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| Cornwall Girls Hockey Association Volunteer Policy |
| Statement of Purpose | As a volunteer-based association, the CGHA depends heavily on volunteers in a variety of roles and capacities. Volunteers are valued and respected members of the CGHA, regardless of their role. The CGHA recognizes these significant contributions of volunteers, and the essential role they play in ensuring the organization runs effectively. The CGHA must also do their part to ensure and safe and equitable environment for all players and volunteers within the association. The purpose of this policy is to clarify who can serve as volunteers, and the requirements they must meet in order to serve in a volunteer capacity.  |
| Scope and Application | This policy applies to any team volunteer position within the CGHA, including coaches, assistants, on-ice helpers, dressing room supervisors, an any volunteer position where the volunteer will interact with players. This policy also applies to managers and treasurers, even if they do not interact directly with players. The policy applies to any OWHA- sanctioned activity undertaken by a team (i.e. on-ice/off-ice) |
| On Ice/Off Ice Volunteers | All volunteers, regardless of age, who interact with players on/off the ice must be officially approved and on the roster of a CGHA team of the given season. Players actively registered with another boys or girls association are not permitted to act as an on-ice or off-ice volunteer with the CGHA.Managers and treasurers are not required to be on a CGHA roster as long as they are not on the ice, behind the bench or involved in off-ice activities such as dryland training.  |
| Minimum Age | All CGHA volunteers must be 18 years or older apart from players from CGHA teams who volunteer to assist with other teams within the association. When a team intends to use players from another CGHA team for an on/off ice capacity it is imperative that they:* Ensure there is a full two-year gap in player age (e.g. first year Bantam players can only volunteers with second year Atom players or younger.
* Seek approval of the convenor prior to the planned activity

Minor volunteers from other girls’ association or from boys’ associations are not permitted at any time.  |
| Record Check and Respect in Sport | All CGHA volunteers over the age of 18 years of age who are interacting with younger players are required to have a valid Police Record Check, and must complete the Respect in Sport, in accordance with OWHA policy. |
| Coaches and Trainers | Coaches and Trainers are required to have valid and up-to date certifications for their position, in accordance to OWHA policy.  |
| Treasurers | Associations must also have a treasurer and a co-signer (2 signatories). Teams are also required to have a treasurer to maintain a proper budget. In most cases, this is the team manager. The team treasurer is required to have a co-signer for the hockey account (2 signatories).Both must have a valid criminal record check.  |
| Questions? | Please contact the Director of Risk and Safety for any questions relating to this policy.  |