

Grande Prairie



/Users/mjac/Dropbox/GPPWFL - Copy/Logos and Pictures/League Logos/png formats/GPPWFL logo 1.png

Pee Wee Football League

Parent/Player/Coaches

Handbook 2022

**Revised April 2019*

2022 Grande Prairie Pee Wee Football Directory

Board of Directors

President	Acting – Wanda McKnight	gppwfl@hotmail.com
Vice President	Vacant	
Treasurer	Jodianne Noel -outgoing	gppwfl@hotmail.com
Secretary	Jaime Lee	
Technical Director	Bryan Noel-outgoing	
Director of Communications	Jodianne Noel- outgoing	
Individual Team Managers	See Website	www.gppwfl.com
Tournament Coordinator	Vacant	
Mailing Address		Box 21082 Grande Prairie, AB T8V 6W7

Where to Find Us?

Pee Wee Clubhouse: (building north of the tennis courts in the Leisure Centre parking lot)

The GPPWFL website: www.gppwfl.com www.facebook.com/GPPWFL

Club Philosophy

Our goal is to provide a quality football program that teaches the fundamentals of the game while emphasizing fitness, cooperation, self-discipline, and camaraderie. Our program compliments and enriches skill development for young athletes. Our coaches concentrate on player/team development, and an appreciation of the game of football including the necessities of good sportsmanship.

Grande Prairie Pee Wee Football League

Fair Sportsman Pledge

Athlete:

- I will participate because I want to
- I will play by the rules and in the spirit of the game
- I will respect my opponents
- I will do my best to be a team player
- I will accept the decisions of the officials and coaches and show respect
- I will remember that winning isn't everything, I am here to improve skills, do my best and have fun
- I have received and will read the *GPPWFL Parent/Player Handbook

Parents:

- I will be a positive team supporter
- I will encourage a win philosophy and that doing your best is as important as winning
- I will encourage my athlete to play by the rules and in the spirit of the game
- I will accept the call of the officials and do my best to learn the rules of the game
- I will respect the opponents and their fans
- I will cheer not coach from the stands
- I will respect and show appreciation for the volunteers who give their time to football for my child
- I will ensure an adult accompanies my child to all practices and games.
- I have received and will read the *GPPWFL Parent/Player Handbook

Coaches:

- I will teach my athletes to play by the rules, to play fair and to respect the officials and opponents
- I will not ridicule or yell at my athletes, I will teach good sportsmanship, skills and encourage confidence in themselves
- I will encourage a win philosophy and that doing your best is as important as winning
- I will remember that my athletes need a coach they can respect
- I will never question the officials judgment or honesty in public
- I have received and will read the *GPPWFL House Rules, League Rules, Game Requirements and Coach's Code of Conduct

Points of Understanding

PARENT / COACHES:

1. **PLAYING TIME AND POSITIONS** - Not every child is created equally ... different abilities, both physically and mentally. As coaches we try our utmost to be very objective and place kids into positions that will not affect them negatively ... both physically and mentally. Every one's "READY" time is different ... please respect the experience of coaches and allow them to make that call. The worst thing that we can do is to "play through our children". Coaches need your support to make this work.
2. **IMPORTANCE OF PRACTICES** - FOOTBALL is a GAME that best exemplifies "practice makes perfect". One cannot stress the importance of practice enough. It is one of the only sports in the world where if you don't know where you are supposed to be or what you should be doing or where your team-mates are supposed to be and what they should be doing at any given time in any given play ... then you are lost and so are your team-mates and team. Football is a physical game of CHESS. Physical fitness and mental toughness are acquired through practice.
3. **SCHOOL vs. FOOTBALL (Sport is a Privilege)** - Please feel free to use the coach to help your child achieve academic excellence. "John, I hear that you have had some problems with homework ... you know I can't let you come to practice until your homework is done ... and no practice means no play time. So John what can we do to help you ... your team-mates need you and you are no good to your team if you are not there. School is first and you need to apply yourself, do the job, before you can come out to play.
4. **OTHER SPORTS (Finish what you Start)** - As coaches we are quite cognizant that kids play other sports, we therefore have only one rule ... FINISH WHAT YOU START ... Simply put, a playoff soccer game is by far more important than our practice but a hockey practice is not as important as our Game. So please use your best judgment and communicate with the coaches.
5. **PARENTAL CONDUCT** - Please be exemplary to your children ... we teach all the players that one leads through example ... if you have any issues, thoughts or just want to talk, please choose your arena wisely ... there is always a time and place ... not in front of your children at game time or during practice ... call or see the Board of GPPWFL at any other time, he/she will make themselves available to you.

