



**AA Ringette Calgary Foundation (2013)**  
**AA Committee Meeting MINUTES**  
**December 14, 2022**

**Attendance:**

Cheryl Barnabe	Becky Scheer	Aaron Grandberg	Michelle Byers	Michelle Rolles
Heather Henning	Melody Rock	Dave Patton	Brad Tilford	Carrie Hehr
Michael Liao	Paul Wilson	Charitina Stelbaska	Jody Calvert	Brad Marlborough
Wendy Anderson	Annette Kolisnyk	Sherri Rogers	Jenny McConaghy	Krista Kaiser
Kristy Assaly	Greg Denham			

- 1) **Call to Order:** 7:07pm
  - i. Land Acknowledgement was read
  - ii. Cheryl took a moment to share the solemn news of the passing of a coach with NW Ringette. We extend condolences on behalf of the entire Calgary AA Ringette community.
  
- 2) **Approval of Agenda:** Motion to approve agenda made by Michelle Rolles, seconded by Michelle Byers. Motion carried.
  
- 3) **Approval of Minutes from Nov 22, 2022 Committee Meeting:** Motion to approve minutes made by Dave Patton, seconded by Jenny McConaghy. Motion carried.
  
- 4) **Reports**
  - a) **President (Cheryl B.)**
    - i. Ringette Calgary
      - Mileage coverage has been approved for referees travelling 40k or more; will need to pay mileage for their entire trip (\$0.45 per km); new policy comes into effect on this Friday including any League games
    - ii. Apparel: Reminder to teams that players need to arrive to all games in mandatory AA apparel. We want our association to present as a unified front.
    - iii. Tournaments: Our teams have attended the following tournaments in the past month and we congratulate them all on their strong level of play:
      - Regina:
        - U16AA Core (Gold)
        - U16AA Current (Bronze)
        - U19AA Rise (third place finish)
      - Saskatoon:
        - U14AA White (Gold)
        - U14AA Red (Silver)
        - U16AA Pace (Gold)
        - U19AA Fusion (Bronze)
      - Sherwood Park:
        - U14AA Blue (Gold)



- Leduc / Wood:
    - U14AA White (Gold)
    - U14AA Red (Silver)
    - U14AA Blue (Bronze)
    - U16AA Current (fourth place finish)
    - U16AA Pace (sixth place finish)
    - U19AA Rise (Gold)
  - Ajax
    - U16AA Core (Gold)
  - Winnipeg
    - U19AA Fusion (Gold)
- iv. Gianina Mutiso (U19AA Rise) together with a player from Manitoba she met at the CRCs last season have an idea for developing an initiative aimed at attracting more athletes of colour to our sport. Gianina has reached out to us for support with their idea to approach Ringette Alberta and Ringette Manitoba. Cheryl will continue to connect with Gianina and in the meantime the Committee expressed their full support of the initiative.
- v. Documenting our Committee Roles
- Cheryl has developed a template for committee members and will share it with the group
  - Everyone is asked to work over the season to populate their copy with a timeline / notes to help with documenting their roles and assist with transitions.
- vi. RAB decision on U14AA Provincial format:
- A decision has been made regarding the format for the U14AA provincials tournament. It will be an 8 team format (4 south including host, 4 north).
  - BGL is running a Session 3 to determine which teams advance for the north which will function like playdowns.
  - CRL is still deciding how to determine rankings for the south teams. A decision is coming out next week.
- vii. Past President: nothing to report
- viii. Secretary: nothing to report

**b) VP League (Heather H.)**

- i. Committee updates:
- Ice Allocator (Cristina / Annette)
    - Ice allocation for Jan/Feb should be out later this week.
    - BGL is still working on the U19 schedule which is causing the delay.
  - Equipment Manager (Kristine / Greg)
    - Winsport has contacted us regarding a shot clock remote that was found. Please check your shot clocks to confirm if you are missing the remote (#435 but may not match up with the clock number)
  - Association Safety Lead (Cheryl)



- SHRED Concussions – One team has signed up for the study this season. The grad student who conducts the study will present their findings from last season via a Zoom session for any interested members. Details will be sent out once more info available.
- Jr. Coach Program (Becky / Holly)
  - Mid-season check-in survey will be sent out later this week.
- Coach Administration (Carrie)
  - A few coaches still need to complete the CI Evaluation. Approved TRFs will be pushed back into January as a result. Will send out the current TRFs to managers tonight for their review and check for any corrections.
  - Vulnerable Sector number renewal is ongoing
- Goalie Development (Dave)
  - Next clinic is scheduled for Jan 26 at 8pm at Village Square
  - Have heard from all teams to attend except for U19AA Fusion; and noted that U19AA Rise will be away in Montreal
- EGRT Rep (Rachel / Krista)
  - Still need some volunteers from a few teams; the volunteer shift sign-up will be coming out soon
  - 50/50 raffle will be coming out soon; please be sure to share/like the raffle info on your social media
- Parent Administration (Holly) – nothing to report
- Player Development (Heather) – nothing to report
- PAC / POE Committee (Chris / Sheri / Stephanie) – nothing to report
- UAA Coordinator (Daxton / Paul) – nothing to report

