

AA Ringette Calgary Foundation (2013)
Annual General Meeting MINUTES
Oct 4, 2023
 Stew Fairbanks Room, Flames Community Arena

Attendance:

Cheryl Barnabe	Becky Scheer	Aaron Grandberg	Sean Jozsa	Michelle Rolles
Michelle Byers	Jenny McConaghy	Cam Heise	Caley Cobbe-Gareau	Rachel Meyer
Shannon Klimpke	Davor Gugolj	Yvonne Choe	Alex Miller	Lesley Ruault
Stefanie Bichsel	Brad Tilford	Charlotte Walker	Jen Dunn	Greg Falconer
Charitina Stelbaska	Alan Russell	Christine Profili		

- 1) **Call to Order:** 7:01pm
 - i. Land Acknowledgement was read

- 2) **Welcome and Introductions**

- 3) **Approval of Agenda:** Motion to approve agenda made by Aaron Grandberg, seconded by Sean Jozsa. Motion carried.

- 4) **Approval of Minutes from April 26, 2023 Committee Meeting:** Motion to approve minutes made by Aaron Grandberg, seconded by Jenny McConaghy. Motion carried.

- 5) **2023/24 Board Executive Elections:**
 - i. **Review of Board Purpose, Organization Chart and Role Descriptions**
 - Ringette Calgary AA Committee Structure reviewed. Board and Committee at Large role descriptions reviewed. Elections process for the Board positions reviewed. Committee at Large positions are volunteer positions.
 - Thank you to Melody who has completed her term as past president and Colin who has stepped down as co-VP Operations.

 - ii. **Executive Elections**
 - President: Cheryl Barnabe is willing to let her name stand. No further nominations. **Cheryl Barnabe is acclaimed as President.**
 - VP League: Heather Henning is willing to let her name stand and would like a co-VP to share the position. No further nominations. **Heather Henning is acclaimed as co-VP League.**
 - VP Operations: Colin Dyck is stepping down as co-VP Ops. Aaron Grandberg is willing to let his name stand and would like a co-VP to share the position. Aaron Grandberg nominates Sean Jozsa as co-VP Operations. Greg Falconer seconds. No further nominations. **Aaron Grandberg and Sean Jozsa are acclaimed as co-VP Operations.**
 - VP Finance: Michelle Byers is stepping down from the role. Cheryl Barnabe nominates Michelle Rolles for VP Finance. Cam Heise seconds. No further nominations. **Michelle Rolles is acclaimed as VP Finance.**
 - Treasurer: Michelle Rolles is stepping down from the role as the newly elected VP Finance. Jen Dunn nominates Michelle Byers as Treasurer. Charitina Stelbaska seconds. No further nominations. **Michelle Byers is acclaimed as Treasurer.**
 - Secretary: Becky Scheer is willing to let her name stand. No further nominations. **Becky Scheer is acclaimed as Secretary.**



6) 2023/24 Committee at Large - Volunteer Appointments:

i. LEAGUE

- Ice Allocator: Cristina Mutiso, Annette Kolisnyk
- Ice Acquisition: **VACANT**
- Equipment Manager: Adrian Mitchell
- Athlete Development: Rachel Meyer
- Goalie Development: Dave Patton
- Parent Admin: Lesley Ruault
- Coach Admin: Alex Miller
- Jr Coach Program: Becky Scheer, Jen Dunn
- Manager Mentor: Jenny McConaghy
- Safety Lead: Cheryl Barnabe
- EGRT Reps: Rachel Vincze, Jocelyn Beswick, Charlotte Walker, Melody Rock

ii. OPERATIONS

- Registrar: Amanda Roach, Charitina Stelbaska
- Webmaster: Brad Marlborough
- Social Media: Regan Meier
- Teamwear / Logo Coordinator: Jenny McConaghy, Jocelyn Beswick
- UAA Coordinator: Paul Wilson
- Team Photo Coordinator: Angela Rudnicki
- Tournament Coordinator: Kristy Assaly + **shadow**
- Banquet Coordinator: Kristy Assaly
- Awards Coordinator: **VACANT**
- Intro to AA Spring Skate Coordinator: Brad Tilford + **shadow**
- RIO Coordinator: Christine Profili, Sarah Blenkhorn

iii. FINANCE

- Casino Coordinator: Liane Falconer, Jody Calvert
- Fundraising Coordinator: **VACANT**
- Sponsorship Coordinator: Chantelle Niro