Above all, HAVE FUN, ENJOY AND SUPPORT YOUR KIDS BY BEING THERE!!!

Equipment List

The following is a list of equipment issued to each player and the replacement value. All players are responsible for returning their equipment in good repair and cleaned.

- ⇒ Helmet \$250
- ⇒ Shoulder Pads \$150
- ⇒ Game Jersey \$200
- ⇒ Game Pants \$100
- ⇒ Practice Jersey \$20
- ⇒ Chin Guard \$15
- ⇒ Belt \$15

Club Cost for Replacement Total: \$750.00 for each player

Equipment not returned or damaged beyond use will be charged at the cost listed here.

WHAT EQUIPMENT IS PROVIDED?

The registration covers the borrowing costs for most of the equipment required. You will be issued the equipment listed above.

WILL I NEED TO PURCHASE ADDITIONAL EQUIPMENT?

In addition to that which the club provides, you will need to purchase the following:

- ⇒ -One pair of football cleats (soccer cleats work well for the younger ages) **NON METAL STUDS ONLY**
- ⇒ -Socks (tall soccer styled socks will work)
- ⇒ -Mouth guard (the league will supply your player with one, please follow the prepping instructions on the package prior to your player wearing it). You will have to replace lost mouth guards at your own cost and convenience. Your player will not be allowed to participate in practices/games without a proper mouth guard in place.

Optional purchases that is not mandatory:

- ⇒ Body armor and catching gloves.

Noteworthy Club Events and Dates

Individual and Team Photos: Photo day notices will be posted on the web. **NO RETAKES ARE PROVIDED BY THE LEAGUE YOU MUST ATTEND ON PHOTO DAY TO RECEIVE THIS PERK!**

Equipment Issue: will be posted on the web and generally occurs during registration.

Equipment Return: will occur after games have ended and will be posted to the web by team manager.

Annual GPPWFL Tournament and Year End activities: Check the website regularly for dates and schedule of events.

HOW DO I KNOW WHAT LEVEL MY CHILD WILL PLAY IN?

Current Season Registration Guidelines

U14 9-a-side: Players born in 2011,2010,2009

There will be NO EXCEPTIONS made on players born outside the eligibility years. All players will need to have submitted proof of DOB at time of registration.

Team assignment policies are as follows:

- Returning/past players will be placed back on their original team
This allows a relationship to develop between the coach/s and the player/s.
However, if a returning player is registered late in the registration process, the GPPWFL reserves the right to place that player on another team if it is deemed necessary to balance the number of players/grades between the teams.
- New players will be filtered through the teams based on year born. We strive to maintain equal number of ages and players amongst the teams
- Special requests can be made (please see website for up-to-date fee for special request), however there is no guarantee they will be met. Careful consideration will be given, however striving to maintain an equal playing field for all is the GPPWFL's priority.
This is a house league program designed to develop the basic fundamentals that your player will use and grow on as they move through the levels of football, locally and beyond.

IF I AM SICK OR CANNOT ATTEND A PRACTICE OR A GAME, WHOM DO I CALL?

Please call your team manager or your coach whose contact info will be distributed at the start of the season or found at the beginning of the handbook or email gppwfl@telus.net

If the weather is bad (Raining/Snowing) do we still practice or play games?

Practice and or Games are only cancelled in the event that lightening is present. But in the event of a serious rain fall/snow coverage or unsafe conditions of the field, practices and/or games can be cancelled at the discretion of the GPPWFL. Safety is our first concern. Field conditions also will play into this, playing on a wet field is a safety issue and a field issue. Because we are at the mercy of the weather, the season can start later than scheduled, there will be every attempt to rebook times but this may not always be possible. There will be no compensation of fees if season has a late start or cancelled games/practices due to weather.

WHEN ARE PRACTICES HELD?

