



## HALIFAX HURRICANES RINGETTE ASSOCIATION

### 2.3.2 – Emergency Action Plan

#### CONTACT INFORMATION

Attach the Emergency Medical Information Form for each athlete and for all members of the coaching staff.

Emergency phone number:	9-1-1 for all emergencies
Cell phone number of head coach:	
Cell phone number of assistant coach:	
Phone number of facility:	
Address of facility:	
Address of nearest hospital:	
Charge person (1 <sup>st</sup> option):	
Charge person (2 <sup>nd</sup> option):	
Charge person (3 <sup>rd</sup> option):	
Call person (1 <sup>st</sup> option):	
Call person (2 <sup>nd</sup> option):	
Call person (3 <sup>rd</sup> option):	

## **ROLES AND RESPONSIBILITIES**

### **Charge Person**

- ☐ Reduce the risk of further harm to the injured person by securing the area and sheltering the injured person from the elements.
- ☐ Designate who is in charge of the other athletes. If nobody is available for this task, cease all activities and ensure that the athletes are in a safe area.
- ☐ Protect yourself (wear gloves if in contact with body fluids such as blood).
- ☐ Assess ABCs (check that the airway is clear, breathing is present, a pulse is present, and there is no major bleeding).
- ☐ Wait by the injured person until First Responders arrive and the injured person is transported.
- ☐ Fill out a Ringette Nova Scotia Accident Claim Form.

### **Call Person**

- ☐ Call 9-1-1 for emergency help.
- ☐ Provide all necessary information to the call taker (e.g. facility location, nature of the injury, description of the first aid that has been done, allergies and other medical problems).
- ☐ Clear any traffic from the entrance/access road before the First Responders arrive.
- ☐ Wait by the driveway entrance to the facility to direct the First Responders when they arrive.
- ☐ Call the emergency contact person listed on the injured person's Emergency Medical Information Form if they are not present.