

# **PACBA Annual General Meeting (AGM) Minutes**

**Date:** November 2, 2024

**Time:** 5:15pm

**Location:** The Rock and Iron Meeting Room



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## **1. Call to Order at 5:18pm**

### **Attendees:**

- Jim Guidinger
- Joanna Guidinger
- Roy Huston
- Caylee Guidinger
- Kienan Holash
- James Tan
- Terrilyn Tremblay

Quorum established.

### **Regrets:**

- Nathan Noble
- Craig Guidinger
- Bridget Martyniuk
- Jeanette Huston

### **Adoption of the Agenda**

**Motion:** Terrilyn

**Second:** Roy

**All in favour - none opposed - CARRIED**

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## 2. Introductions

- Joanna as a previous board member introduced herself, sharing her background of two years in basketball involvement, including her work with setting up social media and ramp registration. She also works as a nursing unit manager.
  - Jim, who has volunteered with the JrNBA group for seven years, became more involved two years ago in organizing the winter league after the Prince Albert teams weren't able to participate in the SMBA, with the previous Organizer, Christian Hudon. Jim's involvement was primarily with the younger age groups (11U, 13U and JrNBA). Jim stressed the importance of having a structured board and defined roles.
  - Jim has been acting as Interim Director with the resignation of Christian, until the board can decide if they want to move forward with him as Executive Director of the PACBA. - **see attached Directors Letter**
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## 3. Club History

- Discussion on the previous organizational structure, noting that a split during COVID led to the formation of Excite Athletics.
  - Transitioned to Thunder after leadership changes in the original structure.
  - **Current Goals:**
    - Unify basketball efforts in Prince Albert (PA).
    - Focus on providing quality programs for both grassroots and higher performance levels.
    - Emphasize the importance of infrastructure and volunteer involvement.
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## 4. Future Vision

- The vision for **PA Basketball** is to move towards one unified club structure.
  - Acknowledgment that the unification process will take time and effort but will benefit the basketball community in PA.
  - Emphasis on making decisions in the best interest of PA basketball and prioritizing community needs over individual interests.
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## 5. Grassroots Basketball Focus

- Discussion on the importance of grassroots basketball programs.
- **Programs discussed:**
  - School-based programs
  - Summer programs

- School break programs
  - Highlighted the need for increasing coaching certifications and credentials to improve the quality of programs.
  - **Vision for PA basketball:**
    - Strengthen the ability to compete with larger centers like Saskatoon and Regina.
    - Address player retention challenges.
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## 6. Financial Overview 2023-24 (See attached overview)

- **Financial review** is pending - with Rask Tax Services, and will be available for review at a future board meeting.
- **Registration Fees:**
  - Total: \$87,231 from Winter League, JrNBA, Spring teams, and tournaments.
- **Grants Received:**
  - BSI grant (based on registration fees).
  - SASK Lotteries Program.
  - Canada Basketball grant (finalist, but not awarded).
- **Major Expenses:**
  - Executive Director: \$920/month
  - Admin: \$140/month
  - Coach honorariums: \$10,945.
  - Program costs and equipment: \$24,240 (includes jerseys: \$14,000, first aid kits, score clock, spring warm up shirts, tournament medals).
  - Gym time: \$22,884 (Rivier gym was most expensive).
  - Outstanding cheques to coaches that haven't been cashed until this fiscal year (\$10,306)
- **Total Expenses:** \$100,701.28.
- **Shortfall:** \$1,032.53 at the end of the fiscal year.
- **Ending Balance:** \$7,942.47
- **Honorarium Discussion**
  - The honorarium range for coaches was discussed, with amounts depending on the number of teams coached, and role with the team. From \$250-\$1000.
  - **Transparency** in honorariums was emphasized to prevent misinformation.
- **Tournament Overview**
  - Tournament registration fees across the spring season from other clubs ranged from \$450 to \$600.
  - Discussion on ensuring competitive registration fees for future tournaments.
  - Revenue from admission fees significantly contributed to profits.

