

	Title	Refund Policy
	Policy #	Registration – 7.3
	Draft Date	December 1, 2019
	Approved Date	March 31, 2020
	Revised Date	July 15, 2020
		December 13, 2021
		May 10, 2022
		December 5, 2023
	Owned By	Executive Committee

1.0 OVERVIEW

This policy will govern the procedure of when and how refunds will be given to members. Decisions regarding refunds will be made by the Executive Committee.

2.0 POLICY

- 2.1 All requests for refunds must go to the AMHA office staff.
- 2.2 The date in which the refund is requested will be considered the date for a refund. Exceptions may be granted by the Executive Committee due to injuries or on a case-by-case basis.
- 2.3 No refunds for regular season registration fees will be given after January 10th, with the possible exception for Medical Reasons.
- 2.4 Requests for refunds based on a league suspension or other disciplinary action will NOT be provided.
- 2.5 Refunds will not be made to players or teams in the event of ice cancellations that are out of Airdrie Minor Hockey's (AMHA) control. AMHA will attempt to reschedule any canceled ice if there is ice available in the current season, but if ice is canceled by the city or for some other unforeseen reason and AMHA is not able to reschedule, they will not be obligated to refund members or teams.
- 2.6 Refund requests may be reviewed by the AMHA Executive Committee.

Camp and Tryout Fees:			
Type of Refund:	Refund up to Closing Date:	Non-refundable after Closing Date:	Exceptions:
Spring Camps	\$50 Admin Fee charged on all camp refunds.	No camp refunds after closing date.	If AMHA cancels due to low numbers 100% refund of fees will be paid and no admin fee.
Pre-Season Prep Camps, Checking Clinics or Conditioning Camps	\$50 Admin Fee charged on all camp refunds.	No camp refunds after closing date.	Prep Camp fees will be refunded if a player is still at a higher-level teams tryout and not able to attend the lower level prep camp.

AAA and AA Tryout Fees	\$50 Admin Fee charged on all tryout refunds.	No tryout refunds after the closing date.	Tryout fees will be refunded if a player is still at a higher-level teams tryout and not able to attend the lower team tryout.
Note: Closing date is set each season and is the last day to register without a late fee.			

Registration Fees:	
Date of Request:	Refund Amount: *
Up to Sept 30 th , before Tryouts	100% of registration fees paid minus \$100 Admin Fee
Up to Sept 30 th , after Tryouts	No refund of Tryout fees, 100% of registration fees paid minus \$100 Admin Fee
Oct 1 st to Oct 31 st	No refund of Tryout fees, 75% of registration fees paid minus \$100 Admin Fee
Nov 1 st to Jan 10 th	No refund of Tryout fees, 50% of registration fees paid minus \$100 Admin Fee
After Jan 11 th	No refund.

***Exception:** Players making a AAA team regardless of the date will receive a full registration refund minus any tryout/conditioning camp fees that they attended. The refund will be sent directly to the AAA team treasurer to be applied against the AAA team registration fees.