

*Home of the Windsor Wildcats, LaSalle Sabrecats, Tecumseh Tigercats & Southwest Wildcats*



**3205 Forest Glade Drive, Windsor, ON, N8R1W7**  
**SPFHAhockey.com**

**Sun Parlour Female Hockey Association**  
**MEETING MINUTES**  
**December 18, 2019**  
**7:30 pm – Holiday Inn Select**

Present: Katie Doe, Lorie Gregg, Dana Hitchcock, Dawn Hoster, Derek Lanteigne, Rob Modestino, Carrie O'Donnell, Jennifer Soulliere, Francine Stadler, Jim Stamatiadis, Paula Stamatiadis, Steve St. Louis, Sam Strong

Regrets: Maria Lloyd

Meeting called to order at 7:36 pm

Approval of Agenda:

Motion to approve by Paula, 2<sup>nd</sup> by Jen. Carried unanimously

Approval of Minutes: Amend November minute to read: Certification for Jen Soulliere is to run Coach Level 1 clinics.

Delete House League registration process item.

Approve as amended by Paula, 2<sup>nd</sup> by Rob. Carried unanimously.

Item Discussed: Acceptance of resignations – Dawn

- Rick Spratt has resigned from the VP of Travel position
- Mike Fockens has resigned from the Coaching and Skills Development Coordinator

Motion to go into camera at 7:40pm by Lorie, 2<sup>nd</sup> by Jim. Carried unanimously

Motion to go out of camera at 7:42pm by Paula, 2<sup>nd</sup> by Rob. Carried unanimously

- Motion to accept resignation for VP of Travel by Lorie, 2<sup>nd</sup> by Paula. Carried
- Motion to accept resignation for Coaching and Skills Development Coordinator by Lorie, 2<sup>nd</sup> by Paula. Carried.

Item Discussed: Bantam Intermediate Bibs - Derek

- Deferred to January meeting

Item Discussed: House League Registration Requests – Dana

- Deferred to February meeting

Item Discussed: House League Registration Requests - Dana

- Deferred to New Year.

Item Discussed: Brian's Source for Sports

- Received 2 invoices from travel teams (Bantam AA and Bantam BB).
- Dawn has emailed Tony from Brian's and is waiting to hear back.

Item Discussed: Tournament report

- Atom B travel has only 3 team but will continue to support this division.
- Largest division in Midget/Intermediate.
- Atom house league has 8 team registered.
- Expenses thus far \$35,500.
- Income this far \$33,000
- Waiting on donations, photographer rebate and hotel rebate.
- MVP awards, spirit awards and swag bags have been ordered.
- Pool tracking posters have been ordered.
- Requires more volunteers – a call will go out.

Item Discussed: Development Committee Report - Katie

- Katie ran Atom and PeeWee skills nights. Worked on personal development in stick handling and skating.
- Many questions asked during sessions. Executive member to attend in new year to answer questions.
- Katie to run Atom skills and Sam to run PeeWee skills nights.
- Jen to seek help for Novice skills.

Item Discussed: Fundraising - Sam

- Winter attire drive for the Downtown Mission.
- Email to be sent out after holidays.
- Skyzone fundraiser still available

Item Discussed: Treasurer Report – Lorie

- Deposits \$32,449.99
  - Two travel teams have paid ice in full.
- Withdrawals \$66,647.41
  - Ice payments for Volmer, Tecumseh and Windsor.
- As of Dec 17<sup>th</sup> - \$144,570.73

Item Discussed: Hometown Hockey

- Dana attended a conference call with LaSalle and Rogers
- Rogers requesting activities run by the hockey centers.
  - All-Star minor ball-hockey
  - Parade of Champions before live broadcast.
  - BBQ for the entire weekend.
  - Popcorn booth
  - Onsite 50/50 draw
- Gift card to be given and shared by both organizations. Any profits will also be shared by both organizations.
- \$500 honorarium for all volunteers.

- Scotiabank is also involved.

Item Discussed: Reimbursement for travel player – Francine

- Bantam B player injured on October 2<sup>nd</sup>. Has not played any regular season games.
- Motion to reimburse full amount of SPFHA registration by Francine, 2<sup>nd</sup> by Paula. Carried unanimously.

