

*These requirements are for all volunteers including staff, Board of Directors, coaches, managers, and any other person of authority involved with minor hockey players.*

1. *Volunteer Application Form:*

This form must be completed every season and submitted to the minor hockey office. This form can be found at [www.caphockey.ca](http://www.caphockey.ca) under the "Coaching Information" tab.

2. *HNL Membership Application:*

This form must be completed prior to your first season as a volunteer and resubmitted every 3 years. This form can be found at [www.caphockey.ca](http://www.caphockey.ca) under the "Coaching Information" tab. Completed forms are to be returned to the minor hockey office where they will be forwarded to Hockey Newfoundland & Labrador for processing.

3. *Screening:*

A Criminal Records Screening Certificate and Vulnerable Sector Check must be submitted prior to your first season as a volunteer and resubmitted every 3 years. A letter stating you are a minor hockey volunteer is available from the website or the minor hockey office. You can apply at <https://www.rnc.gov.nl.ca/services/certificate-of-conduct/>

4. *Respect in Sport for Activity Leaders:*

Every volunteer must complete the *Respect in Sport* online volunteer course. Please note that this is not the same as the required *Respect in Sport* for parents. The course can be found at <https://hockeynl.ca/clinics/respect-in-sport-coaches/>

5. Complete any required coaching courses as they become available. The required courses for the level of hockey you are coaching can be found in the Coaching Requirements Chart. Coursing course availability can be found here:

<https://register.hockeycanada.ca/clinics>