

	Title	Board Member Policy
	Policy #	Administration – 3.3
	Draft Date	December 1, 2019
	Approved Date	March 31, 2020
	Revised Date	
	Owned By	Executive Committee

1.0 OVERVIEW

This policy will list the minimum requirements of holding a Board member position.

2.0 POLICY

This policy applies to all members of the AMHA Executive Committee, Board of Directors and Operations Committee of the association.

3.0 MEETINGS OF THE BOARD

It is expected that members of the Executive Committee and AMHA Board will attend a minimum of 65% of the meetings called during the year.

In the event that an Executive or Board member cannot make a meeting due to extenuating circumstances it is up to the member to let the one of the Executive Committee know in advance and arrange to get minutes of the meeting after the fact.

Calling into the meeting, if a Board member cannot physically be there, is also acceptable but should be limited to under 50% of the total meetings.

4.0 BEHAVIOUR AND EXPECTATIONS

As a member of the AMHA Board it is understood that they will act in the best interests of AMHA and that they will abide by the Code of Conduct Policy #4.1 and the Respect Matters Policy #2.1.

Upon accepting the position on the Board, it is up to the member to learn what is expected of them and to ask questions of their peers, the Executive Committee and the AMHA staff to ensure they are meeting the goals and expectations of their position on the board.

5.0 NON-COMPLIANCE

The Executive Committee will remove them from the Board.