



**AA Ringette Calgary Foundation (2013)
AA Committee Meeting Agenda
October 19, 2021**

In attendance via Zoom:

Melody Rock	Colin & Stephanie Dyck	Adam & Angie McKnight	Michelle Byers
Liane Falconer	Michelle Rolles	Carrie Hehr	Becky Scheer
Holly Popiel	Jenny McConaghy	Caley Mineault	Shelann McQuay
Kim Ung	Brad Marlborough	Jody Calvert	Sarah Blenkhorn
Franzis Schwertner	Cindy Beland	Kim Snethun	Greg & Kristine Denham
Scott Althen	Melissa Kuehner	Allie Dennis	Leigh & Kelli Sauer
Chantelle Niro	Cheryl Barnabe	Michael Liao	Christine Profili
Steve Travers	Wendy Anderson	Heather Hausmanis	Heather Henning
Mike & Jennifer Dunn	Kelly Cayer	Erin Seaman	

- 1) **Call to Order** – 7:01 pm
- 2) **Approval of Agenda** – Motion to approve made by Colin Dyck, seconded by Angie McKnight
- 3) **Approval of Minutes from September 16, 2021 AGM** – Motion to approve made by Colin Dyck, seconded by Sarah Blenkhorn
- 4) **Reports:**
 - a) President (Melody)
 - i) Ringette Calgary (RC) update – No updates
 - ii) Policy Review Update – Just starting to re-visit these and will engage with the policy committee soon.
 - b) VP League (Adam & Angie McKnight)
 - i) *General League Updates:*
 - (1) Black/Gold League (BGL) – Session 1 games have now been scheduled. Further to a request from the U19AA coaches, Melody has approached the league to consider moving from the 2-halves to 4-quarter game format to be consistent with the CRC format. AA working with RC to secure ice for BGL games.
 - (2) Dryland – For a variety of reasons, two of the three U14AA teams have switched from Vergie to Winsport for their dryland program. Third team currently with Vergie but considering a switch.
 - (3) Schedule/Ice times –
 - All games for Session 1 now been scheduled. Some games needed to be re-scheduled due to tournament conflicts. Practices have been scheduled until October 31 and practice schedule until November 21 coming out shortly.
 - Reminder to coaches to please email Session 2 tournament intentions to Cristina (iceallocator@aaringettecalgary.ca) and copy VP League (vpleague@aaringettecalgary.ca).
 - (4) Safety & COVID - No recent updates from RAB. Ringette Canada just announced a new policy with regards to mandatory proof of vaccination requirement for any Ringette Canada sanctioned event (i.e., CRCs, NRL, etc.). For more info visit: <https://www.ringette.ca/ringette-canada-releases-mandatory-vaccination-policy/>.



ii) *Committee Updates:*

- Ice Allocator (Cristina) – See updates above
- Equipment Manager (Kristine/Greg) – No updates
- Association Safety Lead (Cheryl) – See updates above
- Jr. Coach Program (Caley/Becky) – No updates
- Coach Administration (Carrie) – See goalie development update below
- Parent Administration (Holly) – All Player and Parent Code of Conducts have now been collected and forwarded to VP League. All families met the October 15 deadline for completing/updating their Respect in Sport certification.
- Player Development (Heather) – Looking into nutrition and mental fitness sessions for all teams. Currently looking at options through the Canadian Sports Institute (CSI), given positive feedback from past sessions. Scheduling with teams TBD.
- Goalie Development (Carrie/Kelly) – Working on organizing goalie training sessions, including liaising with Cristina to secure ice for sessions.
- Centre of Excellence Rep (Mike D) – No updates
- EGRT Rep (Jenny) – Tournament is happening this year! Registration opened today and each team to apply individually. Application deadline is October 31st. Jenny has approached the organizing committee with a request for the 4-quarter game format for U16AA/U19AA levels.
- Universal Assessment (UAA) Coordinator (Daxton) – No updates

c) VP Operations (Colin)

