



3205 Forest Glade Drive, Windsor, ON, N8R1W7
SPFHAhockey.com

**Sun Parlour Female Hockey Association
MEETING MINUTES
May 16, 2018
7:30 pm – Holiday Inn Select**

Present: Iza Chaberek, Mike Fockens, Jennifer Gee, Dana Hitchcock, Jennifer Hitchcock, Dawn Hoster, Rob Krause, Maria Lloyd, Rob Modestino, Rick Spratt, Francine Stadler, Jim Stamatiadis

Regrets: Krystan Battagello, Jack McLaren

Recorded by: Francine Stadler
Meeting called to order at 7:37pm

Approval of Agenda: Motion to approve agenda Rob K., 2nd by Francine
Carried unanimously

Approval of Minutes:
March 21 – Motion to approve by Dawn, 2nd Maria
Carried unanimously

April 8 – Motion to approve minutes by Mike F, 2nd Dana
Carried unanimously

Item Discussed: Introductions for new board members.

Item Discussed: Confidentiality Agreement

- Read and signed by each board member

Item Discussed: Police Clearance

- All board members must have an active police clearance that is less than 3 years.
- All board members in compliance. Therefore a Criminal Offence Declaration was completed by each board member

Item Discussed: Treasurer's Report – Francine on behalf of Krystan

- Bank Balance as of April 30, 2018 - \$60,524.76
- April withdrawals - \$29,960.08
- April Deposits - \$22,819.15

Item Discussed: Harrow DS hockey operations – Rob M.

- OWHA will not allow SPFHA to join Harrow for the purpose of Harrow running a DS program.

- Motion will not be made at this meeting in order to comply with OWHA.

Item Discussed: Novice/Initiation Program

- All games including tournament for both Novice and Initiation program will run on half ice.
- Rob K to verify with Hockey Canada to ensure this new ruling starts this year as opposed to 2019.

Item Discussed: Financial Audits - Francine

- SPFHA should undertake a financial audit every 2-3 years.
- Motion to obtain three quotes in order to perform a financial audit by Rob M, 2nd by Maria
- Carried unanimously
- A committee with Krystan, Francine, Rick and Rob M will oversee the financial audit and prepare all information for presentation to the board.

Item Discussed: Branded Custom Sticks- Jen H.

- Company willing to customize sticks with Wildcat logo.
- Jen H. to send contact information to Jen G.
- Will invite vendor to our house league opening day and to our tournament

Item Discussed: Pathway to Potential Brokerage – Jen G.

- Had approached SPFHA to participate as a brokerage for the program.
- SPFHA will not pursue this venture at this time

Item Discussed: WFCU Program – Jen G.

- WFCU will give SPFHA .25% of all new mortgages and loans when SPFHA is mentioned.
- WFCU will supply flyers in order to advertise this program.
- Motion to work with WFCU program by Jen G. 2nd by Dawn. Carried

Item Discussed: Canada Day Parade – Jen G.

- Motion to participate in the parade again with additional flyers and candy by Jen G. 2nd by Maria. Carried unanimously.

Item Discussed: House league sponsorship levels – Jen G.

- Discussion regarding levelled sponsorship and the sponsorships already obtained by SPFHA.
- Extra sponsorships can be sought out for tournaments.
- Jen G. will work with Iza to create a tiered sponsorship package for the tournaments.

Item Discussed: Jerseys – Derek

- House league – 3 quotes
 - Smart tech - \$39.50 plus \$13 for socks
 - Brian's - \$41 for 6400 with socks
 - \$43.50 for 6500 with socks
 - Belle River - \$33 for 6400 with socks
 - \$35 for 6500 with socks
- Colours and branding – various colours presented to correspond with Windsor, Tecumseh and LaSalle
- Motion to accept new colours by Jen H. 2nd Francine. Carried
- Awaiting one more quote.
- Motion to accept Belle River quote unless fourth quote is lower by Rick S 2nd by Mike. Carried unanimously

- Travel Jerseys – quotes
 - Belle River \$60 plus \$10.50 for socks
 - Brian's \$63.50 – price would decrease by \$3.50 if house league jerseys also purchased
- Belle River would like to set up a fitting date as soon as possible.
- Motion to purchase travel jerseys from Belle River Source for Sports by Derek, 2nd by Rick S. Carried unanimously
- Breast cancer awareness month – suggest purchasing a few sets of jerseys for \$48 per jersey.
- Can coincide with World Girls Hockey Day.
- Defer decision until June meeting in order to seek out better pricing and sponsors.

Item Discussed: Travel Tournaments – Jim/Iza

- Two tournaments
- Can drive advertising in both USA and Canada.
- Need a committee to help organize
- October 26th – 28th Windsor Fall Classic
- HTG to help organize tournament including game sheets. Would require a two year contract
- Would follow OWHA rules
- HTG would receive a percentage of hotel rooms as a fee.
- Details such as game length, number of games needs to be determined.
- Volunteers to help with tournament committee include Iza, Jim, potentially Mike. Jim to post recruitment for volunteers on website. Jen G. to advertise and promote tournament.
- Motion to use HTG to assist with tournament by Iza, 2nd by Dawn. Carried unanimously.

Item Discussed: Travel Team Staff Approvals – Rick S.

Motion to go in camera by Rick S. 2nd by Jim at 9:32pm. Carried unanimously

Motion to move out of camera by Francine, 2nd by Rob M. at 9:46pm. Carried unanimously

Motion to approve the travel coaching staff as discussed in camera by Rob M, 2nd by Maria. Carried unanimously.

Item Discussed: Report outs

Maria – Registration

-LaSalle Atom is full, monitoring PeeWee

Dana – Both First Shift programs have been awarded to SPFHA.

- June 24th is deadline for coaching applications

Rob M. – City Ice Allocation meeting report

- All leagues must notify City of Windsor of any injuries such as concussions and broken bones. Coaches should let VP of travel and house league know of these injuries.
- City will require a deposit for tournament contracts and for Day of Champions. Requesting 15% of bill to be paid up front.
- Skate guards with wheels are banned from all city arenas as is playing stick hockey off ice.
- Dressing rooms – 30 minutes before and 30 minutes after.
- Last year issue where fire alarm sound and coaches refused to clear out and leave the arena. All teams must follow the instructions announced overhead.

Dawn – OWSA meeting spoke of Rowan’s Law, regarding concussions. Looking like it will be passed in Canada.

- SPFHA gifted a picture of Meghan Agosta which we can possibly use as a raffle.

Motion to adjourn at 9:57 pm by Mike B, 2nd by Dana. Carried unanimously.