- Team reps are asked to take back VACANT roles to their teams for volunteers to fill
- Shadows are also welcome in ANY role so please contact us if interested

7) 2022/23 Financial Reports

i. Approval of 2022/23 Financial Statements (Michelle Byers)

- Financial statements as of May 31, 2023 posted and reviewed; will provide financial updates for each team at the committee meetings this season to help improve transparency
- P & L: try to run at a breakeven or small profit as we are a non-profit org
- **Motion to approve the 2022/23 financial statements made by Jenny McConaghy. Seconded by Greg Falconer. Motion carried.**

ii. Approval of the 2023/24 Budget (Michelle Byers)

- Proposed budget for the association's upcoming season posted and reviewed



- Motion to approve the 2023/24 budget as presented made by Christine Profili. Seconded by Alex Miller. Motion carried.

8) 2023/24 Committee Reports

a) President (Cheryl B.)

President's Report to Ringette Calgary for the 2022-2023 Season

The 2022-2023 season was indeed busy for the athletes of AA Ringette Calgary. Many of our current and alumni athletes and one of our coaches had the honour of competing in the 2023 Canada Winter Games in PEI, and additional athletes represented Canada at the World Ringette Championships held in Helsinki. As an association we cheered Team Alberta, Team Canada Junior and Team Canada Senior to their Silver medal wins at these events.

AA Ringette Calgary hosted the Ring It On Tournament September 23-25 at the Great Plains Arena. The Matt Loh award was presented to the U16AA Regina Stingers and to the U19AA St. Albert Mission. Our association continued our tradition of having all teams and athletes participate as Team Jenna in the Ovarian Cancer Walk of Hope. We also held an association-wide clothing drive for the Making Changes Society, with over 2600 articles of clothing donated.

We also hosted the U14AA and U16AA Provincial Championships. It was an especially challenging task due to the lack of ice availability. The U14 competition was held at various rinks across Calgary, and the U16 competition was held in Hussar, Alberta. This resulted in a substantial volunteer requirement and multiple logistics to be planned. We extend our appreciation to the Provincials Host Committee, chaired by Kristy Assaly, for a terrific weekend. The year end banquet was also put together by Kristy, who was awarded the AA Ringette Calgary Service Award for the season.

We had the opportunity to recognize two of our coaches with awards. Shaundra Bruvall was selected for the Jenna Sauer Spirit in Coaching Award, and Terry Shinkewski was selected for the Ringette Alberta Excellence Award.

Our teams had great success on the ice this season. We would like to specifically recognize the following accomplishments:

Provincials:

- U14AA: Gold – Team Red; Silver – Team Blue; Bronze – Team White
- U16AA: Bronze – Team Core
- U19AA: Gold – Team Rise; Bronze – Team Fusion

Western Canadian Ringette Championships – U14AA:

- Gold – Team Red; Silver – Team White; Bronze – Team Blue.
- Jordan Niro and Payton Boyd were named to the All-Star team, and Jadee Patel won for fastest skater in the skills competition.



Canadian Ringette Championships:

U16AA:

- 4th place finish Team Core
- 5th place finish Team Current
- In the skills competition, Tasha Blackwell won skating agility, and Dani Falconer for hardest shot.

U19AA:

- Bronze – Team Fusion
- 4th place finish Team Rise
- Team Fusion was awarded the Agnes Jacks True Sport award for sportsmanship.
- Regan Meier and Kaylee Armstrong were named 1st line all-stars, and Mia Hemstreet was named as a 2nd line all-star.