i) *General Updates:*

(1) Tournaments

- Code of Conduct/COVID reminders:
 - Re: Turkey Ring, AA received a complaint from the hotel with regards to behaviour from certain teams resulting in a negative review for the hotel from other guests. Please remember that all AA members sign a Code of Conduct which they are expected to adhere to. We want AA to be well represented in the community.
 - Reminder that until further notice, designated team rooms are only to be used by players/coaches. Also, there will be no team-funded, shared player rooms at the U16AA/U19AA levels. The rationale for this is that AA is attempting to adhere to all provincial, local and RAB guidelines, which includes limitations to social gatherings. It is an expectation that all members work together to follow guidelines and to keep each other safe!
- Discussion regarding tournament allocation:
 - In an effort to ensure fair allocations for teams for pre-Christmas tournaments, AA applied on behalf of all teams to the Saskatoon, Regina, and Woods tournaments. Applications were also made by AA to Langley Spirit of Winter (U16AA) and Sherwood Park Platinum Ring (U14AA). Turkey Ring has traditionally been considered a “pre-season” tournament and was not considered as part of the pre-Christmas allocation (applications were made by interested teams and not AA).
 - At the U16AA level, AA was able to secure 5 spots (1 Saskatoon, 2 Regina, and 2 Wood) and a random draw was made to determine which teams would fill these spots. The Spirit of Langley was offered as a 6th spot, which was declined. At the U14AA level, AA was able to secure 5 spots (2 Saskatoon, 2 Wood, 1 SP) and a random draw was made



to determine which teams would fill the spots. Factors that impacted pre-Christmas tournament availability this year were reviewed.

- Feedback from certain coaches/teams was that there was a lot of confusion and/or lack of transparency about the pre-Christmas tournament allocation process from AA this year. Moving forward, would like to better understand the process for all including better communication from AA and/or other avenues for tournament opportunities. One suggestion is to have coaches present at the random draws. Another suggestion is that teams who did not get as many pre-Christmas tournaments could get priority for a post-Christmas tournament.
- AA appreciates all the discussion/feedback from members and will attempt to make any necessary changes for next season. Please feel free to reach out to Colin and/or Melody to share any other input.
- With regards to Session 2 (post-Christmas) tournaments, reminder that tournament applications are submitted by individual teams (except for Wood). Red Deer Friends on Ice, EGRT, Provincials, and Westerns/CRCs are tournaments confirmed to run, but still waiting for confirmation on many others. When booking tournaments, please consider ice allocation blocking guidelines and LTAD principles (practice/game ratios).
- Miscellaneous tournament:
 - Leigh has reached out to both Wood and Saskatoon tournaments with regards to the use of the 4-quarter game format for the U16AA/U19AA levels.
 - Reminder that each team is required to submit a Tournament Attendance form to RC after each tournament (except EGRT): <https://ringettecalgary.ca/forms/tournament-attendance/>
 - Re: bus meeting location, AA no longer able to use Deerfoot City as a meeting/parking location. If anyone knows an alternative location or company that could replace this, reach out to Colin/Wendy.
 - Re: communication, please ensure that parents are reaching out to team Manager/Tour Coordinator with tournament-related questions. Team reps can follow up with Colin/Wendy directly as needed.

ii) *Committee Updates:*

- Registrar (Amanda) – Process for submitting team rosters to RAB has changed – now submitted through RAMP. Currently waiting for information from one U14AA team affiliate otherwise all complete.
- Communications/Webmaster/Social Media Coordinator (Michael L/Brad) – AA committee emails are now set up – please be aware of/report phishing attempts to Michael. AA Committee list is updated on website. Only AA emails are listed, personal ones are not due to privacy issues. Thanks to teams who have reached out with logo requests - all have been appropriate usage requests (i.e., raffle tickets, Instagram account). Reminder to teams to be cognizant of social media postings and that they are appropriate, especially related to COVID guidelines.
- Teamwear & Logo Coordinator (Jenny) – Thanks to everyone for their patience! Red game pants, hoodies, jackets, and vests have all been received, and blue pants are expected any day. There have been some delays with custom items but hopefully will arrive in the next week or so. Please contact Jenny to resolve order issues, not the Ringette Store.
- Manager Mentor (Mary-Kay) – No updates
- Evaluations (Colin) – Evaluation feedback forms will be circulated to coaches shortly.



