

	<b>Title</b>	<b>Refund Policy</b>
	<b>Policy #</b>	Registration – 7.3
	<b>Draft Date</b>	December 1, 2019
	<b>Approved Date</b>	March 31, 2020
	<b>Revised Date</b>	July 15, 2020
		December 13, 2021
		May 10, 2022
	<b>Owned By</b>	Executive Committee

## 1.0 OVERVIEW

This policy will govern the procedure of when and how refunds will be given to members. Decisions regarding refunds will be made by the Executive Committee.

## 2.0 POLICY

- 2.1 All requests for refunds must go to the AMHA office staff.
- 2.2 The date in which the refund is requested will be considered the date for a refund. Exceptions may be granted by the Executive Committee due to injuries or on a case-by-case basis.
- 2.3 No refunds will be given after January 10<sup>th</sup>, with the possible exception for Medical Reasons.
- 2.4 Requests for refunds based on a league suspension or other disciplinary action will NOT be provided.
- 2.5 Refunds will not be made to players or teams in the event of ice cancellations that are out of Airdrie Minor Hockey's (AMHA) control. AMHA will attempt to reschedule any cancelled ice if there is ice available in the current season, but if ice is cancelled by the city or for some other unforeseen reason and AMHA is not able to reschedule, they will not be obligated to refund members or teams.
- 2.6 Refund requests may be reviewed by the AMHA Executive Committee.

<b>Type of Refund:</b>	<b>Refund up to Closing Date:</b>	<b>Non-refundable after Closing Date:</b>	<b>Exceptions:</b>
Pre-season Spring Camp and/or Prep Camps	\$50 Admin Fee charged on all camp refunds.	No camp refunds after closing date.	Prep Camp fees will be refunded if a player is still at a higher-level teams tryout and not able to attend the lower level prep camp.
AAA and AA Tryout Fees	\$50 Admin Fee charged on all tryout refunds.	No tryout refunds after closing date.	

**Note: Closing date is set each season and is the last day to register without a late fee.**

Registration Fees:	
Date of Request:	Refund Amount: *
Up to Sept 30 <sup>th</sup> , before Tryouts	100% less \$100 Admin Fee
Up to Sept 30 <sup>th</sup> , after Tryouts	100% less \$100 Admin Fee and all Tryout Fees
Oct 1 <sup>st</sup> to Oct 31 <sup>st</sup>	75% less \$100 Admin Fee and all Tryout Fees
Nov 1 <sup>st</sup> to Jan 10 <sup>th</sup>	50% less \$100 Admin Fee and all Tryout Fees
After Jan 11 <sup>th</sup>	No refund.

*\*Exception:* Players making a AAA team regardless of the date will receive a full registration refund minus any tryout/conditioning camp fees that they attended so that they can pay the team registration and team fees directly to the team.