NRL:

- The Calgary Rath took home Bronze in the National Ringette League Championship, and the Agnes Jacks True Sport award for sportsmanship.
- The Rath coaches of Barb Bautista, Dallas Robbins, Nicole Prokop and Jeff Ung won the NRL Coaching Staff of the Year award
- Erin Ung was named Rookie of the Year, and Kaitlyn Youldon was named as Most Valuable Player. Brea Beck was named as the 2nd line all-star goalie.

Throughout the year, the Board of Directors have been working at documenting our processes and procedures for improving transition and succession planning for committee roles, renewing our mission and vision statements, and developing a strategic plan to continue to lead in the delivery of AA ringette programs. We aim to provide more transparent and informative resources for athletes and families who are considering our program. We are grateful for the volunteer efforts of all members who are contributing to our vision of leadership and high quality programming in ringette.

President's Report on Current Season

- Banquet was on Apr 26 - thanks to Kristy for organizing the event
- YE surveys were collected and reviewed, Coach surveys were summarized, Coach debriefs held
- Thank you to our Coach Selection – Leigh Sauer, Kristy Eldridge, Christianne Varty, Bob Curran
- Thanks to VP Ops, Division Coordinators and volunteers for running a smooth tryouts
- Thank you to Michele and Chad Rolles for organizing our first RIO Riot event
- Thank you to VP League Heather for your work assisting RATH with sourcing ice
- U19 teams participated in video shoot for Team Town Sports for their in-store video screens; \$1500 donation to association and gift cards to participants
- Thanks to Brad M for reviewing and updating the website over the summer
- Thank you to all the volunteers who stepped into roles on short notice at the start of this season
- Ringette Calgary updates
 - no president still; Gayle Allison is acting president and also league director
 - Mary Pelland is VP Admin
 - VP Operations is Keith Driver
 - VP Programs is Michelle Wheeler
 - VP Finance is Kavanagh Mannas



- very dire situation at RCal board level as many of these reps no longer have youth playing in the Chinook League; need volunteers to consider these board roles
- 2022 CRCs profits – fund distribution committee formed to accept proposals for use of funds; contact Cheryl if any ideas for proposals to take to Ringette Calgary
- Sam Allison - was the chair of CRL; Greg Otterson has stepped in as co-chair
- CRL - aligned with RAB policy for recording defaulted games as 7-0 score
- As we know, Ringette Calgary denied our request for 2 goalies at U19 this season. The reasoning was due to an expected shortage of goalies in the associations, but actually ended up with a surplus of goalies. As a result, several goalies have quit at the association level due to not wanting to play at the B level. We will continue to request for RCal to approve 2 goalies at U19AA next year.
- BV changed their Jingle Ring dates which gave us the opportunity to purchase that ice for Nov 17-19 at Great Plains. Some will be used for BGL as a hub weekend for U19AA league games with Calgary and Z2 as home hosts, some has been picked up by RAB, BV and SCRA for various uses, and the rest of the ice will be distributed to our 14AAs and 16AAs for their use as exhibitions or practices. More information to be provided to Head Coaches.
- Blended ice rate this season is \$260 / hr
- Ref mileage will be paid at \$0.45 / km for travel above 30 km
- WRCs - needs volunteers such as minor officials, ticket booth, team hosts for USA or Czech, and more – please see the WRC website for signup; Banner Crews opportunity also available
- RAB Updates
 - AGM was May 6, 7 and was also attended by RCan; Terry Shinkewski was awarded a RAB Excellence award; RAB fees were increased for this season
 - RAB board is also in need of volunteers; please consider these important roles
 - RAB has aligned with SafeSport and has developed a new “warning letter” as an initial step in their disciplinary process for members
 - AWG - proceeding with U16 A/B/C athletes only, no AA participation
 - added the U16C tier this season and implemented their Player Pathway Model for determining tiering for the associations. (It was noted during the Tiering Model presentation at the RAB AGM that their language around AA changed to calling it a program rather than a tier, and as such the AA athletes are removed from their tiering algorithm.)
 - To accommodate their Tiering process next season, we may need to move our Tryouts a bit earlier to give RAB time to run their model and inform associations of their tiering targets

b) VP League (Heather H.)

