



# AA Ringette Calgary Foundation Annual General Meeting Minutes

**Wednesday, October 21, 2020 at 7:00pm via Zoom**

**IN ATTENDANCE:**

Pat Austin	Zara Hande	Jenny McConaghy	Carolyn Sharpe
Bev Brewster	Eva Hasell	Tonia Meier	Andrew Stewart
Tyson Brown	Suzanne Hatch	Michael Mysak	Kim Ung
Phil Bruno	Carrie Hehr	Holly Popiel	Jeff Ung
Michelle Byers	Cori Johnstone	Amanda Roach	Joan Vlasschaert
Janel Carley	Melissa Kuehner	Melody Rock	Darryl Wilson
Jim Doree	Shawnda Lahey	Michelle Rolles	Christine Yang
Liane Falconer	Daxton Lesko	Mike Roulston	
Leahsa Grandberg	Michael Liao	Leigh Sauer	

1. Call to Order – 7:06 pm
2. Welcome and Introductions
  - Slide deck presentation posted for viewing by attendees
3. Approval of Agenda – **Motion to approve made by Bev, Mike seconded – approved.**
4. Approval of Minutes from March 3, 2020 – **Motion to approve made by Mike, Carrie seconds – approved.**
5. 2020/21 Elections
  - a) Review of Board Purpose, Organizational Chart and Role Descriptions – Committee Structure chart posted on slide.
  - b) Executive Elections
    - President: position is vacant; Eva Hasell willing to act in as interim/temporary President
    - VP League: Phil Bruno willing to let his name stand, with an interest in shadowing by Melody Rock
    - Treasurer: Eva nominated Michelle Byers, Liane seconded
    - VP Finance: Bev Brewster willing to let her name stand so Eva nominated her, Carrie seconded
    - Secretary: Zara Hande is stepping down, Eva nominated Liane Falconer, Bev seconded
    - VP Operations: Mike Mysak willing to let his name stand so Eva nominated him, Melody seconded

**Executive as presented is acclaimed.**
  - c) Committee Position Allocations
    - Webmaster/Social Media – Michael Liao
    - Manager Mentor – Melody Rock



- Teamwear/Logo – Jenny McConaghy
- EGRT – Jenny McConaghy
- Photos – Angie McKnight
- Tournaments/Hotel & Bus – Wendy Anderson
- RIO – Paul Brown, Kevin Chapman
- Coach Admin – Carrie Hehr
- Goalie Development – Carrie Hehr
- Spring Intro Skate – Trevor Meier
- Ice Allocator – Jeff Ung requires a shadow this year. Interest and questions about the role can be sent directly to Jeff \*
- Association Safety Lead – Janel Carley and Cheryl Barnabe
- Junior Coach Program – Caley Mineault
- Player Development and Dryland – Suzanne Hatch
- Centre of Excellence Lead – Michelle Rolles
- UAAs – Daxton Lesko
- Casino – Melissa Kuehner will continue; given timing of upcoming casinos, would be good to have a shadow this year
- Fundraising – vacant \*
- Sponsorship (such as Calgary Flames Support for Sport) – Mike Roulston
- Registrar – Amanda Roach to shadow Melody Rock
- Equipment – Christine Yang to shadow Cori Johnstone
- Parent Administrator – Holly Popiel

\* Team reps have been asked to take back to their teams that these outstanding roles must be filled.

**Motion to fill the Executive and Committee roles as above made by Zara, Kim seconded, passed unanimously.**

## 6. Items for Approval

- a) Approval of 2019/20 Financial Statements – Financials were sent out with the meeting notice. Bev reported that Calgary AA Ringette was on budget for last season, even with COVID. Specific items outstanding were: U19 one-time entrance fee to Black Gold League of \$1000; unused ice was refunded back, which was a positive; reconciliation of historical ice costs with Ringette Calgary. All outstanding items and invoices have been closed. Casino was deferred from March until November, the funds from which are important. A reminder to teams to submit financial reviews to AGLC if you hold a fundraiser. Deferred funds from provincials hosting remains and will be held for whenever Calgary AA Ringette host again. Equipment replacement funds are deferred as well. Jackie Becker reviewed financials in September 2020 and deemed them complete. Ended the season with a profit of approximately \$5,000.

**Motion made by Mike to approve the financial statements from last season, Melissa seconded, approved.**

- b) 2020/2021 Budget – Proposed budget streamlined and presented by Bev on the slides. Budget is based on line items from last season. Registration was up 6% and expenses were contained, so this is positive for this season's budget.

