



3205 Forest Glade Drive, Windsor, ON, N8R1W7
SPFHAhockey.com

**Sun Parlour Female Hockey Association
MEETING MINUTES
January 15, 2020
7:30 pm – Holiday Inn Select**

Present: Lorie Gregg, Dana Hitchcock, Dawn Hoster, Derek Lanteigne, Maria Lloyd, Rob Modestino, Carrie O'Donnell, Jennifer Soulliere, Francine Stadler, Jim Stamatiadis, Steve St. Louis, Sam Strong

Regrets: Katie Doe, Paula Stamatiadis

Meeting called to order at 7:33 pm

Approval of Agenda: Add travel registration and refund policy discussion

Motion to approve as amended by Rob, 2nd by Carried unanimously. Carried unanimously

Approval of Minutes: Amend November minute to read: Jen, not Jim, to oversee recruitment for remaining skills.

Amend Fibre North to Arbalest Networks.

Approve as amended by Lorie, 2nd by Sam. Carried unanimously.

Item Discussed: Bantam Intermediate Bibs - Derek

- Bibs are more expensive than jerseys.
- Suggests fix current bibs as some of the numbers are falling off.
- Use black/white for Atom and Pee Wee
- Use Gold/Blue for Bantam and Midget
- Suggests running try outs as Atom, Bantam, Pee Wee, Midget in order to properly distribute bibs.

Item Discussed: House League Registration Requests – Dana

- Deferred to February meeting

Item Discussed: Brian's: Dawn

- No further word from them.
- Moving forward for next year, a procurement process will be followed which will send out an open tender. SPFHA can decide on the brand and institute a contract with successful company.

Item Discussed: Registration fees for 2020/2021 – Maria

- 2019/2020 registration fees \$650
- Proposed 2020/2021 registration fees \$675
 - U6/U8 current \$550, increase to \$575

- First time OWHA and First Shift graduates current \$350, increase to \$375. Recommendation to have these players pay full price and receive a reimbursement at the end of the season.
- Late fee – after August 1 - \$100 with the exception of U6, U8 and U21
- Goalie refund - \$100 rebate to be paid at the end of the season to HL goalies.
- Multi child discount - \$50 discount on any child after the first child is registered from the same family.
- Information will be considered when building the 2020/2021 budget

Item Discussed: Signed coaches code of conduct and declaration – Paula – Deferred to February

Item Discussed: Policy changes regarding Development Committee – Paula – Deferred to February

Item Discussed: Tournament report

- Successful tournament.
- 38 teams in total
- 76 games throughout the weekend.
- Skill competition was a great success – both pads' stands were completely full. Some lessons learned for next year.
- Yoga had 5 teams participate between the two arenas. Will look to offer this again next year.
- Officials report and game report/game sheets have been sent in to OWHA.
- Finishing up the financial reports as still waiting for the hotel and photographer rebates.
- Looking to have sanction forms completed in March in order to advertise for travel teams in April.
- Thank you to all who participated. All help was greatly appreciated.

Item Discussed: Development Committee Report – Jen, Katie and Sam

- Jen ran novice skills. 14 skaters. Jen addressed some questions with the parents.
- Katie ran Atom and PeeWee skills nights. 30 skaters on ice. Board member not present to help answer questions.
- Sam will run Pee Wee skills next Tuesday. Dawn will attend as well.

Item Discussed: Fundraising - Sam

- Winter clothing drive for the Downtown Mission.
- House league pick up starts on Friday and travel pick up begins on Monday.
- Winning team will receive a pizza party.

Item Discussed: Treasurer Report – Lorie

- Deposits \$41,409.00
 - Ice reimbursements from travel team and tournament.
- Withdrawals \$63,621.62
 - Ice payments for Volmer, Tecumseh and Windsor.
- As of Dec 15th - \$122,906.72
- KPMG: audit versus review
 - Lorie to complete as much as possible in order to keep costs down.
 - Will cost between \$5000 and \$7000
 - Need to complete in order to apply for Trillium Grants.

Item Discussed: Hometown Hockey - Dana

- 3 teams are out of town.
- No other teams have responded.
- Final meeting on January 28th.
- LaSalle has not reached out to us.

- Jim will contact LaSalle VP of Travel asking him to contact Dana or Rob.
- Dana will also contact Steve from LaSalle.
- Will attempt to meet with the LaSalle board prior to meeting on January 28th.

Item Discussed: Coaches Banquet

- Last year's banquet was well received.
- Will look to book a date now.

Item Discussed: Trainers recognition - Dana

- Trainers put in a lot of time.
- Should recognize a trainer in both house league and travel.
- Motion to accept nominations for trainer of the year for house league and travel to be presented at the AGM by Dana, 2nd by Maria. Carried unanimously.

Item Discussed: Travel coaches - Rob

- Only one applicant thus far.
- Jim will send another email.
- Please help spread the word for travel coaching applications.
- Discussion ensued related to the possibility of having three teams in one division. Will consider the third team based on tryouts. May not be decided until September.

Item Discussed: Boards for Novice – Dawn

- Novice registration has doubled.
- Expecting to increase again next year.
- Boards are expensive, although only a onetime fee. Would also need to find somewhere to store.
- Athletica quotes: \$7250.00 for one set. Two sets for \$14,100
- Riley quotes: \$8475.00 for one set
- Dawn recommends purchasing the boards for the Novice program.
- Storage room would be needed at an extra cost.
- Rob to enquire with city for available storage.
- Net quotes: approx. \$400 each.