- Thank you to the new volunteers stepping into roles this season on such short notice. Thank you also to those members who have chosen to stay on in their roles for another season and for those that have stepped up to fill vacant positions.
- Ice Allocation
 - Consensus from last season - teams want more ice.
 - We have requested that RC ice allocation align with LTAD.
 - To date our ice allocation to teams has not decreased as we were able to pick up some additional ice slots.
 - We are committed to acquiring more ice thus the creation of the ice acquisition team who will work together with our ice allocators and VP League to secure additional ice contracts,



- City of Calgary adhoc ice and other ice sources for teams. The aim is to relieve this added task from teams and ensure ice equity amongst the AA Ringette Calgary teams.
- Reminder to all teams – please communicate with ice allocators on your team events, extra ice bookings, Session 2 tournaments, etc as they may impact ice allocation / scheduling
 - **Equipment Coordinator**
 - We will be seeking RFPs for jersey replacements for the 2023-24 season (not changing logo, just new jerseys). Adrian Mitchell has agreed to head this up as Equipment Coordinator – if you are interested in helping with this project, please reach out to Adrian.
 - also working on team medical bag replacements; looking at backpack style bags
 - Reminder to contact Adrian for any shot clock or jersey repairs throughout the season. Do not try to repair the clocks on your own.
 - **Athlete Development**
 - Performance Training:
 - U14 – AA Ringette Calgary secured contracts for our U14 teams performance training at Jungle Athletics
 - U16 – AA Ringette Calgary secured contract at a new vendor Attack Sports for performance training; 2 teams have continued with this vendor
 - Nutrition
 - We hosted nutrition sessions for our U14AA teams through FITtrition with Erin Kirill – nutritionist that works with the Calgary Flames, Alberta School of Ballet and multiple University varsity teams. Sessions were well received.
 - Mental toughness sessions with Lisa Brown
 - First of 3 sessions scheduled for U14 teams – October 16
 - If any U16/U19's would be interested in these sessions please contact VP League.
 - **Goalie Development**
 - Our first goalie session with Bobbi Mattson was held on Sept. 25; aiming to have 3 sessions total this season which is an increase from last year when we hosted 2 sessions
 - Dave to provide further information on tentative dates.
 - **Coach Admin**
 - working through all the info and requirements, catching up on contacting coaches
 - **Parent Admin**
 - Code of Conduct forms were updated this season, and the Parents Code of Conduct was also added to RAMP registration.
 - Heather and Cheryl met with each team to review expectations and collected athlete contracts. We have a small welcome gift for all athletes which will be arriving soon.
 - Parent RIS certifications were due Sept. 30; teams have been contacted with info
 - **Manager Mentor**
 - New this year is the What's APP group for our team managers – provides an open forum to ask questions, share experiences and adds an additional quick way to communicate.



- Safety Lead
 - continue to collaborate with UofC in concussion studies and sessions; head coaches attended a session at UofC in Sept
 - stats from last year: 13/100 ringette players experienced a concussion last season, missed 18 days on average; most were forwards

- Jr Coach Program
 - We have 5 excellent Jr Coaches assigned to teams this season. This is down slightly from 7 last season, however some of those previous Jr Coaches are now ACs which is exactly what the program hopes to see.
 - Also want to address some misconceptions about the time commitment that is required of Jr Coaches. We understand that they are players with their own busy team schedules and as such they are not expected to be able to attend everything. I have heard things like “they have to attend all the events” or “they can’t apply because they had a suspension in U12”, and I want to clarify that there aren’t any stipulations like this for our Jr Coaches. It is simply asked that they attend what they can in hope that they build their coaching skills and one day transition to ACs, which we have successfully seen happen this season and in previous seasons.