- AA Team Photos (Angie) – All information has been sent out to Managers. Please remind players/coaches to be on time as there is a very tight timelines to get individual/team photos completed. Teams will wear red pants, red jersey.
- Tournament/Hotels/Bus Coordinator (Wendy) –
 - Regina Update (Nov 5-7): Buses have been secured. Nov 4 departure – time/location TBC. Hotel is booked - Resident Inn by Marriott Regina. Individual credit cards required at check-in. Team room for meals booked. Wendy working to have bus driver's rooms comped but if not, teams responsible for this cost. Rosters submitted but bring extra game sheet labels. Still waiting on schedule to be posted.
 - Saskatoon (Nov 12-14). Buses secured for all teams. Departure Nov 11 – time/location TBD. Hotels are booked - Holiday Inn & Suites and Staybridge Suite Saskatoon University. Individual credit cards required at check-in. Team rooms for meals booked. Waiting to hear if bus driver room to be comped by hotel. Rosters submitted but bring extra game sheet labels. Still waiting for schedule to be posted.
 - Sherwood Park (Nov 11-14). U14AA Red team confirmed entry fee was paid. Clarion Hotel is booked. Waiting to hear if bus driver room to be comped by hotel. Bus booked – departure date/location/time TBD. Rosters submitted.
 - Wood (Dec 3-5). Hotels are booked - Windham Garden Edmonton Airport and Days Inn & Suites by Wyndam Edmonton Airport. Rooming request coming out asap. All game sheets/labels have been submitted but bring extra game sheets just in case.
- Banquet (Kelly) – Kelly has liaised with previous Banquet Coordinator to get information re: budget, expectations, etc. Cindy B is helping to find a site. Stay tuned!
- Ring It On (Colin for Paul/Kevin) – Overall feedback from teams was very positive. One negative comment was the high registration fee, which is a result of higher ice rental costs at Great Plains. AA to explore other facility options for next year but may be hard to secure an alternative. Aside from the 3 U16AAs, all teams got 5 games, which was well received. The 50/50 raised \$1000 for AA. A big thank you to all volunteers and Great Plains staff who did a great job managing the new REP facility requirements.

d) VP Finance (Michelle B)

i) *Financial Updates:*

- No changes to financial forecast presented at AGM. AA paid Wood and Saskatoon team entry fees (individual teams paid Regina entry). AA also paid out \$76,000 to RC for first ice bill. This will be reconciled shortly and itemized list to be sent to team treasurers.
- Re: AGLC license - Reminder to teams that they need to apply to AGLC directly for a license if running any game of chance as a team fundraiser (i.e., 50/50, wine survivor, prize draw, etc.). Applications can be made on-line and takes a few days for approval. Please do not use the AA Association license for team fundraisers! Important because if this happens and AA were audited by AGLC, AA could lose their casino license. Please reach out to Michelle B. with any questions/concerns.



ii) *Committee Updates:*

- Sponsorship Coordinator (Mike R) – No updates
- Fundraising Coordinator (Michelle B for Mike R/Catriona/Scott) – Sign up now open for Flames 50/50 and Michelle B applied on behalf of AA. Melissa K. has signed up as the Flames 50/50 volunteer coordinator. In past, each team expected to provide a certain number of volunteers per game.
- Casino Coordinator (Melissa/Jody) – No updates as no casino this year.

5) **New Business/Other**

i) CRCs (Kim U):

- Thank you to everyone who signed up as volunteers after the Town Hall meeting. All key positions are now filled. Kim U/Jason S are lead for Volunteer Coordinators.
- Re: sponsorship - Still looking for a major sponsor for the event (\$50,000). Will also be offering other sponsorship level opportunities (i.e., gold, silver, bronze) and donations-in-kind (i.e., volunteering a service or donation of an item).
- Re: fundraising – Current initiatives being investigated include on-line 50/50 via Rafflebox (for AB residents), a Go-Fund-Me page (both these prior to event), and a 50/50 during CRCs.
- Please contact Kim Ung at ungjk@telus.net for any CRC-related information, questions, ideas, sponsorship opportunities, etc.

6) **Next Meeting Date** – Wednesday, November 17, 2021

7) **Adjournment** – 8:04 pm

