

The City of Airdrie Minor Basketball Association

MINI HOUSE TEAMS COORDINATOR

Roles and Responsibilities

- Coordination, administration and overall facilitation of the Mini House program
- Order Mini House packages for all players
- Order Jerseys for MH membership
- Part of the Evaluation Committee to help create fair teams
- Work with the Volunteer Coordinator with coach selection for teams
- Direct coaches to coaching tools provided for Mini House program
- Coordinate with the Gym Scheduler for team practice schedules
- Create the schedule for the MH season
- Create a schedule for time clocks
- Attend 70% or more committee meetings
- Make the year end tournament brackets for the MH final tournament
- Set up times for pickup up jerseys; balls; and coach bags