



Metroball Youth Basketball Association, Inc. Organization Documents and Bylaws

(These Bylaws were updated and adopted by the Board of the Metroball Youth Basketball Association, Inc. on *(October 26, 2025)*)

Article I: Purpose

The Metroball Youth Basketball Association (hereinafter “MYBA” or “the Association”) is established to provide youth in Frederick, Carroll, and Washington Counties, Maryland—and surrounding areas—with the opportunity to engage in competitive basketball within a structured, instructional, and sportsmanlike environment. MYBA’s ongoing mission is to offer a safe, enjoyable, and fair basketball experience, emphasizing quality play and positive development.

These bylaws define the organizational structure of the league and, together with the MYBA Guiding Principles and Rules of Play, govern all MYBA operations. Participation in the league requires full adherence to these bylaws, Guiding Principles, and game rules.

Article II: Organizational Participation

Section 1: Organization Categories

MYBA welcomes participation from youth basketball organizations and private schools based in Frederick, Carroll, Washington Counties, and surrounding areas. All participating organizations must agree to uphold the MYBA Bylaws, Guiding Principles, and Rules of Play, as adopted or revised each season by the Executive Board.

Participation Requirements:

- Returning Organizations must reapply in writing to the MYBA President by September 1 to be eligible for December league play.
- New Organizations must express interest in writing by August 1 for MYBA board consideration. A majority board vote is required for approval.

Organization Statuses:

1. Returning Organization in Good Standing

Must adhere to bylaws, Guiding Principles, and codes of conduct; have no outstanding balances; and meet league deadlines.

2. Probationary Organization

May participate in league activities but is not guaranteed future participation. After one season, the organization may request “Good Standing” status. If on probation for a second season, a board vote is required. After two seasons, the organization must either be granted “Good Standing” or be terminated.

3. Terminated Organization

Participation has been revoked. Only a majority vote by the Executive Board may terminate an organization’s status.

Participation in MYBA is a privilege. Failure to meet financial, conduct, or administrative obligations may result in probation or termination.

Section 2: Meetings

The Association shall conduct a preseason Coordinator Meeting to:

- Share updates
- Review bylaws and rules
- Organize upcoming season activities

While monthly meetings are encouraged, **start- and end-of-season meetings** are required to:

- Close financials
- Review the past season
- Plan for the future

Meeting Details:

- Meetings are called by the MYBA President (or designee)
- Notice must be sent at least 3 days prior via electronic communication
- Meetings are open to Coordinators and organization representatives only
- Meetings are chaired by the MYBA President or designee
- Meetings may be conducted via Zoom (recordings available upon request), with option for in-person or conference calls

Article III: Governance – Executive & MYBA Board

Board Composition:

Executive Board (3-year term):

- President
- Vice President
- Administrator

MYBA Board (2-year term):

- President
- Vice President
- Treasurer
- Director of Referees
- Recording Secretary

No limitations are placed on consecutive terms. Elections occur at the General Meeting held before each season. All board members must represent an organization in Good Standing. A majority vote by returning member organizations determines election outcomes.

Section 1: Officer Duties

- **Recording Secretary / Administrator:** Records meeting minutes and manages communications between MYBA and participating organizations.
- **Treasurer:** Oversees MYBA finances, including collection of dues and reporting financial health to the organizations.
- **Vice President:** Assists the President, chairs the Disciplinary Committee, and serves as acting President when needed.
- **President:** Leads the Association, oversees meetings, sets agendas, manages scheduling, and coordinates decisions with the Executive Board.
- **Director of Referees:** Manages officiating, including scheduling, background checks, training, evaluations, and referee conduct.

Section 2: Board Member Removal Process

Grounds for Removal:

1. Missing three or more board meetings
2. Failure to fulfill assigned duties
3. Conflicts of interest
4. Misconduct or ethical violations
5. Loss of eligibility per MYBA bylaws

Removal Procedure:

1. Submit written request to the President (or Vice President if the President is under review)
 2. Collect documentation
 3. Notify board of intent
 4. Hold a formal meeting
 5. Allow the member involved to respond
 6. Vote (majority required)
 7. Document outcome in meeting minutes
 8. Notify the member and update all records accordingly
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Article IV: Organizational Responsibilities

Section 1: General Responsibilities

Each participating organization must appoint an Area Coordinator or Athletic Director to represent its interests and ensure:

- Community-based team formation
- Inclusive participation without discrimination
- No recruiting practices that damage league parity

Coordinator Duties:

- Attend MYBA meetings
- Manage registrations and rosters
- Assign coaches
- Provide coach training and team uniforms/equipment
- Provide gym space for practices and games (at least half of each team's games)
- Maintain proper insurance
- Ensure adherence to financial and conduct policies

Section 2: Player & Team Eligibility

- Rosters: Maximum of 12 players; finalized before the season (no changes without MYBA approval)
- Grade Eligibility: Teams grouped by grade bands (3rd/4th, 5th/6th, 7th/8th, 9th/10th, 11th/12th for boys; 3rd–12th for girls)
- Proof of Eligibility: Must be provided upon request (e.g., birth certificates, headshots)
- Roster Restrictions:
 - One team per player per grade band
 - No cross-organization play

