



Job Title: Sports and Recreation Leader **Spring & Summer**

Anticipated Start Date: Beginning of May

Anticipated End Date: Beginning of September

Hourly Wage: \$20 (base)

Hours: 40 hours per week

Sports and Recreation Leaders are members of the summer program staff and have the additional responsibility of being in charge in the absence of the Head Coach and Camp Coordinator. This Coach will work the field trip season, work alongside Paddle All programs and other recreational programs in the Spring. This coach will transition to work with Summer recreational programs such as Summer Camps, Adult Programs, and more. Working alongside staff, Sports and Rec will be able to lead demonstrations of Canoe and Kayak techniques. This coach will have the opportunity to display and develop leadership skills which involve communication with both Summer Day Camp Leaders and the Coordinator.

General Responsibilities:

- Working towards a deeper understanding of leadership skills.
- Ensure clear communications between Coordinator and the Head Coach.
- Manage an accurate record of incident reports and daily attendance including communications with parents alongside the Coordinator.
- Help write and maintain a constructed schedule targeted at becoming comfortable in sprint boats.
- Design, organize, and lead a variety of small and large group activities each week.
- Identify and respond to camp behavioral issues that may arise.
- Ensure that the campers understand and are compliant with all safety protocols.
- Set an example for campers to follow safety rules and a good attitude.
- In charge of boat distribution and care.
- Maintaining + repairing boat and equipment when needed.
- Knowing and understanding all emergency procedures associated with on and off water activities.
- Maintaining constant surveillance of the dock and water.
- Assist both Day Camp Leaders and Camp Coordinator with a positive attitude.
- Assist the Camp Coordinator before Camp to ensure the proper tools for a successful camp are set up.
- Advertise our year-long Sprint Programs (ie. Fundamentals)

Requirements:

- Must be willing to attain Canoe Kids training, Basic First Aid Certification, and a Transport Canada approved Pleasure Craft Operators Card. It is a benefit if this coach has different NCCP level courses.
- The Sports and Rec Leader must be a team player and communicate any difficulties or incidences with the Coordinator.