



Calgary AA Player Affiliation Process Updated January 6, 2020

Players may be affiliated as per Ringette Alberta guidelines: <https://ringettealberta.com/wp-content/uploads/2019/06/5.0-Player-Affiliation-Policy-June-15-2019.pdf>

DEADLINE: Deadline to affiliate without penalty is November 15. Further affiliates may be added until December 15, for a fee.

SELECTION: Players are not to be approached for possible affiliation until after AA evaluations are complete.

Providing a sufficient number of players are registered for AA evaluations, affiliates may be:

- 1) Any player who is deemed eligible to play Calgary AA, is carried past first selections, and has not withdrawn her name prior to the draft, nor after the draft.
- 2) Any player drafted to the AA division one age-level below (e.g. U16AA can affiliate players drafted to U14AA).

If a player has withdrawn her name under special circumstances (medical, family emergency), approval is required from the AA President for affiliation consideration.

Goalies may be affiliated from outside this pool of players.

Affiliates should be discussed amongst AA coaches at the end of the draft. This transparency will eliminate numerous coaches approaching the same player(s) and being disappointed/frustrated when they've already signed with another team.

FIRST CALL: This means you have the ability to affiliate quadrant players (i.e. A-level) before any quadrant teams are formed.

If a Calgary AA team has first call on affiliates, the affiliation procedure may be initiated immediately after AA teams are formed. Your first-call affiliation paperwork must be submitted to the AA Registrar within seven days of the AA draft.

If a Calgary AA team does not have first call, or does not wish to exercise first call, this procedure cannot take place until after the quadrants have assigned their affiliates from within their own association.

If first call applies, follow the steps below:

Step 1: Print RAB Player Affiliation Form from this link: <http://www.ringettealberta.com/wp-content/uploads/2013/07/Player-Affiliation-Form-March-12.pdf>

A separate form is required for each player unless they belong to the same home association, then multiple players can be on the same form (e.g. 1 player BV, 1 player NW – 2 forms; 2 players both BV – 1 form).



Step 2: Contact Player and Parent to ask them to affiliate. Player name, birthdate, email address and parent signature must be completed before the form is sent to the AA Registrar.

*Parent signature is required for players under 18. Players can sign themselves if over 18.

Step 3: Send completed form(s) to AA Registrar. Do not communicate directly with the quadrant. AA Registrar will send form(s) to appropriate quadrant Registrar(s) for their approval.

Despite a Calgary AA team having first call, the form cannot be fully completed (i.e. home team code, association division & level) nor approved by the quadrant, until the quadrant is done their evaluation process; it may take some time for the affiliate form to be signed and sent back.

Quadrant Registrar will send signed form back to AA Registrar, who also signs it and then sends the completed form to Ringette Calgary. AA Registrar will also send an approved copy to the AA coach.

Quadrants are responsible for notifying their coaches of affiliations that apply to their players. If affiliates are from a younger AA division, AA Registrar will notify applicable AA coach of affiliated player. Feel free to contact/discuss with the other AA coach as a courtesy.

If first call does NOT apply, follow the steps below:

Step 1: Send your affiliate requests to AA Registrar, who will inquire with quadrants regarding availability. Do not communicate directly with the quadrant. Quadrants may have already designated players to a particular team within their program, but the player/parent may not be aware yet if the quadrant hasn't completed the paperwork. Quadrants have first call on their players, if Calgary AA doesn't.

Step 2: Print RAB Player Affiliation Form from this link: <http://www.ringettealberta.com/wp-content/uploads/2013/07/Player-Affiliation-Form-March-12.pdf>

A separate form is required for each player unless they belong to the same home association, then multiple players can be on the same form (i.e. 1 player BV, 1 player NW – 2 forms; 2 players both BV – 1 form).

Step 3: Contact Player and Parent to ask them to affiliate. Player name, birthdate, email address and parent signature must be completed before the form is sent to the AA Registrar.

*Parent signature is required for players under 18. Players can sign themselves if over 18.

Also, you may encourage the player/parent to discuss with their home team coach as a courtesy.

Step 4: Send completed form(s) to AA Registrar. Do not communicate directly with the quadrant. AA Registrar will send form(s) to appropriate quadrant Registrar(s) for their approval.

Quadrant Registrar will send signed form back to AA Registrar, who also signs it and then sends the completed form to Ringette Calgary. AA Registrar will also send an approved copy to the AA coach.

Quadrants are responsible for notifying their coaches of affiliations that apply to their players. If first call didn't apply, hopefully the player/parent disclosed the affiliation opportunity with their home team coach as a courtesy, before signing.

