

	Title	Benevolent Fund Policy
	Policy #	Administration – 3.7
	Draft Date	January 10, 2022
	Approved Date	January 21, 2022
	Revised Date	
	Owned By	Executive Committee

1.0 OVERVIEW

Airdrie Minor Hockey Association (AMHA) is a large not for profit organization in the City of Airdrie, promoting youth sports as well as community involvement. We have over 1400 athletes, spanning 80 teams. This includes AAA, AA Competitive, City and Recreation Hockey.

The Benevolent Fund (BF) will provide financial assistance to individuals or families within our association who are experiencing financial needs or a death in the family.

2.0 POLICY

This policy will apply to all of our membership.

3.0 DETERMINING NEED

- 3.1 The need of an individual or family may come to the attention of an Executive Committee, Board Member or AMHA staff member during registration or during the season. We can refer them to the KidSport, Jumpstart or Lace Em Up and if those organizations funds do not cover enough then we can ask them to complete a needs assessment (see last page of this policy for the form to complete).
- 3.2 In the event of the death of a parent of a player within AMHA or the death of a player within AMHA we will cover the registration fees.

4.0 ELIGIBILITY

- 4.1 Needs that would be considered:
 - An accident that results in financial needs
 - Families that encounter legitimate financial difficulties
 - Death of a parent of a player
 - Death of a player

5.0 FUNDING

The AMHA Benevolent Fund will only provide assistance as resources are available. All funds remain under the direction and control of the EC responsible for the AMHA finances.

6.0 FUNDING SOURCES

- 6.1 Donor directed funds
- 6.2 Funds left over in team bank accounts at the end of the season
- 6.3 Percentage of funds allocated from annual fundraising efforts and tournament profits to be reviewed annually by the EC
- 6.4 \$3 added to every registration

7.0 LEVELS OF SUPPORT

- 7.1 Cover Registration fees for a death of a parent
- 7.2 Refund registration fees for the death of a player
- 7.3 Assist families for a portion of Registration fees that are not covered by the other organizations
- 7.3 Assist families for a portion of Team fees that are required within reason

8.0 APPLICATION PROCESS

- 8.1 If a Team Manager becomes aware of a financial need situation, give the parent the form or direct them to get the form off the website.
- 8.2 Once the form is complete, signed and emailed into the AMHA office they will gather all requests and discuss with the Executive Committee (EC).
- 8.3 The EC will authorize the amounts for each applicant based on needs and funds available annually.
- 8.4 If funds are requested for Team Fees, then AMHA will distribute those funds directly to the TM of the applicable team with the understanding that if there is a refund at the end of the season it will come back to the Benevolent fund at AMHA.



AMHA Benevolent Fund Needs Assessment



PARENT NAME(S): _____ DATE OF APPLICATION: _____
ADDRESS: _____ CITY: _____
POSTAL CODE: _____ PHONE #S _____
EMAILS: _____

PLAYERS NAME: _____ DIVISION: _____
PLAYERS NAME: _____ DIVISION: _____
PLAYERS NAME: _____ DIVISION: _____

Have you applied for and/or received funding from anywhere else? YES / NO
(i.e. Canadian Tire Jumpstart, KidSport, Hockey Canada Assist Fund, etc.)

Please give a brief description of your need and amount requested (i.e. Balance of Registration costs or Team fees, etc.) sign the form, scan it and email it to the officeadmin@airdriehockey.com or carol@airdriehockey.com .

PARENTS SIGNATURE

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FUNDS DISTRIBUTION: Approved Amount \$ _____ Not Approved _____

DATE NOTIFIED

Executive Committee Member AUTHORIZED