

St. John's Minor Hockey Association
VOLUNTEER APPLICATION

Each season St. John's Minor Hockey (SJMHA) enlists the help and support of approximately 125 volunteer coaches, managers, and others in order to deliver our various hockey programs. Managing these volunteers to ensure they have all of the qualifications and to provide the necessary training is a primary responsibility of the Board of Directors. The Association's Administrator is tasked with ensuring only **qualified** volunteers are assigned positions for the upcoming season.

The following is a summary of the requirements associated with becoming a volunteer with SJMHA.

All Volunteers

These requirements are for all volunteers including staff, Board of Directors, coaches, managers, and any other person of authority involved with minor hockey players.

1. *Volunteer Application Form: attached*
2. *HNL Membership Application:*

This form must be completed prior to your first season as a volunteer and resubmitted every 3 years. This form can be found at www.caphockey.ca under the "Coaching Information" tab. Completed forms are to be returned to the minor hockey office where they will be forwarded to Hockey Newfoundland & Labrador for processing.

3. *Screening:*

A Criminal Records Screening Certificate and Vulnerable Sector Check must be submitted prior to your first season as a volunteer and resubmitted every 3 years. A letter stating you are a minor hockey volunteer is available from the website or the minor hockey office. You can apply at <https://www.rnc.gov.nl.ca/services/certificate-of-conduct/>

4. *Respect in Sport for Activity Leaders:*

Every volunteer must complete the *Respect in Sport* online volunteer course. Please note that this is not the same as the required *Respect in Sport* for parents. The course can be found at <https://hockeynl.ca/clinics/respect-in-sport-coaches/>

Coaches and Assistant Coache Course Requirements:

The table below establishes the minimum qualifications for coaches in the recreational and all-star programs.

NCCP Qualification	House League Coaches	All-Star Coaches
Coach 1	All Under 9 coaches	Not Required
Coach 2	All Under 11 to Under 18 coaches	Required for all All Star Coaches (head and assistant) in all divisions
Development 1	Not required	Required for all Under 13 to Under 18 All Star Head Coaches
Online Safety	Recommended for at least one staff member on every team	Required for at least one staff member on every team



St. John's Minor Hockey Association

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2024/2025 VOLUNTEER APPLICATION

All volunteers must provide a current Certificate of Conduct issued by the Royal Newfoundland Constabulary with their coaching application prior to being permitted on the ice.

Personal Information

Name: _____ Date of Birth: _____
month/day/year

Address: _____ Telephone #: _____
 _____ Cell#: _____

Email Address: _____

Children registered with SJMHA:

Name: _____ Division: _____

Name: _____ Division: _____

Name: _____ Division: _____

Position Applied For

(Please check appropriate boxes)

House League All-Star or Developmental (include a resume for these positions)

Head Coach Assistant Coach

U9 U11 U13 U15 U18

U9 Female U11 Female U13 Female U15 Female U18 Female

Please remove my application if my child is released from All-Star team tryouts: Yes No

Hockey Canada NCCP Certifications Completed

(Please check appropriate boxes and attach copies of certificates)

Coach 1 Coach 2

Development 1 High Performance 1

Respect in Sport for Activity Leaders Online Safety

Volunteers with the appropriate certifications and previous experience will be given consideration for all positions ahead of unqualified candidates. Volunteers may be limited to one position for the current season to maximize the opportunities for all interested volunteers.