**Proposed Budget (see attached Proposed Budget)**

- The proposed budget was discussed with an emphasis on clarity and transparency.
- The Board will have significant input in making budget adjustments. No motion put forward to approve the budget until the next board meeting - pending amendments.
- Identified need for increased revenue: areas identified for potential increased revenue including, sponsorships, grants, camps, increased tournament registration fees, increased program registration fees.

**Motion to adopt the financials:**

**Motion:** Roy

**Second:** Terrilyn

**All in favour, none opposed - CARRIED**

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## **11. Board Elections**

- **Directors** were elected for a two-year term.
- **Christian** resigned as Executive Director effective **September 1st**. (see attached resignation letter)
- Previous board members whose terms were over, Dwayne Gareau, Dawn Robbins, Joanna Guidinger, Jim Guidinger
- **Candidates for Board Positions:**
  - **Craig Guidinger** for President - running unopposed
  - **Bridget Martyniuk** for Vice President - running unopposed
  - **Jeanette Murphy** for Treasurer - running unopposed
  - **Joanna Guidinger** for Secretary running unopposed
  - **Nathan Noble** for Member-at-Large - running unopposed

**Motion to approve the board by slate:**

**Motion:** Terrilyn

**Second:** Roy

**All in favour - none opposed - CARRIED**

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## **12. Future Plans and Suggestions**

- Suggestions for organizing tune-up games with local schools to promote basketball and increase participation.
  - Importance of establishing a structured approach for organizing events.
  - Discussion on time management to implement the plans, needing support and efforts of membership and board.
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### 13. Closing Remarks

- Jim Guidinger will remain as Interim Director.
  - Executive Director role and remuneration to be decided at a future board meeting.
  - Next AGM will take place within 30 days of the end of the fiscal year.
  - Aim to improve **communication** to dispel rumors and keep members informed.
  - **Motion to Adjourn:** Caylee
  - Adjourned at 6:17pm
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**Minutes prepared by:**  
Joanna Guidinger  
Director - Secretary

**Approved by:**  
Jim Guidinger  
Nov 7, 2024

Dear members of the Prince Albert Community Basketball Association Inc.

The 2023-24 basketball year was a year of growth and new opportunity. Our programs evolved benefiting both Prince Albert grass-roots basketball and our competitive programs. With Saskatoon Minor Basketball Association deciding not to allow outside communities access to their SMBA winter league, PACBA was able to quickly adapt and deliver our own Prince Albert Winter league allowing for both basketball skill development along with structured basketball games. With over 100 athletes participating it proved to be an overall success with learning opportunities that have carried over into the 2024-25 Winter League.

Our Jr. NBA program for our littlest ballers thrived and based on parent feedback led to the decision to expand the JR. NBA program allowing for ongoing basketball beyond Christmas for the 2024-25 season.

The 2024 Spring Club season involved more than 100 athletes including teams from the 11U division up to High School age divisions. Throughout the Spring, many of these teams were competitive in their divisions regularly competing for medals across Saskatchewan while displaying the sportsmanship, teamwork, effort and development we have come to expect. We again hosted our annual Tournament in May 2024 which ran smoothly with nothing but positive feedback from those visiting teams. Thanks to all that helped out to pull it off.

This was a year of transition as well. Christian Hudon, who'd been the Executive Director over the past number of years has decided to move on and resigned as of September 1, 2024. I want to extend my gratitude and appreciating for all of the many hours and considerable effort he put into this organization in his many different roles over the course of the years he spent with the Association.

Additionally, I want to extend my gratitude to Joanna Guidinger who took on many duties over the past year from website development, registration, social media, tournament organizer, scheduler, equipment procurer, and the list goes on & on. This club likely wouldn't be running today without her stepping up whenever necessary in whatever way she could contribute.