**c) VP Operations (Colin/Aaron)**

- i. General Operations update
  - Thank you to Mike Liao for all his work over the years to maintain our previous website!
- ii. Committee updates:
  - Website Development (Brad M.)
    - RAMP website launched and team reps provided with their info to update the team areas if needed
    - We could use the tournament module for our Provincials website, or we could set up a stand-alone site (like was used for recent Wood tournament, or provincials last year). The stand-alone site would cost \$350 but allows for a much cleaner and easier navigation rather than buried in our existing website. Group were in favour of the stand-alone option and discussion was held regarding whether RAB should maintain the provincials website for use in subsequent years. Brad would discuss with them.
    - Email migration – most emails have been transferred over except for a few; still working on formatting the import to finish the rest.
  - Social Media (Brad K.)
    - Reminder to managers to keep tagging us in your posts and please send any photos to Brad K for sharing on social
  - Teamwear & Logo (Jenny / Erika)
    - Extra apparel orders arriving next week
    - Backpacks: There were enough available to fulfill the U16/U19 orders but not enough for the U14s at this time. Getting restocked in mid-January but possibly as



- late at mid-Feb. Will check with the U14 teams again to see if they still have interest given the late delivery.
- Manager Mentor (Jenny)
    - Have provided support around questions such as how to submit games for ranking.
  - Provincial Tournament (Kristy)
    - Kristy Asssaly has taken on the role of chair of our Provincials Tournament
    - Volunteers: Will need lots of volunteer support this year, especially since U14AA and U16AA are spread out across different locations. Email was sent out to managers but still need a few volunteers. A few noted that they didn't receive the email so Kristy will resend.
    - Hotels: Once our provincials website is set up, we would like to highlight the hotels to assist teams with booking and ensure we get our hotel rebate. Calgary U14 teams can stay in the hotels at their preference but not required. Managers should contact Kristy or Wendy with your hotel rooming lists so we can ensure we get the hotels that you prefer.
      - Deposit has been paid to Hussar for U16AA provincials ice
  - Banquet Coordinator (Kristy / Brian / Stephanie / Angela / Michelle M.)
    - Venue is secured for Apr 27
  - Registrar (Amanda) – nothing to report
  - Team Photos (Angie / Angela) – nothing to report
  - Tournament Coordinator (Wendy / Kristy) – nothing to report
  - RIO Tournament Committee (Paul B. / Kevin) – nothing to report
  - Awards (Holly) – nothing to report
  - AA Intro Spring Skate (Brad T.) – nothing to report

**d) VP Finance (Michelle B)**

**i. Financial update**

- Getting many questions from teams on what they will owe in Jan. We won't know until we get our ice invoices from Ringette Calgary but teams should expect between \$4-6 K. Will send out an update to teams by end of Dec on where their costs are at.
- RAB Fees – Trying to reconcile which players still need to pay their RAB fees. It was handled differently this year where the RAB fees were added on to registration fees but only once at the time of your first Ringette registration (ie. depending if you paid AA registration first or if you paid Community registration first). However some players weren't charged the RAB fee at all. Michelle will follow up with our Registrar to get a report on the fees paid to our association, and also with RAB as they should be able to identify who paid the fee.
- Questions about tax receipts – Getting several requests for tax receipts. We are NOT a charitable organization under the CRA and we are not able to issue tax receipts. We are a non-profit society but not a charitable organization. Managers are asked to make it clear to their teams that we cannot offer tax receipts.
  - Benevity – volunteer hour matching is good, but we cannot frame registration fees as donations to get the matching donations
  - Sponsorships - Corporations and businesses are welcome to sponsor teams if they want, but there are no charitable tax receipts possible for sponsorship.
- Flames 50/50
  - Went well and we will receive the full \$3500



- We also will receive 25 tickets for a Wranglers game. Thinking of ideas on how to give them out, such as a food bank drive competition between our teams during the EGRT. Tickets can be used for any date. Stay tuned for info.

ii. Committee updates:

- Casino (Jody / Liane)
  - Volunteer Sign Up – We need more spots filled, particularly from U14. Noted that team Current will be away that weekend but please need to fill a few more spots as well. We're ideally looking for 5 volunteers per team to be signed up by Jan 4<sup>th</sup> to ensure we get the forms filled out in time. Also noted that the info should be sent out again as some teams haven't seen it.
- Sponsorship Coordinator (Chantelle) – nothing to report
- Fundraising Coordinator (VACANT)

5) **New Business / Other**

- i. RATH and RAB representatives will be added to the agenda going forward so they can make reports

6) **Next Meeting Date:** Wed Jan 25 at Flames Community Arenas meeting room at 7pm

7) **Adjournment:** Motion to adjourn made by Aaron Grandberg, seconded by Mike Liao. Motion carried.  
Meeting adjourned at 8:06 pm.

