)
AA Committee Meeting MINUTES
November 22, 2022**

Attendance:

Cheryl Barnabe	Colin Dyck	Aaron Grandberg	Michelle Byers	Michelle Rolles
Becky Scheer	Melody Rock	Dave Patton	Brad Tilford	Selina Kruchten
Michael Liao	Brad Kane	Holly Popiel	David Whiteley	Paul Wilson
Greg Denham	Carrie Hehr	Stefanie Bichsel	Charitina Stelbaska	Jody Calvert
Wendy Anderson	Annette Kolisnyk	Liane Falconer	Kim Ung	Sherri Rogers
Jenny McConaghy	Cristina Mutiso	James Proudfoot	Cate Proudfoot	Angela Rudnicki
Chantelle Niro	Krista Kaiser	Alex Miller	Kristina Archibald	Kristy Assaly

- 1) **Call to Order:** 7:01pm
 - i. Land Acknowledgement was read
- 2) **Approval of Agenda:** Motion to approve agenda made by Aaron Grandberg, Colin Dyck seconded. Motion carried.
- 3) **Approval of Minutes from Oct 26, 2022 Committee Meeting:** Motion to approve minutes made by Michael Liao, seconded by Liane Falconer. Motion carried.
- 4) **Reports**
 - a) **President (Cheryl B.)**
 - i. Ringette Calgary
 - Vacant roles are still open; Association reps and CRL director Sam Allison are filling in for now but volunteers needed to fill those critical roles ASAP.
 - Referee in Chief (Bob Curran) – official availability is still a huge concern this year; abuse will not be tolerated to ensure our refs are supported.
 - Ringette Calgary has partnered with Wranglers hockey for a special event on Dec 9 – “Women in Sports Night”. Teams can purchase tickets to attend the game and be entered in a draw to win a Team Experience. Info will be sent out to teams directly.
 - There is also a Ringette event planned for the Hitmen game on Jan 15th. Info will be coming out closer to that date.
 - ii. Documentation
 - Committee members are asked to draft a timeline / notes to help with documenting their roles and assist with transitions.
 - Cheryl drafting a template and will send out.
 - iii. PAC Update
 - Continuing to meet with our PAC Committee and will be focusing on conversations around strategic planning for our AA program.
 - b) **VP League (Heather H.)**
 - i. General League update
 - Heather is attending BGL meeting tonight
 - ii. Committee updates:
 - Ice Allocator (Cristina / Annette)



- Ice availability is not ideal this season.
 - There are some challenges due to differing scheduling release dates for CRL and BGL, but the rest of the season schedule should be added by mid-Dec.
- Equipment Manager (Kristine / Greg) – nothing to report
- Association Safety Lead (Cheryl)
 - SHRED Concussions – This study is collecting info about what injuries are happening in sport. Participation can include online surveys by players, team rep collecting info, baseline assessments. If an injury does occur, they will connect you with concussion specialist or sports medicine specialist. Info will be sent out to teams to consider if you want to participate.
- Jr. Coach Program (Becky / Holly)
 - Mid-season check-in survey planned; will work with Heather to get it coordinated.
- Coach Administration (Carrie)
 - Our VSPN account is up for renewal so working on getting that submitted
- Parent Administration (Holly) – nothing to report
- Player Development (Heather) – nothing to report
- Goalie Development (Dave)
 - 1st clinic was on Fri Nov 18 and it was well received
 - Next one to be scheduled after EGRT and before provincials; will need to connect with ice scheduler for ice
- POE Committee (Chris / Sheri / Stephanie)
 - As discussed last meeting, the POE program is on hold.
 - Committee met to discuss next steps and focus on strategies to solidify the AA program into the future.
- EGRT Rep (Rachel / Krista)
 - Looking for sponsors and donors; please connect with Rachel if any leads.
 - Volunteer shift requests will be coming out in Dec
 - Krista – setting up 50/50 for EGRT; applied for license and ball is rolling
- UAA Coordinator (Daxton / Paul) – nothing to report

c) VP Operations (Colin/Aaron)

- i. General Operations update
- ii. Committee updates:
 - Registrar (Amanda) – nothing to report
 - Webmaster (Mike L.)
 - Continue to watch for phishing attempts (ie. requests for sending money, strange emails or attachments, etc.)
 - Trying to update the current website as much as possible right now before the transition to the new site. Still need a few teams to please send medal photos, community initiatives, friends first photos to serve as a historical record.
 - Please ensure to send good resolution photos. We can't necessarily just pull from Twitter or TeamSnap.
 - Website Development (Brad M. / Tim)
 - Moving to new website on RAMP with a target date of the 1st weekend of Dec
 - Brad M. is going to do a Zoom walk through on Nov 30 with the social media reps / team managers on how to maintain the Team sections of the new website. The session will be recorded and notes will be posted. The invite and link was sent out.
 - Thank you to Brad for his many hours to set up the new website!



