



CALGARY AA RINGETTE: AGLC Requirements for Teams

Information on Alberta Gaming Licence Requirements for Team Fundraisers

In order to conduct any gambling-type fundraisers (i.e. 50/50's, raffles, etc.), each Calgary AA Ringette team is responsible for acquiring their own account with AGLC (Alberta Gaming and Liquor Commission) to obtain licences as needed. Teams are **not** able to use the Calgary AA Ringette Association account.

Step 1: Go to the AGLC website:

<https://www.aglc.ca/gaming/charitable-gaming/licences/raffle-10000-and-less>

Step 2: Click on 'Eligibility for Raffle Licence (\$10000 and Less) Application' pdf

Step 3: Print off the three pages, or open in a program that allows you to fill in and save

Step 4: Email, fax or mail page 1 and page 3 to the contact information found in the top right corner of the application. If you request an Internet Account, you can obtain raffle licences online at no charge—versus paying approx. \$21.00/licence at a Registry office

The above steps are to set up an account with AGLC; you will still need to obtain a specific licence for each and every raffle, 50/50, etc., that your team holds.

Once you set up an account and obtain a raffle licence (i.e. for a WestJet airline ticket raffle), the 'Chairperson' is responsible for ensuring all proper documentation is submitted to AGLC as it pertains to the raffle licence obtained.

PLEASE NOTE:

- Silent auctions do not require a gaming licence, as they are not a game of chance.
- Funds from gaming cannot be used for team apparel (including jerseys) or team functions (parties). Acceptable items are: dryland, power skating, goalie training, and Alberta Tournament Entry fees (cannot be used for out-of-province entry fees unless you have earned the right to attend by qualifying through competition in Alberta (i.e. going to Westerns or Nationals in BC as Team Alberta).

On the sample form provided:

- The Ringette Calgary office address was used as an example. You may use your home address, if you wish.
- Number of Voting Members: Indicate the number of parents on your team.
- An email address is required in order to set up an Internet Account.

