

Home of the Windsor Wildcats, LaSalle Sabrecats, Tecumseh Tigercats & Southwest Wildcats



3205 Forest Glade Drive, Windsor, ON, N8R1W7
SPFHAhockey.com

Sun Parlour Female Hockey Association
MEETING MINUTES
October 21, 2020
8:00 pm – Zoom

Present: Adam Dagenais, Lorie Gregg, Dana Hitchcock, Dawn Hoster, Tina Juodikis, Maria Lloyd, Rob Modestino, Carrie O'Donnell, Jennifer Soulliere, Jim Stamatiadis, Paula Stamatiadis and Steve St. Louis

Regrets: Francine Stadler, Katie Doe, Marc Williams

Meeting called to order at 8:19 pm

Approval of Agenda: Motion to approve the agenda by Tina, 2nd by Jim. Carried unanimously.

Approval of Minutes:

Approval for September 16, 2020 motion to approve by Paula, 2nd by Adam. Carried unanimously

Old business:

1. Financial reports (Lorie)

- Cash flow in to the Organization was \$141,215.00 relating to registrations.
- Cash flow out of the Organization was \$7,220.65. The largest expenses for the month include ice allotments from the City of Windsor and Town of Tecumseh of \$5,394.00 and \$3,618.00 respectively. The balance of the expenses relate to refunds of registration fees.
- The cash balance at October 14, 2020, amounted to \$147,863.46.

2. Discipline Committee membership, non-board member (Tina)

- There was no meeting of the discipline committee and therefore no issues to report;
- A question was asked regarding whether the discipline committee had received any names to fill the non-board member position. A couple of recommendations had been put forward but nothing as formalized.
- This matter will be followed upon on at the November board meeting.

3. Web based app - follow-up

- Maria indicated that glitches in the RAMP app have been worked out.

- Some concerns were expressed that parents were not being screened. RAMP provides the ability for parents to be screened (additional question for spectators). Steve St. Louis to provide detailed instructions after the meeting on how to use the app to screen parents.
- Other matters discussed include:
 - Ensuring team staff collect screening forms from referees before games.
 - Board members are able to attend the arena/observe practices or games, only if there is enough capacity in the bubble (players, coaching staff and parents have priority).
 - Two board members were instructed by City of Windsor staff that arena capacity was 45, not 50 occupants as per SPFHA. Rob to send an email to the City of Windsor clarifying this information.
 - A question was asked regarding game sheets. Dawn reported that OWHA requires game sheets. Carrie to communicate that to the Women's Referee Association (WRA)/Jodi. Carrie reported that WRA/Jodi indicated that game sheets should include roster, signatures from referee and coaching staff. Game sheets would also include any information on infractions or injuries.
 - Carrie to follow up with WRA/Jodi as to what is being done with game sheets.
 - Dawn indicated that OWHA wants to see game sheets in RAMP (they require information on suspensions and injuries).

4. Vacant Public Relations position (Dawn)

- Katie is currently filling this position given that the tournament is unlikely this season.
- Motion by Rob, 2nd by Dana, that Katie be allowed to continue covering this position. Carried unanimously.

5. House league coaching approvals (Dana)

- The Board reviewed the house league coaching staff for the 2020/21 season.
- Motion by Tina, 2nd by Adam, that house league coaching staff be approved for the 2020/21 season. Carried unanimously.

6. Return to hockey updates

- No updates at this time.

New business:

1. Fees for extra ice (Rob)

- Bubble 1 - \$475 per player.
- Remaining bubbles with 3 hour ice allotments - \$275 per player.

2. Skills development (Rob) and skills coaching (Adam)

- Currently investigating additional ice for skills sessions for bubbles to rotate through starting in November (1 or 2 hours per week). Players would be required to RSVP. May have greater uptake as players cannot attend skills elsewhere.
- Dana indicated that OWHA did not require players in development sessions to be the same as the practice bubbles.
- The health and safety of players is the first priority. There are a number of things that need to be coordinated with skills, screening, supervision of dressing rooms, etc.
- Adam to investigate options for administering a skills program and report back.
- Consideration to be given to maintaining the bubbles for player skills session. Goalies likely can have cross-bubble sessions as they can physically distance.

3. COVID-19 screening issues and policies (Paula)

- Screening issues that were to be discussed this evening were partially resolved with information shared about using RAMP for screening parents.
- City of Windsor arenas are inconsistent night-to-night and facility-by-facility (i.e. allowing players into the arenas late/after team has entered). Rob has already spoken to the City of Windsor about the "late entry" issue.
- Discussion ensued around auditing team screenings. The City of Windsor has audited screening and attendance. SPFHA should adopt their own random audits of screening and attendance. It was discussed that Dana and Steve could perform 2 or 3 random audits per week. It was recommended that Dana and Steve prepare a template for team staff to complete indicating attendance at practices or games.
- Discussion ensued as to where wording surrounding disciplinary actions relating to violations that jeopardize the health and safety of players should be included. Tina to draft a modification to an existing policy that addresses these matters and provide to the Board for review and approval.

4. Questions regarding changes in individuals allowed to enter the City arenas (Lorie)

- Discussion regarding special circumstances whereby a parent is permitted to bring in a minor child/sibling of a player to a practice or game. It was recommended that this be dealt with on an individual basis. The team staff would be required to screen this individual. This is conditional on the basis that the team/bubble, remain within the allowed capacity.

5. Trainers Kits (Lorie)

- Discussion regarding establishing a reimbursement limit for trainer's kits. Trainer's kits would be reimbursed to a maximum of \$100 and be required to be turned in at the end of the season. There are bubbles of 4 teams. It is recommended that 2 kits are shared amongst the 4 teams.
- Motion by Jen, 2nd by Lorie and Tina that SPFHA reimburse for trainers kits up to a maximum of \$100 and that no more than 2 kits are purchased per bubble. Carried unanimously.

6. Fairness Motion Letter (Dawn)

- At 10:10 p.m. the Board went in camera to discuss this matter.
- At 10:35 p.m. the Board went out of camera.

7. Round table

The following items were discussed through the round table discussion:

- Carrie committed to speaking with WRA/Jodi about the action items from tonight's meeting in relation to referees. In addition, Carrie noted that there has been inconsistency on how games are being called. Carrie to also seek additional clarification as to whether one or two referees are required (email to Lori Bolton).
- Discussion regarding collection of additional ice fees (3 or more hours). Additional ice fees are due November 30, 2020 and are payable to SPFHA. These fees are to be collected by the Team Manager and submitted to the Treasurer for deposit. Any player payments that remain outstanding on November 30, 2020, are to be reported to Dawn and Maria for follow-up.
- Carrie indicated that WRA/Jodi may want to attend the arena and observe referees (supervision). It was agreed that Carrie would coordinate this, obtain the screen, and ensure that the bubble is within the arena's capacity.

Next meeting November 18th at 7:30 pm.

Motion to adjourn at 10:52 pm by Paula, 2nd by Tina. Carried unanimously.