- Up to 5 players may “play up”
 - No “playing down” permitted
 - Dual Participation:
Players on competitive teams (e.g., AAU, school teams) may participate with MYBA approval. Organizations must notify the board if 2+ players are dual-rostered.
 - Ineligible Players: Use of ineligible players results in forfeited games.
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Article V: Association Responsibilities

The MYBA is responsible for:

- Enforcing rules and contracts
- Overseeing behavior of participants
- Scheduling games
- Coordinating officials
- Determining league fees
- Resolving disputes

Section 1: Financial Assessments

League fees, determined annually, may include costs for:

- Website and software services
- Liability insurance
- Referee fees
- Trophies
- Administrative costs

Section 2: League Structure & Schedule

Divisions by Grade/Gender:

- Boys: 3rd/4th, 5th/6th, 7th/8th, High School (9th-12th) *may be divided into 9th/12th and/or 11th/12th divisions depending on number of registered teams.
- Girls: 3rd/4th, 5th/6th, 7th/8th, High School (9th-12th)

Regular Season:

- 8 games per team
- Played Saturdays and Sundays from December–February

Playoffs:

- Single-elimination format
- Seeding based on record, schedule strength, and competitive level
- Brackets:
 - Division I: Most competitive
 - Division II: Moderate competition
 - Division III: Developmental
- Note: Teams may be moved across brackets or age bands to maintain balance, but eligibility rules must be followed.

Section 3: Weather Cancellations & Rescheduling

- Follows Frederick County, MD Snow Emergency Plans
- Rescheduling possible based on gym/team availability
- Coordinators may request game adjustments for illness/injury up to 72 hours before game time

Section 4: Scheduling Conflicts

- Coordinators must submit conflicts and rosters by league deadlines
- Scheduling accommodation may be made for academic or religious obligations and multi-team coaches
- No accommodation for personal, work, or outside-league conflicts

Section 5: Game Officials

- Two certified officials per game
- Officials facilitate pre-game meetings, verify rosters, and ensure volunteers are assigned for scorebook and clock

Section 6: Social Media Policy

MYBA encourages respectful, constructive engagement on social media. Members must uphold the same standards of sportsmanship and conduct online as are expected during games. Posts should promote the league's mission and community spirit. All content must align with MYBA's Guiding Principles and Code of Conduct.

Article VI: Fiscal Oversight and Records

The Treasurer shall maintain accurate financial records of all receipts and disbursements of the Association. At the end of each season, the Treasurer shall present a financial summary to the Board.

Financial records may be reviewed by any member of the Board upon reasonable written request. Participating organizations (or their individual members) **do not** have the right to demand inspection of detailed financial statements or individual transactions unless authorized by a majority vote of the Executive Board.

As a youth sports organization, MYBA operates as a **non-charitable, participatory-based entity** under Maryland law (Business Code 04 – Ordinary Business – Non-Stock).

Because we do **not solicit or accept public donations**, the disclosure provisions of **Maryland Business Regulation § 6-410 do not apply** to our organization.

Accordingly, we are under **no legal obligation** to provide internal financial statements, IRS Form 990 filings, or other fiscal records to members or the public.

Our Board maintains full fiscal oversight under our bylaws and ensures that all funds are managed prudently and reinvested to operate and improve the league.

Article VII: Indemnification & Liability

To the fullest extent permitted by Maryland law, the Association shall indemnify any current or former officer, board member, or committee member for acts performed in good faith within the scope of their official duties, provided such person acted in a manner they reasonably believed to be in the best interests of the Association.

No officer or board member shall be personally liable for the debts or obligations of the Association by reason of their position, except to the extent of any personal wrongdoing or violation of law.

Article VIII: Conflict of Interest

Board members must promptly disclose any actual, potential, or perceived conflict of interest in any transaction involving the Association. A person with a conflict shall abstain from participation in the deliberation and voting on the matter.

The Executive Board shall document all disclosures, the abstention of members, and the resolution of each matter in the meeting minutes.

Article IX: Dissolution

In the event of the dissolution of the Association, after payment of all liabilities, any remaining assets shall be distributed by the Executive Board to a youth athletic or educational nonprofit organization located in Maryland whose mission aligns with the Association's purpose, in a manner consistent with the Association's ordinary business, non-stock status.

Article X: Amendments

These Bylaws may be amended only at a meeting of the MYBA Board when a quorum is present. Proposed amendments must be submitted in writing to the Executive Board at least fourteen (14) days prior to the meeting at which they will be considered.

Adoption of an amendment requires the affirmative vote of two-thirds (2/3) of the Board members present and voting.

Article XI: Standing Committees

The Executive Board may appoint standing or ad hoc committees as needed to assist in carrying out the league's operations. Examples include a **Finance Committee**, **Conduct Committee**, and **Scheduling Committee**. Committee membership, duties, and reporting requirements shall be defined by the Executive Board.