Item Discussed: Goalie Clinics - Dawn

- Development for goalies. In the past not many goalies would attend.
- Discussion around holding skills nights for goalies. A cost would be associated with this.
- Encourage goalies to come out to skills nights with goalie skills as well.

Item Discussed: Jackets for board members – Dawn

- Coats– Wear It Proud – Approx. \$45. Soft shell jackets.
- Derek to bring in samples to meeting after AGM.

Item Discussed: In Camera sessions

- In camera minutes will be presented along with minutes as a separate document for approval.

Motion to go in camera at 8:47pm by Maria, 2nd by Francine. Carried unanimously.

Motion to go out of camera at 9:10pm by Francine, 2nd by Jim. Carried unanimously.

All in camera minutes will be given to Dana or Rob to present to board for approval at February meeting.

Item Discussed: Travel, registration, refund policy - Maria

- Suggested policy changes:

REFUND POLICY 3.0 REGISTRATION, 3.2 FEES #8 (TRAVEL)

NOW : ALL PLAYERS SELECTED FOR TRAVEL MUST REGISTER ONLINE AND FEES PAID IN FULL WITHIN 2 WEEKS AFTER THE FINAL TEAM SELECTION. FAILURE TO REGISTER AND PAY WILL RESULT IN THE FOLLOWING SEQUENCE OF PENALTIES:(A) 1 MONTH AFTER FINAL TEAM SELECTION, \$100 PENALTY TO BE PAID TO SPFHA (B) 2 MONTHS AFTER FINAL TEAM SELECTION WILL RESULT IN REMOVAL OF THE FINAL TEAM SELECTION

NEW:

ALL PLAYERS SELECTED FOR TRAVEL MUST REGISTER ONLINE AND FEES PAID IN FULL WITHIN 2 WEEKS AFTER THE FINAL TEAM SELECTION. FAILURE TO REGISTER AND PAY WILL RESULT IN THE FOLLOWING SEQUENCE OF PENALTIES:

(A) A WRITTEN OVERDUE NOTICE WILL BE SENT, VIA EMAIL, AND A PHONE CALL WILL BE MADE ONCE THE 2 WEEKS HAVE EXPIRED. THE PARTICIPATE MUST PAY IN FULL WITHIN 5 DAYS OF THE OVERDUE DATE

- Change “overdue date” to “within 5 days of notification.” Motion to accept as amended by Maria, 2nd by Francine. Carried.

(B) FAILURE TO FULLFILL THE ABOVE REQUEST REMOVAL FROM THE TRAVEL TEAM WILL OCCUR AT WHICH SAID TIME THE HEAD COACH IN COMBINATION WITH THE DEVELOPMENT COMMITTEE AND THE VP OF TRAVEL WILL HAVE THE RIGHT TO REPLACE THE OFFENDING PLAYER.

- Change wording to read “Failure to fulfill the above request will result in removal from the travel team.” Motion to accept as amended by Maria, 2nd by Rob. Carried.

REFUND FOR HOUSELEAGUE 3.0 REGISTRATION, 3.4 REFUNDS

NOW:

THE REGISTRATION REFUND POLICY WILL BE AS FOLLOWS:

A) 100% PRIOR TO SEPTEMBER 1

B) 100% MINUS \$50 PRIOR TO OCTOBER 1

C) 100% MINUS \$100 PRIOR TO NOVEMBER 1

D) AFTER NOV. 1 , ANY REFUND WILL BE BROUGHT TO THE BOARD FOR APPROVAL

NEW:

THE REGISTRATION REFUND POLICY WILL BE AS FOLLOWS:

A) 100% MINUS \$100 PRIOR TO AUGUST 1st

B) AFTER AUG. 1, ANY REFUND WILL BE REVIEWED BY THE REGISTRAR AND BROUGHT TO THE BOARD FOR APPROVAL

- Rosters are built in August.
- Need to investigate OSHA rules around rostered players versus non-rostered players skating after September 1st. Dawn will investigate.
- Change August 1st to September 1st. Motion to approve policy change as amended by Maria, 2nd Rob. Carried.

Round Table

Derek– What is EKGHL policy on fair play.

- Email to be sent to all house league coaches regarding fair play throughout play-offs.

- Dana will also communicate concerns to EKGHL.

Lorie – Proposed budgets to be sent to board prior to February board meeting.

Rob – House league scheduling meeting for playoffs went well.

- Interlock meeting – request that the divisions for playoffs be available prior to scheduling meeting.
- Travel – all budgets received for November.
- Received a call from a coach to see if he could suspend a player. Suggested that he sit the player for one game versus suspending. Conversation has already occurred between coach, player and parents.
- Rob has offered to support coach during additional conversation. Rob and Dawn will witness conversation.

Jen – contacted by WESPY . Should nominate our players for an award.

- Will nominate player for next year.
- Nominations are open all year round.
- Rob to obtain a list of categories.

Sam – requested a key for Forest Glade display cases. Derek to post pictures at Forest Glade and Sam to place pictures in Capri display cases.

Dana – First Shift – first day went really well.

- A house league coach has been suspended for four games.

Dawn – received an email from Tecumseh Bantam coach asking to have banners raised at Tecumseh arena. Tecumseh has approved this request.

- Please do not lend keys out to non-board members.

Motion to adjourn at 9:45 pm by Dana, 2nd by Jim. Carried unanimously.