In closing, I want to express my appreciation of all the athletes, parents, refs, and organizers that has allowed this club to adapt and grow, with all the twists and turns along the way, over the past 10+ years. It has allowed for a safe environment for our young athletes to grow in both skill and their love of the game, develop and mature while participating in a sport that we all love. I look forward to another exciting year of basketball programming with a full board of directors that will bring their own dedication, energy and experience to our club as it continues to grow.

Respectfully submitted,

Jim Guidinger

Acting Executive Director

Prince Albert Community Basketball Association

**PRINCE ALBERT COMMUNITY BASKETBALL  
ASSOCIATION INC.**

STATEMENT OF RECEIPTS AND DISBURSEMENTS

For the Year Ended July 31, 2024

**RECEIPTS**

Registration Fees	\$87,231.75
Grants	\$7,550.00
Tournament Sponsorship	\$1,500.00
Tournament Gate	\$3,387.00
	\$99,668.75

**DISBURSEMENTS**

Advertising	\$60.00
Coach Honorariums	\$10,945.00
Staff	\$5,700.00
Fees & Dues	\$222.00
Insurance	\$1,848.00
Interest and Bank Charges	\$125.00
Program costs/equipment	\$24,240.49
Tournament Fees	\$16,360.00
Officials	\$12,490.48
Refunds	\$350.00
Website/RAMP	\$4,135.21
Gym time	\$22,884.00
Tournament Expenses	\$706.09
Board Expenses	\$635.01

\$100,701.2  
8

SURPLUS (SHORTFALL)	\$(1,032.53)
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Balance at end of previous year	\$8,975.00
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<b>Balance at end of current year</b>	<b>\$7,942.47</b>
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PRINCE ALBERT COMMUNITY BASKETBALL ASSOCIATION

PROPOSED BUDGET

2024-2025

EXPENSES:	Budget	Aug'23-Jul'24	Proposed
	2023-2024	Actual	2024-2025
Advertising		\$60.00	\$1,000.00
Coach Honorariums		\$10,945.00	\$15,000.00
Outstanding Cheques			\$10,306.20
Organizer/Assignor Contract		\$5,700.00	\$18,000.00
Fees & Dues		\$222.00	\$250.00
Insurance		\$1,848.00	\$2,000.00
Interest and Bank Charges		\$125.00	\$125.00
Program Costs/Gyms		\$22,884.00	\$15,000.00
Equipment		\$24,240.49	\$5,000.00
Tournament Exp		\$706.09	\$700.00
Officials League		\$6,620.00	\$5,000.00
Officials Tournament		\$5,870.48	\$6,000.00
Refunds		\$350.00	
Travel			
Tournament Registration		\$16,360.00	\$16,000.00
Board Expenses		\$635.01	\$1,000.00
Website/RAMP		\$4,135.21	\$5,000.00
Gross Expenses		\$100,701.28	\$100,381.20
REVENUE			
Registration fees		\$80,831.75	\$72,000.00

Grants	\$7,550.00	\$7,550.00
Outstanding Cheques		\$2,890.00
Camps		\$8,400.00
Fundraising		\$5,000.00
Tournament Registration	\$6,400.00	\$8,000.00
Tournament Sponsor	\$1,500.00	\$1,500.00
Tournament Gate	\$3,387.00	\$3,000.00
Gross Revenue	\$99,668.75	\$108,340.00
Net Total	-\$1,032.53	\$7,958.80

October 31, 2024

Christian Hudon  
1343 Musk Road  
Prince Albert SK S6V 6P9

To Whom it may concern,

Effective as of September 1, I, Christian Hudon, am putting in my official resignation as Director of the Prince Albert Community Basketball Association. I have found my time with PACBA most valuable and I hope to have proven an asset to the organization. I will help with the administrative end of the organization until we get all of the information changed over to reflect the future leadership of PACBA.

Sincerely,

Christian Hudon