Practices run Tuesday and Thursdays at 6:30-8:30 p.m. Practices start beginning of April and end in June with games on Saturdays *these timelines can be changed year to year, depending on field and facility availability*

ALL game schedules are found on the web at www.gppwfl.com

This will be posted once scheduling has been confirmed through the City of Grande Prairie and approved/released to all teams participating in the current season.

WILL TRANSPORTATION BE PROVIDED FOR OUT-OF-TOWN GAMES?

Any and all transportation is to be provided by parents

WHAT IF I HAVE SOME ON-FIELD ISSUES, WHOM DO I TALK TO?

Please refer to the MPPWFL House Rules

Complaint resolution can be found within **Section 50. Complaint Resolution**

WHO LOOKS AFTER ME IF I AM INJURED?

Coaches will assess the players on the field however; it is up to the parent/guardian to determine if further medical attention is required.

*Please refer to **Section 48. INJURIES**

Please refer to the family consent and release waiver on the back of your registration form.

Registration Information

Full payment of all fees and completion of all registration forms must be received before first practice.

PAYMENT OPTIONS FOR Registration FEES:

1. Player Registration fee- please see website for current fees

A breakdown of fees can be found on the website under the Registration tab

2. cash, or debit (debit is available on a year by year basis)

All cheques returned NSF by the bank will be charged a fee of \$25.00 (this includes the bank charges, etc). Should your cheque(s) be returned NSF, fees must then be paid either in cash, certified cheque or money order before your player will be allowed back on the field.

Volunteer Commitment

You will be presented opportunities to sign up for volunteer positions allowing for “earning back” your dollars. A return amount is issued to you at the end of the season by mail. You also have the option of paying the full amount and opting out of volunteer work.

Refund Policy

Policy: A full refund will be given only if the league is canceled due to insufficient registration. Refund requests other than insufficient registration numbers must be made in writing and emailed to gppwfl@hotmail.com Refunds will not be given for any reason, after the first MPPWFL game weekend, refund requests must be in prior to the end of the first MPPWFL game weekend. A refund for medical reasons will only be issued if the player is unable to play due to a medical condition and such condition is supported by evidence deemed satisfactory by the GPPWFL board. In this case the refund will be prorated based on number of games and practices remaining in the season

Eligibility: A parent/guardian may receive a refund, less tournament fee, insurance and equipment purchased, if approved by the GPPWFL.

Payment of Refund: Refund cheques will be issued upon Board approval

Submit Refund Requests to: gppwfl@hotmail.com

Society Bylaws

Society Bylaws

Grande Prairie Pee Wee Football League

MEMBERSHIP

1. Membership fees, classes, rights, privileges, obligations, and code of conduct, if any, in the society shall be determined, from time to time, by the members at a general meeting. Any person residing in Alberta, and being of the full age of 18 years, may become a member by completing a membership form and upon payment of the fee. Any person under the age of 18 years may in the same manner become a member if they are sponsored by a member in good standing that is 18 years or older and upon payment of the fee.

Membership fees, classes, rights, privileges, obligations, and code of conduct, if any, in the society shall be determined, from time to time by the members at a general meeting. The membership for the GPPWFL (Grande Prairie PeeWee Football League) is defined by the following criteria:

- I. 1 (one) member per family for 18 months after initial GPPWFL registration fee has been paid
OR
- II. Current serving Board Members & Directors for 18 months from election date
OR
- III. Volunteer Coaches for 18 months from the date the GPPWFL season officially starts

Membership will also be tiered based on the following criteria:

- I. Executive Members- current serving Board & Directors, as defined by (II)
- II. General Members- 1 (one) member per family and volunteer coaches, as defined by (I & III)

Members will be referred to as members throughout the Bylaws, unless otherwise specified.

2. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of one month from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all executive members of the society in good standing may be expelled from membership for any cause, which the society may deem reasonable, this expulsion will include all members of the immediate family if deemed necessary.

PRESIDENT

3. The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all general meetings of the society and of the Board. In his/her absence, the Vice-President shall preside at any such general meetings. In the absence of both, a chairperson may be elected at the general meeting to preside. It shall be the duty of the president to file a completed annual return every year to corporate registry before September 30th, and/or present a full financial statement to the membership at the Annual General Meeting.