Item Discussed: Re-categorization of travel team – Rob

- PeeWee B would like to re-categorize to PeeWee C. Must occur prior to December 31<sup>st</sup>. Approved.
- Should Atom B re-categorize as well? Rob to speak to Atom B coach.

Item Discussed: OWHA memos – Rob

- Atom travel try-outs must now occur after Labour Day.
- Must have 4 skills sessions prior to try-outs.
- Limit of the number of games that can be played.
- Should consider a communications plan for this new information.
- OWHA memos distributed to board for review.

Item Discussed: Travel coach selection committee – Rob and Paula

- Jen, Paula, Francine, Rob plus one non-board member to sit on the committee.
- All travel coach applications are due January 31<sup>st</sup>.
- Coach's evaluation for 2019/2020 should be done first week of January as well.
- In the future should send out evaluations during the first week of December.

Item Discussed: Constitutional change (change AGM voting from voting for positions to voting for board members) – Rob

- Should look at changing the bylaws – vote for 8 board members versus positions. The board can determine who is best for each position.

Item Discussed: Policy Review - Paula

Policy Amendment:

- a. Re: House league coach/staff approvals.
  - i. 4.1.6 All team staff and practice helpers must be Board approved.

Policy Amendment:

- i. 4.2.1
  1. From: "Each travel team is to submit online, financial reports to the Vice-President of Travel and team parents on a monthly bases by the 20th of the following month."
  2. To: " Each travel team is to electronically submit monthly financial reports to the President, Executive Vice President, Vice President Travel, Treasurer and team parents on a monthly basis, by the 20th of the following month."
- Motion to approve as written by Paula, 2<sup>nd</sup> by Paula. Carried unanimously.

Item Discussed: Signed Coaches Code of Conduct and Declaration – Paula

- Currently SPFHA has a fair play policy. Recommending adding a code of conduct and declaration if coaching for another association.

Item Discussed: Development Committee – Paula

- Committee now consists of VP Travel, Junior Liaison, VP House League, Coaching and Skills Development Coordinator and 2 non-board members.
- Katie has also volunteered to assist
- Recommendation to diversify members of development committee to consist of members outside of the board.
- Policy changes regarding Development Committee will be tabled at the January meeting. - Paula

Item Discussed: Discipline Committee – Paula

- Now have 5 members, down from 6.
- Paula recommends keeping it at 5.
- Currently on committee – Rob, Dana, Paula, Francine and Jen.
- Motion to keep development committee at 5 members by Paula, 2<sup>nd</sup> by Jim. Carried unanimously.

Item Discussed: Sharing of board information – Jen

- Please remember that confidentiality is required when speaking to certain items during the board meetings.

Round Table

Katie – Coach in tournament is requesting to use AP's from LaSalle and Chatham.

- Communication will be sent to all coaches stating that all AP's must be rostered from SPFHA.
- Looking for SPFHA to reconsider
- Policy states that team must exhaust all options within the SPFHA.
- Dawn to contact coach

Jim – Email blast will be sent for coaching applications for all levels; Atom, PeeWee, Bantam, and Midget.

Steve – First Shift graduates – 28 skaters have registered to continue with SPFHA. Games and skills will be provided.

- Thanks to Carrie for helping out.

Lorie – Preparing to present each budget requirement for 2020/2021 to next board meeting.

Carrie – A communication has been sent to ref association as number of injuries is increasing. Requesting that they “keep the games under control”.

- University of Windsor SPFHA night scheduled for January 17<sup>th</sup>. Free tickets. Carrie will arrange.

Rob – Extra ice for tournament has been returned to the city.

- Travel budgets – late submissions will be addressed with head coaches by Rob.

Dana – Injuries are increasing

- Requested a conversation between Carrie and the ref association.

Sam – Arbalest Networks has donated track suits to Sam's team as they want to promote girls in hockey and the SPFHA. Thank you for the donation.

Jen – Novice, Atom and PeeWee teams have all attended Southwest Wildcat games. The interaction between SW and the younger teams have been well received.

Dawn – Presented a letter of thanks from the Hiatus House for the donation received from the PeeWee B team. Way to go girls for a successful fundraiser to help those in need in our community.

Motion to adjourn at 9:37 pm by Paula, 2<sup>nd</sup> by Jen. Carried unanimously.