- EGRT Reps - nothing to report
 - NOTE: application is open on the EGRT website

c) VP Operations (Aaron / Sean)

- i. Registrar:
 - a slight delay this year with coaches lining up their affiliates; please send forms ASAP

- ii. Webmaster:
 - all game schedules and scores can be accessed through links on our website
 - all game scorekeeping will be through RAMP GAmESheet App this season; please remember to sign off on the coaches, rosters and also mark scores as completed

- iii. Social Media:
 - Great to see a former AA player and current RATH player take on this volunteer role
 - watch for some fun engagement plans this season

- iv. Teamwear / Logo Coordinator:
 - orders were huge at U14 which will take some time to sort out; expect mid-Oct delivery and will get invoice for payment
 - please do not contact Ringette Calgary directly
 - thanks for your patience with our first attempt at pre-ordering some items; we learned some lessons for next season and our aim is to have all players on your team get their items at the same time rather than some here and there
 - Logo use and extra item requests - trying to control the spending and costs for families so we try to limit what items are available; we get asked a lot for backpacks so we’ll look at that later this season



- v. Tryouts
 - thank you to all the volunteers, especially to our ice allocators and our division coordinators
 - vi. UAA Coordinator: - nothing to report
 - vii. Team Photo Coordinator:
 - get orders in today for free shipping!
 - viii. Tournament Coordinator:
 - Wood - all 8 teams got accepted which is unusual and very exciting; working on hotels
 - Regina - U16 Strike is accepted; working on bus and hotel details
 - Saskatoon - all U14s, U16 Attack and U16 Peak are accepted; working on bus and hotel
 - Did not apply to Regina or Saskatoon for the U19s due to WRC / La Releve schedules
 - ix. Banquet Coordinator
 - looking into a new venue to accommodate a larger group and better costs
 - x. Awards Coordinator - nothing to report
 - xi. Intro to AA Spring Skate Coordinator:
 - happens first week of May; had about 55 skaters this past spring
 - put in request for ice at FCA for both sessions next spring
 - xii. RIO Coordinator
 - thank you to all volunteers for helping at the tournament this year!
- d) VP Finance (Michelle R)**
- i. Thank you to our casino volunteers last Feb; next casino dates will likely be next season
- e) Treasurer (Michelle B)**
- i. will provide more frequent updates to teams on financial reports during the season
- f) Secretary (Becky S)**
- i. Dates for the Board and Committee meetings are set for 2023/24 season and will be sent out to the respective groups.
 - Board meetings will be via Zoom, generally every 2nd Tues of the month: Nov 14, Dec 12, Jan 9, Feb 13, Mar 12, Apr 9, May 14
 - Committee meetings will be at FCA generally every 4th Wed of the month: Oct 25, Nov 22, Dec 20*, Jan 24, Feb 28, Mar 20*, Apr 24
- g) RATH Rep – no report**
- h) RAB Rep – no report**



9) **New Business / Other**

- i. We would like a motion to revise two of our policies. In accordance with AA Ringette Calgary Foundation (2013) Policy 1 (General Policy, Aims and Objectives), Section 11 (Amendment of AA Ringette Calgary Policies and Procedures), the President seeks to form a subcommittee to review and revise the following Policies for the following purposes:
- Policy 3, AA Committee and Board of Directors:
Revise Section 19 (Duties of Vice President of League), Section 20 (Duties of Vice President of Finance) and Section 23 (Duties of Vice President of Operations) to remove naming of specific Committee at Large roles each oversees, and instead provide descriptions of activities under each role, to improve operational efficiency.
 - Policy 10, Complaints, Discipline and Appeals:
Review and update to align with updated Ringette Alberta and Ringette Canada Safe Sport and other relevant policies Motion to revise policies

Motion to approve the President to form a subcommittee to review and revise Policy 3 and Policy 10 as described above made by Aaron Grandberg, seconded by Jenny McConaghey. Motion carried.

10) **Next Meeting Date:** Oct 25, 2023 at 7pm at FCA Stew Fairbanks

11) **Adjournment:** Motion to adjourn made by Jen Dunn, seconded by Greg Falconer. Motion carried. Meeting adjourned at 8:45 pm.