4. The President shall also keep a record of all the members of the society, and their addresses, collect and receive the annual dues or assessments levied by the society. Such monies shall be promptly turned over to the Treasurer for depositing in a Bank as required.

BOARD OF DIRECTORS

5. Board of Directory, Executive Committee or Board, shall mean the Board of Directory of the society.

6. The Board shall, subject to the bylaws or directions given it by majority vote at any general meeting properly called and constituted, have full control and management of the affairs of the society, and general meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special general meeting may be called on the instructions of any two members provided they request the President in writing to call such meeting, and state the business to be brought before the special general meeting. General meetings of the Board shall be called by 10 days notice in writing and distributed to each member or by three days notice by fax, telephone, email, mail or other means of communication acceptable by the Board. Any five members shall constitute a quorum, and general meetings shall not be held without notice if a quorum of the Board is not present, with notice provided however, any business transactions at such general meeting shall be ratified at the next regularly called general meeting of the Board; otherwise they shall be null and void.

7. A person appointed or elected a director becomes a director if they were present at the general meeting when being appointed or elected, and did not refuse the appointment. They may also become a director if they were not present at the general meeting but consented in writing to act as director before the appointment or election, or within ten days after the appointment or election, or if they acted as a director pursuant to the appointment or election.

8. Any director or officer, upon a majority vote of all executive members in good standing, may be removed from office for any cause, which the society may deem reasonable, this expulsion will include all members of the immediate family if deemed necessary.

SECRETARY

9. It shall be the duty of the secretary to attend all general meetings of the society and of the Board, and to keep accurate minutes of the same. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board.

TREASURER

10. The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursement to the Board whenever requested and shall prepare for submission to the Annual General Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Office of the Secretary and Treasurer may be filled by one person if at any annual general meeting for the election of officers shall so determine.

AUDITING

11. The books, accounts and record of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society assigned for that purpose at the Annual General Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual General Meeting of the society. The fiscal year of the society in each year shall be July 1st to June 30th.

12. The books and records of the society may be inspected by any member of the society at the Annual General Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each executive member of the Board shall at all times have access to such books and records.

MEETINGS

13. This society shall hold an annual general meeting on or before September 30th in each year, of which notice shall be delivered and distributed to each member by fax, telephone, email, mail or other means of communication acceptable by the Board, thirty (30) days prior to the date of the annual general meeting. At this meeting there shall be elected a President, Vice-President, Secretary, Treasurer (or Secretary-Treasurer), and up to four directors. The officers and directors so elected shall form a Board, and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next general meeting, provided it is so stated in the notice calling such general meeting. Any member in good standing and in an eligible class shall be eligible to any office in the society.

14. General meetings of the society may be called at any time by the Secretary upon the instructions of the President or Board and distributed to each member by fax, telephone, email, mail or other means

of communication acceptable by the Board. A special general meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the executive members in good standing, setting forth the reasons for calling such a general meeting, which shall be distributed to each member by fax, telephone, email, mail or other means of communication acceptable by the Board.

15. 5 executive members in good standing and in an eligible class shall constitute a quorum at a general meeting.

VOTING

16. Any general member who has not withdrawn from membership nor has been suspended nor expelled and in an eligible class shall have the right to vote at the annual general meeting only of the society. Such votes must be made in person and not by proxy or otherwise.

Any executive member who has not withdrawn from membership nor has been suspended nor expelled and in an eligible class shall have the right to vote at any general/annual/special meeting of the society. Such votes must be made in person and not by proxy or otherwise.

REMUNERATION

17. Unless authorized at any meeting and after notice for same shall have been given, no officer or member of the association shall receive any remuneration for his/her services.

BORROWING POWERS

18. For the purpose of carrying out its objectives, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society, such special resolution must be unanimous.

ARBITRATION

19. Any disputes that arise in the society will be settled by arbitration. The Arbitration Act, unless procedures have been written down and approved by membership at a general meeting, will regulate the arbitration.

BYLAWS

20. The Bylaws may be rescinded, altered or added to by a “Special Resolution”

Special Resolution

21. Special Resolution means a resolution passed by quorum as are present in person, at a general meeting of which notice specifying the intention to purpose the resolution as a special resolution has been duly given.