- Social Media (Brad K.)
 - Good engagement and growth on all platforms
 - Reminder to social media managers to please tag Calgary AA so we can share, and email any team photos / medal photos to the webmaster AND social media emails.
- Teamwear & Logo (Jenny / Erika)
 - Extra apparel order has been submitted
 - We have been hesitant to add more items over the years, but we continue to have many requests for backpacks so this item may be added and we will try to source an option to offer to teams to ensure consistent look and quality product.
- Manager Mentor (Jenny)
 - Nothing to report. Managers asked to contact Jenny if any questions.
- Team Photos (Angie / Angela) – nothing to report
- Tournament Coordinator (Wendy / Kristy)
 - Managers should be receiving their TRAXX bus invoices soon for Regina and Saskatoon tournaments. Invoices will be due in 30 days.
 - Feedback was put forward that the hotel in Saskatoon was so much better than previous years. It was noted that we also received good feedback from the hotel about our teams.
 - Discussion around whether feedback is wanted from teams on their tournament experiences. All team managers are asked to collect feedback from their teams and submit to VP Ops and Tournament Coordinator (ie. balancing of pools, equity of game schedules, communication from tournament, hotel accommodations, etc.). Information may be helpful to address any issues or better position our teams at tournaments next year.
- RIO Tournament Committee (Paul B. / Kevin) – nothing to report
- Provincial Tournament (Paul B. / Kevin / Wendy)
 - Colin spoke with RAB to discuss our hosting plan for U14AAs and U16AAs and they are supportive.
 - We are hosting the U14AAs in Calgary. Ice and hotels are booked. There is still concern and uncertainty around the number of teams that will be attending U14AA provincials in order to plan the tournament structure. That info will be confirmed very soon by RAB.
 - We are hosting the U16AAs in Hussar with thanks to Z2 for helping secure the ice. Hotels are booked in Strathmore and Drumheller (both about equal distance to Hussar). Details will be coming out soon and can also continue to watch the RAB website.
 - Thank you to Wendy and Cristina for all their many hours to work around the difficulties this year! A great deal of effort and time has gone into finding ice and hotels for our provincials bid.
- Banquet Coordinator (Kristy / Brian / Stephanie / Angela / Michelle M.)
 - Venue is secured for Apr 27
 - Great team of volunteers in place to assist with planning
- Awards (Holly) – nothing to report
- AA Intro Spring Skate (Brad T.) – nothing to report

d) VP Finance (Michelle B)

- i. Financial update



- Reminders:
 - Submit any expenses as quickly as possible so they can be processed and our budget can be monitored closely.
 - Please ensure receipts are attached to your requests for reimbursement. Requests will no longer be processed otherwise.
 - If your team is receiving funds from a company donation through Benevity, please give Michelle a heads up so she can watch for it and direct to the correct team.
 - Coaching certifications: please send receipts for reimbursement in a timely manner
- Budget Review
 - Association costs are allocated across teams
 - Any costs not covered by player registration fees are then divided across teams for payment and it is up to them how they pay (ie. fundraising, cash call)
 - Ice rates are expected to be approx 3-5% higher this season, but we are also expected to receive less ice so the budgeted amount is still on track.
- Treasurer Update
 - Flames 50/50: The request for volunteers was sent out. We have heard back from Rise and Red with their volunteers but other teams are still working on it. We encourage everyone to get creative with asking friends or family to help out. We need our volunteers identified by Nov 26.

ii. Committee updates:

- Casino Coordinator (Jody / Liane)
 - We've been busy getting the casino documentation rolled out
 - Dates are set for Feb 2/3. Teams are reminded to keep those dates open.
 - Contract signed with Cash Casino. Please note it has moved 36 Aero Crescent NE.
 - Should receive the license soon
 - Volunteer sign up will be out by the end of the week
- Sponsorship Coordinator (Chantelle)
 - Following up with Michelle to determine what we can offer in terms of recognition at banquet and RIO, and if we can offer visibility at our hosted provincials also.
 - If anyone has any ideas for sponsorship, please reach out to Chantelle.
- Fundraising Coordinator (VACANT)

5) New Business / Other

6) **Next Meeting Date:** Wed Dec 14 at Flames Community Arenas meeting room at 7pm

7) **Adjournment:** Motion to adjourn made by Brad Kane, seconded by Aaron Grandberg. Motion carried.
Meeting adjourned at 8:04pm.