**Motion made by Cori to approve the budget as proposed, Kim seconded, approved.**



## 7. New Business

- a) Evaluations (Mike) – thanks to Eva, our evaluation coordinators, our players and parents. Some coach and coordinator feedback has been given and overall things went smoothly – for example helmet stickers were a positive addition overall and there may be future consideration for not having spectators for evaluations.
- b) COVID-19 Updates (Michael) – there will be a communication to team managers regarding spectator requirements, but a reminder that there are a number of memorandums coming from Ringette Calgary pertaining to parent behaviour, face coverings/masks, and following arena-specific protocols. Eva reiterated that should incidents occur, the league will follow through with sanctions.
- c) New Committee Personnel – no specifics other than as covered above
- d) Tournaments and Hotels – Wendy Anderson not present, but Eva reminded the Committee that RAB will decide by Nov 15 whether Alberta Provincials will proceed. EGRT, WCRCs, and CRCs have been cancelled.
- e) Fundraising (Bev) – Calgary AA Ringette was recently approved for Flames Support for Sport so Bev will work with new Sponsorship to get initiative off the ground. Bev reported that at our last Casino, we raised \$67,000 which goes toward ice over a 24-month period, so it is important that we stay on track with our casinos.
- f) Website Updates (Michael) – Reported that we typically have approximately 7,000 visits per month, and during evaluation week we had 50,000 visits, and our website survived! Note that there has been a dramatic uptick in website attack activity, so a strong reminder to be wary and conscious of email security issues. Of note is new website content that is regularly updated (highlighted in green), which provides a lot of new and important information on the 2020-21 season, so all members are encouraged to check this out. Also, a reminder for social media mindfulness during COVID-19 and what content is being presented, posted and re-posted.
- g) League Updates (Eva) – Managers and coaches have been reminded that league and exhibition games need qualified officials within your cohorts, and during scrimmages only players are allowed on the ice (no minor officials are allowed in box). If a game has been changed from a regular game to a scrimmage because cohort referees are not available, SportzSoft will automatically send an email to coaches/managers with a message saying EXHIB but it means scrimmage only. Hard copies of attestations must be filled out by referees and given to minor officials. RC allows 2 minor officials to be provided by home team: 1 for shot clock, 1 for score/time keeping. Scores are not being posted but scoresheets are still important so penalties/write-ups can be tracked. U14s and U16s are in the Chinook League, session 4 likely to start January 4, session 6 likely to end March 14, but dates are dependent on RAB’s decision re: Provincials. U19s are in Chinook League for first half of the season playing in “Southern Alberta” cohorts, and on January 3 they will join the Black Gold League (Provincial wide play), with potential that they may run later into March than the Chinook League.
- h) Coach Admin (Carrie) – Most pieces are in place, rosters have been submitted to RAB. Coach requirements are different than other years, and this has been communicated to coaches. Police checks are nearing completion. Cohort staff is differentiated from non-cohort staff – tracking is required, masking and distancing are required as well.
- i) Parent and Player Pledges (Carrie) – Some difficulty collecting these this year, so team reps are to encourage their teams to get these submitted. Respect in Sport deadline has been extended to October 31, so some of these need to get done and into managers or players will be suspended. Goalie clinic was held and went well, but one-on-one goalie training will be done for the rest of the season.
- j) Equipment (Cori) – All equipment is out and role shadow has been contacted. A reminder that the AA owned blue pants will be collected when cohorts change and need is determined. Some concerns



about snagged, damaged jerseys were raised, but they have been checked over and repaired as of end of the last season; some wear and tear is expected. Issues with shot clocks can be forwarded to Cori via email or text.

- k) Teamwear (Jenny) – A bit piecemeal this year, so a thank you to all of those who assisted with back and forth to the Ringette Store. All players should have red game pants, hoodies & coats in-hand. Waiting on some dry-fit shirts and bags, and parent hoodies. There have been logo use requests made; a reminder that Calgary AA Ringette must approve any and all logo usage, and also a reminder to teams to be conscious of not over-purchasing apparel items.
- l) Season Ahead – A reminder that we are fortunate to be playing, despite some restrictions this season and we appreciate everyone’s continued diligence with following safety and health rules. Some discussion of who and how we continue to “police” in-rink distancing and other safe behaviours, and Eva reported that there will be more discussion ahead for safety officers at the association levels and province-wide.
- m) CRCs 2022 – Eva has been in contact with a possible co-chair; if anyone else may be interested in that or any other CRC roles, please contact Eva.

8. Future Meeting Dates – **Next meeting will be Tuesday, November 24, 2020, 7:00 pm via Zoom**

9. **Adjournment of AGM Meeting at 9:14 pm.**

