

	Title	Annual General Meeting
	Policy #	Administration – 3.2
	Draft Date	December 1, 2019
	Approved Date	March 31, 2020
	Revised Date	
	Owned By	Executive Committee

1.0 OVERVIEW

This policy will provide additional guidelines regarding the Annual General Meeting (AGM), in addition to the information in the AMHA Bylaws.

2.0 POLICY

- 2.1 Board position nominations will be posted with the AGM notice, a minimum of 21 days prior to the AGM. Nominations will be taken through an online form accessible on the AMHA website. Nominations will not be accepted at the AGM.
- 2.2 Questions will be submitted prior to the AGM, through an online form on the AMHA website. The questions and answers will be presented at the AGM. In the interest of time, there will be no open question period at the AGM.
- 2.3 An interim budget will be presented at the AGM.
- 2.4 As per the AMHA Bylaws. Board positions will be elected or appointed annually. The President and 2 of the VPs will have staggered terms of office from the other 2 VPs so that only half of the members of the Executive Committee will be up for election each year. Similarly, for the Board of Directors. If a person gets appointed to a position midterm, they will assume the position until the next AGM.